

How to fill out the
Attendance & Performance Card
Application



PONY CLUB ASSOCIATION OF SOUTH AUSTRALIA INC
APPLICATION FOR PONY CLUB ATTENDANCE/PERFORMANCE CARD

Section 1

TICK BOX FOR CARD REQUIRED

- NEW COMBINATION () PC Members UNDER 26 YEARS
 () PC Member 26 YEARS & OVER
 ALTERED CARDS *
 () Change of Name *
 REPLACEMENT () Upgrade from Non Graded Card
 () Change of Address *
 () Lost Card
 () Update to PC Member 26 YEARS & OVER*
 REPLACEMENT * () Full Card - Attach a Copy of full card *
 CLUB TRANSFER * () Attach a copy of your current Card & Completed Transfer Form *

*Chief Instructors Signature is NOT required provided a copy of current card and no change of grading has been made

Section 2
 CLUB: _____

RIDERS DETAILS

PLEASE PRINT CLEARLY

SURNAME: **Section 3** _____ FIRST NAME/S: _____
 DATE OF BIRTH: ____/____/____ MALE () FEMALE () PH: _____
 POSTAL ADDRESS: _____ P/CODE _____

HORSE DETAILS

PLEASE PRINT CLEARLY

NAME: **Section 4** _____
 BRANDS OR DISTINGUISHING MARKS: _____
 SEX: GELDING () MARE () (Stallions & Rigs NOT Permitted at P.C.)
 COLOUR: _____ HEIGHT: _____ hh YEAR BORN: _____ AGE: _____

GRADING Section 5 TO BE FILLED OUT BY CHIEF INSTRUCTOR ONLY

NON-GRADED CARD: () (For rider only wishing to do games, hacking and riders on lead or too young to jump)

RIDERS ARE NOT PERMITTED TO JUMP WITH A NON-GRADED CARD EXCEPT UNDER INSTRUCTION

ONLY TICK ONE GRADE
 EVENTING GRADE: 5 () 4 () 3 () 2 () 1 ()

ONLY TICK ONE GRADE
 SHOWJUMPING GRADE: E () D () C () B () A ()

ONLY TICK ONE GRADE
 DRESSAGE GRADE: Preparatory () Preliminary () Novice () Elementary ()
 Medium () Advanced ()

This combination was assessed and graded on: _____ DATE: ____/____/____

CHIEF INSTRUCTOR SIGNATURE: _____ NAME: _____

RIDERS SIGNATURE (If over 18 years): **Section 6** _____ DATE: ____/____/____

PARENTS SIGNATURE: _____ DATE: ____/____/____

This combination is currently financial with the club stated.

SECRETARY SIGNATURE: _____ DATE: ____/____/____

| | | | | | | |
|-----------------|---------------|-----|-------------|--|--------------------|--|
| OFFICE USE ONLY | DATE RECEIVED | / / | CARD NUMBER | | EVENTING POINTS | |
| CARD REGISTRAR | DATE EMAILED | / / | NON-GRADED | | SHOWJUMPING POINTS | |
| | DATE POSTED | / / | | | DRESSAGE POINTS | |

Section 1

TICK BOX FOR CARD REQUIRED

- NEW COMBINATION () PC Members UNDER 26 YEARS ALTERED CARDS *
() PC Member 26 YEARS & OVER () Change of Name *
REPLACEMENT () Upgrade from Non Graded Card () Change of Address *
() Lost Card () Update to PC Member 26 YEARS & OVER*
REPLACEMENT * () Full Card - Attach a Copy of full card *
CLUB TRANSFER * () Attach a copy of your current Card & Completed Transfer Form *
-

*Chief Instructors Signature is NOT required provided a copy of current card and no change of grading has been made

- New Combination - PC Members UNDER 26 YEARS (X)
- PC Members 26 YEARS & OVER Mark one only
-

- Replacement - Upgrade from Non Graded Card (X)
- Lost Card Mark one Only
-

Both on these sections require your Chief Instructors Signature in the Grading section of the form. (Section 5)

- Replacement* - Full Card – Attach a Copy of full card*
Club Transfer - Attach a Copy of you current Card & Completed Transfer form*
-

- Altered Cards* - Change of Name* (Please write previous name in (____) next to new name.)
- Change of Address*
- Update to PC Member 26 YEARS & OVER*
-

***Chief Instructors Signature is NOT required provided a copy of current card and no change of grading has been made.**

Section 2

CLUB: _____

I know this is self-explanatory by it gets left out on a lot of application. Don't forget it.

Section 3

RIDERS DETAILS

PLEASE PRINT CLEARLY

SURNAME: _____ FIRST NAME/S: _____

DATE OF BIRTH: ____/____/____ MALE () FEMALE () PH: _____

POSTAL ADDRESS: _____ P/CODE _____

Please make sure this section is printed clearly. Make sure the DOB is correct.

Section 4

HORSE DETAILS

PLEASE PRINT CLEARLY

NAME: _____

BRANDS OR DISTINGUISHING MARKS: _____

SEX: GELDING () MARE () (Stallions & Rigs NOT Permitted at P.C.)

COLOUR: _____ HEIGHT: _____ hh YEAR BORN: _____ AGE: _____

Please make sure this section is printed clearly. A lot of horse name have unusual spelling.

Brands or Distinguishing Marks

OR means one or the other, not both. If the horse has a brand then use it. If the horse does not have a brand the use distinguishing marks.

Sex - Don't forget to mark one.

Colour - Don't forget e.g. Black, Bay, Brown, Chestnut, Grey, Buckskin, Palomino, Pinto - (What colour-Black/White, Chestnut/White?) & all the other ones.

Height - Please make sure you don't use fractionse.g. $\frac{1}{2}$ or $\frac{1}{4}$.
Use only example format e.g. 14hh, 14.1hh, 14.2hh, 14.3hh or 15hh

Section 5

GRADING

TO BE FILLED OUT BY CHIEF INSTRUCTOR ONLY

NON-GRADED CARD: () (For rider only wishing to do games, hacking and riders on lead or too young to jump)
RIDERS ARE NOT PERMITTED TO JUMP WITH A NON-GRADED CARD EXCEPT UNDER INSTRUCTION

ONLY TICK ONE GRADE
EVENTING GRADE: 5 () 4 () 3 () 2 () 1 ()

ONLY TICK ONE GRADE
SHOWJUMPING GRADE: E () D () C () B () A ()

ONLY TICK ONE GRADE
DRESSAGE GRADE: Preparatory () Preliminary () Novice () Elementary ()
Medium () Advanced ()

This combination was assessed and graded on: _____ DATE: ____/____/____

CHIEF INSTRUCTOR SIGNATURE: _____ NAME: _____

This section must only be filled out by your Chief Instructor.

The Instructor can mark Non-Graded Card Or mark one only of each Eventing, Showjumping and Dressage Grade.

This section require your Chief Instructors Signature. If your club does not have a Chief Instructor you can ask another club if their Chief Instructor can grade for your club or you can ask your Zone Chief Instructor to grade for your club.

Section 6

RIDERS SIGNATURE (If over 18 years): _____ DATE: ____/____/____

PARENTS SIGNATURE: _____ DATE: ____/____/____

This combination is currently financial with the club stated.

SECRETARY SIGNATURE: _____ DATE: ____/____/____

Rider, if 18 years & over **or** Parent if rider is under 18 years to sign and date.

The Club Secretary is to check the form and make sure it is filled out correctly making sure it is easy to read and no information is missing.

The Club Secretary needs to check that the rider applying for a card is a currently financial member of your club.

The Club Secretary needs to sign and date the form.

If emailing the form send to:

ponyclubsa@gmail.com & lmh63@outlook.com

or post to:

PCASA
132 Rose Terrace
Wayville SA 5034