

Code of Conduct for the Executive Directors

The members of the Executive Directors of the Pony Club Association of SA are bound by this Code of Conduct. The objective of this Code of Conduct is to ensure that high standards of corporate and individual behaviour are observed by the Directors in the context of their roles as Directors of the Association. Directors should familiarise themselves with this Code and take reasonable action to clarify any concerns.

As a director, you are expected to:

1. Act with honesty and integrity:

- be open and transparent in your dealings.
- use power responsibly.
- ensure that any possible conflict of interest is disclosed or avoided.
- strive to earn and sustain public trust and the trust of the Associations membership at a high level.

2. Exercise due care, diligence and skill:

- ascertain all relevant information.
- make reasonable enquiries.
- understand the financial, strategic and other implications of decisions.

3. Act in good faith in the best interests of the Association:

- demonstrate accountability for your actions.
- accept responsibility for your decisions.
- avoid activities that may bring you or the Association into disrepute.

4. Act fairly and impartially:

- avoid bias, discrimination, caprice or self-interest.
- demonstrate respect for others by acting in a professional and courteous manner.

5. Use information appropriately:

- ensure information gained as a director is only applied to proper purposes and is kept confidential.
- ensure that any personal information coming to your attention as a director is handled in compliance with the Association's privacy obligations.

6. Use your position appropriately:

- avoid the use of your position as a director to seek an undue advantage for yourself, family members or associates.
- avoid the use of your position as a director to cause detriment to the Association.
- ensure that you decline gifts or favours that may cast doubt on your ability to apply independent judgement as a Board member of the Association.



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7. Act in a financially responsible manner:

- understand financial reports, audit reports and other financial material that comes before the Executive.
- actively inquire into this material.

8. Comply with the Association's governance rules:

- have a good working knowledge of the Society's governing documents pertaining to your role as a director.
- act within the powers and for the functions set out in the Association's governing documents.

9. Demonstrate leadership and stewardship:

- promote and support the application of the Association's values.
- acknowledge and act in accordance with the responsibility you as a director have in regard to the rights of members of the Association and other stakeholders of the Association;
- act in accordance with this Code of Conduct.