

THE PONY CLUB ASSOCIATION OF SOUTH AUSTRALIA INC

APPLICATION TO TRANSFER

PLEASE READ THE ENCLOSED SHEET CAREFULLY BEFORE COMPLETING THIS FORM. RIDING MEMBERS /
COACHES ONLY NEED TO APPLY.

TRANSFEEE

Name:		DATE OF BIRTH: / /
Address:		POST CODE:
Current Club		DATE JOINED / /
Length at current Club:	Length at previous Club:	
PCASA State Member YES () NO ()		DATE JOINED / /
Length of PCASA Membership		
Type of Membership: Riding Member () Social Member () Coach ()		
Reason for requesting Transfer:		
New Club		
Is this the Club closest to your home?	DATE: / /	
Signature of Transferee or Parent/Guardian (if under 18years)		
IF UNDER 18 – PARENT GUARDIAN NAME		

CLUB

The new Club Hereby accepts the applicant into their membership YES () NO ()		
Name & Signature of New Club Secretary		DATE: / /
Name & Signature of Surrendering Club Secretary		DATE: / /

ZONE

Is Member transferring to a Club within the Same Zone		YES () NO ()
If No – Date of receipt of Receiving Zone		/ /
Placed before Zone Meeting on		/ / Name of Zone Secretary:
Signature of Zone Secretary	Date / /	
If No – Date of receipt of Surrendering Zone		/ /
Placed before Zone Meeting on		/ / Name of Zone Secretary:
Signature of Zone Secretary	Date / /	

PLEASE NOTE

WHEN TRANSFERRING FOR ANY REASON OTHER THAN CHANGE OF ABODE FOR RIDER OR HORSE, THE RIDER WILL BE INELIGIBLE FOR CLUB TEAM COMPETITION AT STATE CHAMPIONSHIPS FOR 6 MONTHS (REFERRED TO AS A SUSPENSION).

OFFICE USE ONLY

This application was received at PCASA Headquarters on	Date / /
This application was placed before the Executive on	Date / /
The application to transfer was Approved () Not Approved ()	
Signed by Member of Senior Executive	Date: / /
Name of Senior Executive Member	

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INTERCLUB TRANSFER GUIDELINES

TRANSFeree: Please fill out all sections marked Transferee and sign and date in the appropriate place, in under 18yrs please have a parent/guardian sign and date this section.

CLUB: Secretary of the New Club needs to fill out this section and sign and date it in the relevant section, and Secretary of the Surrendering Club to also sign and date the relevant section. Each Club should keep a copy for their records.

ZONE: If the Transferee is transferring to a club within the same Zone, the Zone Secretary signs and dates the form where relevant, and ticks the box stating clubs are within the same Zone. If the Transferee is transferring to a Club within a different Zone, the Secretary of the surrendering Zone signs and dates the form, and then the form is forwarded to PCASA.

Please Note: All Pony Club Riding & Social Members & Coaches, including those over 26yrs wishing to transfer to a different club must submit the above form. This form must be completed in full, prior to submitting to PCASA.

PCASA will keep a copy of the completed form in the office

All transfers **must** be applied for on PCASA Official Forms which shall be available from Club & Zone Secretaries as well as the Secretary of the Pony Club Association, and also found on the PCASA website under Forms/Membership.

Members who transfer from one Club to another, regardless of suspension being waived or not, take note of the following – that riders who were members of their previous club for a period of 2 years or more are allowed to take 4 qualifications forward onto their transferred card. To be able to carry forward 4 qualifications onto their transferred card the member must have a minimum of 8 qualifications at their previous club in the preceeding 18 months.

Members who do not meet the above criteria, may take 2 qualifications onto their transferred card.

An application for a new Attendance/Performance Card must be submitted to the PCASA office, with the old card attached.

WHEN TRANSFERRING FOR ANY REASON OTHER THAN CHANGE OF ABODE FOR RIDER OR HORSE, THE **RIDER** WILL BE INELIGIBLE FOR **CLUB TEAM COMPETITION** AT STATE CHAMPIONSHIPS FOR 6 MONTHS (REFERRED TO AS A SUSPENSION).

When the six month suspension period is to apply to any Member on transfer the date from which the suspension shall commence will be from the date recorded on the Application Form by the surrendering Club Secretary.

For the purpose of Transfers of all Members from Club to Club, all Clubs involved in a transfer shall be regarded as if they are fully financial with the Pony Club Association of South Australia, whether they are financial or not.

The Transfer procedure is essential unless the member has been un-financial for a minimum period of twelve months.

For interstate transfers, a letter from the President of the surrendering club will be mandatory if interstate qualifications are to be recognised.