

## **EMERGENCY PROCEDURES POLICY**

Rationale:

The Pony Club Association of South Australia Incorporated recognizes that there are occasions when in extreme circumstances there is an emergency involving riders, horses and anyone participating in a Pony Club organized activity. PCASA has a duty of care and is committed to the health and welfare of **all**.

1. Chief Steward, Marshall for each discipline, coaches or rally coordinators and any person/s appointed by the Organizing committee are responsible for the following in the event of an accident occurring at a Pony Club organized activity:
  - 1.1 Depending upon activity. Stop activity or ensure that accident scene is safe for emergency personnel to work.
  - 1.2 Call for first aid or vet, whatever the occasion calls for and remain until qualified personnel arrive.
  - 1.3 Ensure onlookers or persons not involved stand well back and do not become a hazard to emergency personnel. Persons not complying with the request and becoming a hazard will have their details taken and a report given to organizers of the activity and a copy sent to State Office.
  - 1.4 Advise PA personnel to call for onlookers to stay back and let authorised personnel do their job.
  - 1.5 Once scene is clear and safety restored, recommence activity if stopped.
2. Appointed Personnel: (By person in 1.)  
Ensure free path for any emergency vehicle to get to scene.
3. Fill in incident report online.

Signing off:



President... .. Print name...Ann Olsen

Date: 01/01/2026 Name of Club: Pony Club Association of S.A. Inc.

This policy or code is set for review every twelve months by Pony Club Association of S.A. Incorporated.

## **FALL OF RIDER PROTOCOL**

1. Fill out incident report online <https://form.jotform.com/PonyClubAust/pca-incident-reporting-system>
2. Advise rider of concerns/dangers before they re-mount.
3. Advise rider to report any symptoms to instructor/other person at rally immediately.
4. Advise rider that they do not have to complete the lesson/rally if they feel ill.
5. Advise Guardian of fall and its dangers.
6. If a guardian is not present, notify president, committee members etc and phone guardian.
7. Advise First-Aid Officer
8. Attempt to arrange an alternative form of transport home if the rider has ridden to the rally.

Signing off:



President... .. Print name...Ann Olsen

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