

# **PONY CLUB ASSOCIATION of SOUTH AUSTRALIA**



**PONY CLUB  
SOUTH AUSTRALIA**

## **INFORMATION, AND RULES 2022**

# AIMS AND OBJECTIVES OF PONY CLUB

To encourage all people to ride and to learn to enjoy all kinds of sports connected with horses and riding.

To provide instruction in riding and horsemanship and to instil in members the proper welfare & care of their animals.

To promote the highest ideals of sportsmanship, citizenship and loyalty, thereby cultivating strength of character and self discipline in the members.

## WEBSITE

Throughout this rulebook we refer to the PCASA Website. The address is:

[www.ponyclub.asn.au](http://www.ponyclub.asn.au)

[Face Book: Pony Club SA Community](#)

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## PLEASE NOTE

PCASA GEAR & SAFETY RULES WILL APPLY UNTIL  
30/06/2022

when they will be replaced by Pony Club Australia National Gear Rules – it would be advisable for all riders/clubs/gear checkers etc to review the new rules well before they come into

PCA Safety Rules see Appendix A

PCASA Gear rules see Appendix B

# **PART G1                      ADMINISTRATION**

## **1.1    AFFILIATION FEE**

A subscription fee to the Association is determined by the PCASA Executive as recommended by the treasurer at the January Executive Council meeting for one year from 1st July to 30th June. Affiliation fees must be paid to the State office by 31<sup>st</sup> August each year. All insurance monies must be paid by the 30<sup>th</sup> of July each year. Payment for any members joining after that date must be paid by the end of the month of joining.

All riding members joining between 1st July and 31<sup>st</sup> March pay the full affiliation fee, insurance fee & travel levy within two weeks of joining. New riding members joining between 1st April and 30th June pay a reduced affiliation fee (as set by the Executive Council), the insurance fee and the travel levy, within two weeks of joining.

State riding members who are not members of a pony club must pay an annual affiliation fee as set down by the Executive Council.

## **1.2    LEVY**

A levy per Pony Club member as determined by the PCASA Executive from time to time shall be payable within three calendar months.

## **1.3    ANNUAL RETURNS**

All Pony Clubs affiliated with the PCASA must submit an Annual Strength Return on the official form provided, to the Association. At the conclusion of the financial year a report of the year's activities, which may be the President's Report to the Club's Annual General Meeting, shall be sent to state office. Returns and reports must be submitted by 30th July. All Instructors and volunteers must also be listed.

## **1.4    VOTING AGE**

For all meetings, except Club meetings, the voting age shall be 18 years and over.

## **1.5    CONSTITUTION**

All PCASA affiliated Pony Clubs/Zones shall have a constitution in the terms of the standard Pony Club Constitution as supplied by the Association or such constitution that has been approved by the Executive Council.

## **1.6    BY-LAWS**

### **1.6.1   CLUB**

A Club may decide upon any by-laws to suit local conditions, providing such by-laws do not contravene any direct policies of the Association.

## **1.6.2 ASSOCIATION**

Any amendment to Association by-laws shall become effective immediately.

## **1.7 PRESS RELEASE**

Press releases concerning Association policy or rules and regulations, are not to be made unless approval is first sought from the Executive Council or the State President as applicable.

## **1.8 RULE CHANGES**

All changes to PCASA Rules made by the Executive Council will come into effect on the 1st day of January in the following year. All changes to PCASA Rules made by resolutions passed at the Annual General Meeting will come into effect immediately.

The full PCASA Executive is responsible for reviewing and setting qualifying criteria for all State Championship Events.

## **1.9 ANNUAL GENERAL MEETINGS**

### **1.9.1 PONY CLUB YEAR**

The PCASA year is from 1st July to 30th June. Clubs must hold their Annual General Meeting **before** the end of July. Zones must hold their Annual General Meeting **before** the end of August. The Association holds its Annual General Meeting in the month of October each year.

### **1.9.2 ELECTION OF OFFICERS**

When elections for the positions of State President or Vice Presidents are required, nomination forms will be sent to all clubs by the 31st day of July. Nominations must be received by the 31st day of August.

If more than one nomination for a position is received ballot papers will be circulated to all clubs at least 28 days prior to the date of the AGM. Ballot papers when voted upon by each club must be sealed in the envelope supplied, the back of which must be signed by the club secretary or president and returned to the association office no later than four days before the AGM. The envelopes containing ballots will be opened at the AGM with votes being counted and results advised.

### **1.9.3 AGENDA FOR AGM**

The Association AGM Agenda will be sent to all affiliated clubs at least 28 days prior to the meeting. Affiliated Clubs may send two 2 voting delegates to the AGM. To be eligible to vote delegates must be 18 years of age, financial members of their respective clubs, and must have their names submitted in writing to the PCASA Head Office at least 7 days prior to AGM.

Apologies from Clubs not attending the AGM will only be accepted if the PCASA Head Office is notified in writing no less than seven days prior to the AGM. Clubs may nominate Proxy Delegates from another club to represent them in the event that they are unable to send a delegate from their club to the AGM in writing, signed by that Club's Secretary, if lodged with the PCASA Secretary prior to the commencement of the AGM. Refer PCASA Constitution for further information. Proxy delegates must be a financial member of a PCASA registered club.



## **1.10 THE PCASA EXECUTIVE COUNCIL**

The PCASA Executive Council consists of the President, 2 Vice Presidents, State Treasurer and appointed Zone Delegates. Each Zone may appoint 2 delegates. The positions of President, Vice Presidents are determined at the AGM.

### **1.10.1 TERMS OF OFFICE**

The President, Vice Presidents each hold office for a period of two years. The terms of the two Vice Presidents are staggered by 12 months so that one Vice President Position becomes vacant each year.

## **1.11 THE CHIEF INSTRUCTORS PANEL**

The Chief Instructors Panel sub-committee reports to the PCASA Executive Council on all Instructional matters.

1. The duty of CIP shall primarily be to implement uniformity and coordination of instruction throughout PCASA.
2. The CIP shall comprise of personnel who are either
  - a) invited by the CIP
  - b) nominated as Zone representative.
  - c) recommended to join the panel by zone
  - d) the Training co-ordinator
3. The decisions on Instructors and Proficiency tests made by CIP shall be final and binding.
4. The CIP shall meet at least four times a year.
5. The Chairman and Vice Chairman of the CIP shall be appointed each year at the first CIP meeting after the State AGM.
6. The Training Coordinator shall be appointed two year term at the first State Executive meeting after the State AGM in even numbered years on recommendation from CIP.
7. Zone Coordinators shall be appointed for a two year term at the CIP meeting following the appointment of the Training Co-Ordinator
8. All recommendations from CIP shall be considered by the State Executive.
9. The CIP shall review annually the performance of its members.
10. The Executive have the right to alter any of the preceding clauses due to extenuating circumstances except clause 3.

### **1.11.1 STATE TRAINING COMMITTEE**

State training committee is made up of regional presenters who are appointed by the CIP every two years

1. Manage the training of Regional Presenters through either delivering the training or arranging the delivery of training by another with the assistance of the Training Coordinator.
2. Facilitate the accreditation of official course presenters to the standard required by the NCAS with the assistance of the Training Coordinator and report to the chair of CIP and State President out comes.
3. Conduct an annual NCAS update clinic for all coaches/Instructors with assistance from the Training Coordinator to help with the flyers, program, venue etc.
4. Conduct clinics for the NCAS Level 1 riding components.
5. Chair or deputy chair to attend Executive meetings.
6. Assist with compiling resource packs for clubs

## **1.12 THE RULES ADVISORY COMMITTEE**

The Rules Advisory Committee reports to the PCASA Executive Council on all matters related to Rules. The RAC aims to work towards the simplification of our rules to make them more user friendly.

1. The duty of RAC shall primarily be to advise the Executive Council on rule related issues.
2. The RAC shall comprise of personnel who are either
  - a) nominated as Zone representative
  - b) invited by the RAC
  - c) the Training co-ordinator (not mandatory)
3. Investigate and assess suggested rule changes from the membership.
4. Review schedules for all State Championships before circulation.
5. The RAC shall meet at least four times a year.
6. The Chairman and Vice Chairman of the RAC shall be appointed each year at the first RAC meeting after the State AGM.
7. All recommendations from RAC shall be considered by the State Executive.
8. The RAC shall review annually the performance of its members.

## **1.13 STATE SECRETARY**

The Association will appoint a person to be employed as State Secretary to the Association. The State Secretary will report directly to the State President. The State Secretary will conduct all office administration, receive and bank all monies, receive and transmit correspondence, compile membership lists, compile meeting agendas, handle all insurance correspondence and other duties as laid down by the Executive Council. The appointed person and hours of employment to be subject to the approval of the Executive Council.

## **1.14 OFFICIAL VISITS**

A member of the Executive Council or other officials appointed by that body may visit any Club at any time during the year, and an official will be appointed to visit any Club on request from the Club at that time. Travelling expenses will be considered on presentation of relevant documentation.

## **1.15 TRAVELLING EXPENSES**

The person appointed by the PCASA Inc., to present Instructional clinics, examine proficiency certificates and TD Pony Club events, to be reimbursed (thirty) 30 cents per kilometre, accommodation, fuel and meal allowance, reviewed annually.

## **1.16 GENERAL ENQUIRIES**

All enquiries from clubs or members are to be made in the first instance through their Club Secretary. All correspondence to the PCASA Head Office must first be tabled via Club and then Zone levels. *The intention is not to hinder people with queries, rather to allow resolution at the lowest level possible.*

## **1.17 COMPLAINTS**

Complaints must follow the same procedure as for enquiries. The Complaints Officer will undertake investigation of matters brought to their attention in a confidential manner and report back to the Executive Council. *Members and Clubs are urged to be aware that standard legal convention will*

apply to all correspondence and that steps will be taken to protect the integrity of the PCASA and its members.

## 1.18 INSURANCE

The insurance will be as per the current policy adopted by the Association from time to time and is compulsory for all affiliated Clubs and their members.

A club found to be holding insurance/registration fees will be given one reminder notice and 14 days to respond before a fine of \$500-00 will be imposed. If this fine is not forwarded within 7 days to the State, the club will be suspended from PCASA until further notice.

Notification of new members must be made at the end of each calendar month to the Association together with the remittance fee for the insurance premium by the affiliated Pony Club. A monthly return is mandatory even if no new members joined in that month. A NIL RETURN must be sent to the Association. **(effective until 1/7/2022)**

## 1.19 DISCLAIMER OF LIABILITY

The following disclaimer must be printed on all schedules and programmes.

**"Neither the organising committee of any event to which these rules apply, nor the Pony Club Association of South Australia Inc. accepts any liability for any accident, damage, injury or illness to horses, owners, riders, grounds, spectators or any other persons."**

## 1.20 SAFETY OFFICER

Each club must appoint a safety officer. The duties of the safety officer can be found on Page 10 and 11. (1.20.2)

### 1.20.1 FIRST AID REQUIREMENTS

#### PCASA rule to apply until 30/6/2022

All clubs MUST have a person who has a current basic first aid certificate (minimum) on the grounds throughout the rally

Strongly recommended a basic first aid person be in attendance at all minuted other business.

#### PCA rule to apply from 1/7/2022

Below is BASE level - See appendix A at rear of rulebook for full list of PCA requirements

#### **BASE LEVEL**

<b>Applies to</b> Rally, Muster with <50 riders, Competition - Mounted Games, Dressage, Show riding, Gymkhana, Tetrathlon <50 riders	
<b>Mandatory - People</b> 1x First Aid Officer HLTAID003/HLTAID011 Provide First Aid or equivalent(doctor, nurse, paramedic)	<b>Equipment</b> 1 x First Aid kit human(refer PCA list) 1 x First Aid kit horse (refer PCA list) 1 x First Aid point
<b>Recommended - People</b> Veterinarian and local ambulance on call, notify of event and estimated numbers	1 x Defibrillator

**1.20.2 CHECKLIST – CONTROL OF INJURY & PROPERTY DAMAGE HAZARDS**

**1. General condition of the grounds**

- Are the grounds in good order? Level (no serious potholes)
- Dry (no wet or boggy patches)?
- Trimmed (no long grass, overhanging bushes, dangerous trees)?
- Clean (no junk or waste present)?
- Are the grounds clear of any dangerous or obscure objects? (e.g. wire, broken glass etc. Inspection required)

Yes	No

**2. Are car parking arrangements marked out and adequate?**

- Passenger cars and horse floats?
- Have marshals been organised to control vehicle traffic?
- Are parking allotments sufficiently separated from spectator areas, footpaths and horses to avoid congestion and accidents?
- Have the traffic marshals been instructed on their authority, speed limit, special parking permits etc.?

Yes	No

**3. Is pedestrian access safe?**

- Access to/from the car park?
- Are ground conditions okay? (Level, dry and free from tripping hazards, also independent from the main vehicle traffic flows)?
- Is sign posting adequate (including “danger” warning)?
- If turnstiles are in use, have they been inspected for mechanical damage, sharp edges, etc.?
- Are pedestrian areas safe for all classes of persons expected to attend the event (very young, very old, disabled)?
- Safe and secure holding or tie up provision provided for horses?

Yes	No

**4. Mechanical Services** Note: The following questions apply to mobile electric power generators, broadcasting booths and temporary offices etc. (where applicable).

- Have electric power cables, hoses etc. been buried, or arranged overhead (no tripping hazards on the ground)?
- Is mechanical equipment in safe condition (guards in place etc.)?

Yes	No

**5. First Aid and Medical Emergency**

- Is there a first aid kit on hand?
- Is it adequately stocked?
- Are the phone numbers of medical and emergency personnel on hand and a telephone readily available?
- Do you have a designated first aid officer with a first aid certificate?

Yes	No

**6. Stands and Temporary Structures**

- Are structures in good repair, stable and safe to occupy?
- Are the approaches, ramps, steps etc., firm, clean and non-slip?
- Are handrails provided?
- Have hazards recognised from previous events been corrected (loose boards, slippery floors, inadequate guard rails etc.)?
- Is there any loose iron or other projections liable to injure, or cause damage to a motor car or other property?
- When star droppers are used it is advisable that they are capped.

Yes	No

**7. Animal Access and Control**

- Are arrangements for hitching, grooming, feeding etc., safe for riders and for spectators? (Note: In a crowd a loose animal towing broken hitching timber can be lethal to itself and to bystanders. The club is responsible to check the condition of fixtures)
- Has provision been made to ensure loose stock is not in the vicinity of riding areas?
- Is drainage adequate to prevent mud patches forming in pedestrian areas?
- Are there strict rules that dogs must be on a leash at all times at Pony Club fixtures?

Yes	No

**8. Children**

- When small children attend fixtures is there any water (drowning hazards) which should be fenced?
- Are there notices posted at dams?

Yes	No

**9. Fixtures for use in events**

- Have jumps been inspected for safe approach and landing areas and been built to a standard conforming with international standards of safety for course design?
- Is timber in good repair no broken or splintered rails)?
- Do rails fit cups in such way as not to jam?
- Are cups of standard design and undamaged? (Not too deep or too tight to be an illegal design.
- Have barrels, drums etc. all been inspected to repair damage or sharp edges?
- Are loading races of adequate design and in good repair?
- Are all fixtures painted for good visibility?

Yes	No

**10. Horses**

- Have known kicking animals been identified and rostered to work clear of other horses?

Yes	No

**11. Personal Protection**

- Is a mature official responsible for checking correct hats, boots and other gear necessary, prior to the commencement of any competition or practice?

Yes	No

LOSS PREVENTION AND CONTROL is primarily concerned with pre loss consideration – not post loss “patching up”.

Loss Prevention and Control is as the name states – it seeks to identify and evaluate risks before they become losses.

Members of the Committee have the responsibility to protect and manage the Club properly. As such, it is necessary for them to carry out the ongoing role of risk identification and evaluation and prevent personal injury and suffering before the damage or injury occurs.

### **1.20.3. Club Start and Winding up**

#### **Starting up a Club**

- Call a meeting of all people interested in forming a Pony Club. Place advertising in any way possible. Local community, local feed shops etc.
- Contact the PCASA to organise a Pony Club representative from within the local zone to attend the meeting who explain rules, rally procedures, insurance etc. and to answer any queries.
- Once a decision has been made to form a Pony Club, elect the relevant officials. The President, Vice President, Secretary, Treasurer and a further three committee members.
- Select venue and a couple of options for uniform. All uniforms within the zone need to be different.
- Apply to your Zone with a suggested uniform. Once approved by the Zone, the Zone would put the application forward to the State body.
- Once the application has been approved by the State, a package containing a rule book, syllabus, incident book, Strength Return information, affiliation fee structure, Event/Dressage/Games packs and any other relevant information will be forwarded.
- Set own membership fees, appoint chief instructor/rally coordinator, decide on rally days. Source equipment. Open bank accounts.
- Nominate zone delegates.
- All new clubs will be on probation for 12 months and will be visited by a Pony Club Official.

#### **CLUB START UP (Check List)**

- PC Structure
- Rules
- Insurance
- Zone Affiliation
- State Affiliation
- Strength Returns
- Rally Procedures
- Instructors
- Syllabus and Proficiency Certificates
- Gear equipment/ gear check/ safety
- Qualifications/Attendance/Attendance card applications
- Required involvement at Zone level.
- Resources in Office/ Book lists
- Any other suggestion

#### **Winding up a Club**

- Call a Special General meeting of **all** current members. The decision has to be a MAJORITY decision.
- All equipment needs to be donated to another club/non-profit organisation. Please note that any equipment purchased through a grant cannot be sold and has to be donated.
- If grounds are owned by the club then legal advice must be sought.
- All services need to be disconnected and all outstanding debts paid.
- Any remaining funds need to be donated to another club or non-profit organisation; otherwise the funds become the property of the zone.
- Notify the zone and state that the club is winding up.
- Minute books, financial details, cheque books, bank statements etc. need to be sent to State Office
- A COPY OF THE MINUTES CONTAINING ALL DETAILS OF CLUB WINDING UP MUST BE FORWARDED TO STATE OFFICE along with the list of members attending
- NO INDIVIDUAL OR COMMITTEE CAN PROFIT FROM THE CLOSURE OF A CLUB.

- Consumer affairs dept: Part 5 Division 1 of the act for further information.
- INCORPORATIONS ACT 1985 refers.

#### **1.20.4 ZONE OR CLUB MERGER**

- Criteria and method of process to be determined.

## 1.21 LIFE MEMBERSHIPS

Life Memberships can be awarded for long and outstanding service to the Pony Club Movement on the following basis:

- a) Club Life Membership is awarded at Club level.
- b) Zone Life Membership is awarded by the Zone Committee for service at that level.
- c) Association Life Membership is awarded only by the Executive Council for outstanding service to the Pony Club Movement.

*The PCASA will supply relevant certificates and badges carrying the name of the awarding body for presentation.*

PCASA Life members are:

	Mr Brian James Pridham ASM(Dec)
	Miss Margaret Shepherd (now Mrs Oliver)
1978	Miss Doris Crowley (Dec)
1979	Mrs Alwyn Dolling
1980	Mr Robert Beattie (Dec.), Mrs Bobbie Beattie (Dec), Mrs Roma McKinnon (Dec.)
1981	Mrs Eileen Kennedy (Dec.)
1983	Mr Bill Atkinson (Dec.), Mr Don Nicholls (Dec.)
1988	Miss Jean Bailey BEM (Dec.)
1993	Mr Greg Bailey ASM
1998	Mrs Claire Olsen, Mr Brian Conway.ASM.
2001	Mr Jacob van Dissel. ASM
2004	Mrs Alison Turnbull
2008	Mrs Diana Keach OAM. ASM. Mr Graham Parham OAM (Dec.)
2010	Ms Ann Olsen ASM. Mrs Christine Bailey ASM
2013	Mrs Phyllis Joan Lucas. Mrs Jacqui Arnold
2015	Mrs Sue Young
2018	Mrs Diana Birmingham

## 1.22 AWARD OF MERIT

The PCASA Award of Merit is awarded only by the Executive Council for outstanding service to the Pony Club Movement.

PCASA Award of Merit recipients are:

1987	Mr Brian Pridham ASM (Dec.)
1988	Mr John Samuel-White
1990	Mrs Erica Russell (Dec.)
1992	Mrs Iris Stephenson OAM (Dec.)
1995	Mr Jim Patterson (Dec.)
1996	Mr Bob Hennig, Mr Max French
1998	Mr Colin Bell (Dec.)
2001	Miss Susan Haese ASM, Miss Ann Olsen, (ASM) Mr Jim Toole (Dec), Mrs Alison Turnbull
2004	Mr Peter Heath
2005	Mrs Christine Bailey. ASM
2007	Mrs Phyllis Joan Lucas
2010	Mr Bradley French
2013	Mrs Diana Birmingham.
2019	Mrs Sue Young, Mrs Judith Brown
2021	Mrs Debbie Cook, Mrs Karen Charles, Mrs Kylie Weltman



## 1.23 JIM TOOLE MEMORIAL AWARD

PCASA Jim Toole award recipients are

2005	Mrs Angela Grant
2006	Mr James Cope
2007	Miss Ann Olsen
2008	Mrs Phyllis Joan Lucas
2009	Mr Graham Sobey and Mr Greg Bailey
2010	Mr James (Jim) Thompson
2011	Mrs Diana Birmingham
2012	Mrs Elizabeth Moreton and Mrs Jenny Adams
2013	Mrs Claire Olsen
2014	Mrs Elizabeth Wigney and Mrs Tessa Fairweather
2015	Mrs Karen Charles
2016	Not awarded
2017	Mrs Anne Hollick
2018	Mr Tim Moreton
2019	Mrs Kylie Weltman
2020	Mrs Sue Young
2021	Mr Richard Grimson

Members may only receive this award once

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# **PART G2 – POLICY STATEMENTS**

The following policies can be found on the PCASA website

Abuse of Horse or Pony  
Alcohol Policy  
Anti-Doping Policy  
Child Safety Code of Conduct \*\*  
Codes of Behaviour  
Codes of Conduct  
Concussion Policy  
Database Policy  
Disciplinary Matters – A Guideline  
Emergency Procedures Policy  
Fall of Rider Protocol  
General Club Safety Code of Practice (amended 1/1/2022)  
Grievance Policy  
Horse Welfare Policy  
Hot Weather/Extreme Policy  
Instruction Policy  
Led Riders Policy  
Lunging Policy  
Member Protection Policy  
Privacy Policy  
Reporting Policy – Child Safety Concerns  
Sun Smart Policy  
Smoke-Free Policy

\*\* The Working with Children Check is a Government enforced requirement that applies to anyone who works or volunteers with children (under the age of 18)/ The WWCC reviews the background of any person who works or volunteers with children in sport clubs, schools, child care centres, community groups, Churches and other organisations.

**FALLS CHECK LIST AT REAR OF RULE BOOK FOR EASE OF REMOVAL, COPY AND USE.**

**PCASA RIDER DEVELOPMENT PROGRAM.**

**PCA NATIONAL CHAMPIONSHIPS INFORMATION.**

Can be found on PCASA webpage



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## **PART G3 MEMBERSHIP**

### **3.1 MEMBERS**

#### **3.1.1 AGES OF MEMBERS**

Age of members will be determined as of the 1<sup>st</sup> of January of each year.

#### **3.1.2 JUNIOR MEMBER (green card)**

A Junior Member is a rider under the age of 17 years.

#### **3.1.3 ASSOCIATE MEMBER (green card)**

An Associate Member is a rider of the age of 17 years or over and under the age of 21 years.

#### **3.1.4 SENIOR MEMBER (green card)**

A Senior Member is a rider of the age of 21 years or over and under the age of 26 years.

#### **3.1.5 CLUB ADULT PONY CLUB MEMBER (yellow card)**

A rider 26 years of age and over who wishes to join or remain with the Club, will be known as an Adult Member and may take part in any Pony Club Competition where there is a class for their age group.

#### **3.1.6 CLUB SOCIAL MEMBER (non-riding)**

A non-riding club member of any age of which a fee will be paid to the state office per annum. (to be determined) – To include person/s responsible for Led & Junior riders (who are not a riding member)

#### **3.1.7 ELIGIBILITY OF COMPETITOR**

Competitor means qualified mount and rider.

#### **3.1.8 STRAPPER/GROOM (riders without horses)**

A member of any age who doesn't have a horse but joins to be able to be part of a Club and to prepare for proficiency levels to C standard in theory only until becoming a full riding member (can only have three rides per year)

#### **3.1.9 STATE AFFILIATION ADULT (orange and or white card)**

State affiliated riders (orange card) can compete in any competition where an Open class is provided, must have a graded card for each discipline. For further information, refer to "Event Rules" PART 07 pg. 64.

#### **3.1.10 POLICE CHECKS/WORKING WITH CHILDREN**

All members working with children MUST have either a police check or working with children check by law and if they refuse, need to be removed from contact with children immediately and if a coach their certificate is cancelled. Reported to PCASA for action.

#### **3.1.11 RALLY PARTICIPATION**

All riders must pay as below

- Visitors - \$10 Rally Participation – to be used no more than 3 times, as long as they have not been a financial rider member for at least 2 years.
- Re-joining Members – at least the insurance component of their subs before mounting a horse  
Different Clubs will have different policies regarding the payment of the balance of the subs.

Visitor fee for taking part in these rallies is not deducted from membership if they join. There must be 2 years in-between the last Rally Participation date and the next time they use this. Social members may use this type of participation providing they have not been a riding member for at least 2yr.

## 3.2 REGISTER

Each Club shall keep a register of all members (including Committee, Instructors, Volunteers etc.) which must show name, address and for riding members, the date of birth. The Register must be available for inspection at any time by a visiting Official. Clubs must keep a complete attendance roll for all rallies.

## 3.3 BEHAVIOUR

All Pony Club members shall at all times behave in a manner befitting the Pony Club Movement. In the event of a complaint being made either in the member's conduct or cruelty to their mount, the member's Club or Zone Committee shall handle the said complaint.

Misconduct at a Pony Club competition shall be handled by the Disputes Committee for that competition. If further action is necessary a report is to be made to Head Office for the consideration of the Executive Council.

## 3.4 UNIFORM

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

The uniform of a Pony Club consists of a shirt (long or short sleeve with collar), tie and V-neck jumper in Club colours, jodhpurs and regulation riding boots. Moleskins are permitted for all activities except Mounted Games and State/National competitions. An approved helmet must be worn at all times. Uniform must be worn for all Pony Club competitions and official functions. Jumpers may have club emblems on them provided permission is sought from the PCASA. Summer dress shirt and tie. Mounted Games polo shirt, club/zone approved.

Club colours must be approved by the PCASA Executive. Similarly, any changes to existing colours must have approval.

Body protectors are mandatory for jumping any fixed obstacles and may be worn either under or over uniform.

State Championships whenever possible a zone uniform to be worn. Jodhpur colour as per club/zone approved uniform.

**Show Jumping:** For show jumping events, full Pony Club uniform must be worn when walking the course.

**Team of Four Ride On The Flat:** Full Pony Club uniform. Refer to turnout guidelines see SC05 2.0-2.4 pg. 101

For the Cross Country phase of One Day Events, Club approved sporting tops (i.e. Rugby shirts) or T shirts in a clubs official registered colours (any design) may be worn. Hat silks may be worn. (club to approve the top, design does not have to be registered with PCASA) \*\* Official Registered colours are those in the club's jumper, shirt, tie & jodhpurs which are worn for competition\*\*

### 3.4.1 STATE UNIFORMS

For Interstate/National competition, members of state teams shall wear the following uniform:

#### **Riding Uniform:**

Beige Jodhpurs, White Shirt, State Tie, Red Jumper with State Flag Emblem (sewn on left side)  
Long or short boots depending on requirements.

**Walking out uniform:** To be advised prior to the competition.

**Informal Dress:** State Rugby top with jeans.

### **3.4.2 RIDING BOOTS**

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

### **3.4.3 HELMETS**

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

All Helmets must have a pony club helmet tag.

Helmet tags are compulsory from 1<sup>st</sup> January 2021 including EA riders.

**BEWARE:** Borrowing or purchasing a second hand helmet may not fulfil the above new ruling.

Helmet cameras are **NOT** allowed in any Pony Club activity.

### **3.4.4 SASHES**

In the case of two Pony Clubs with the same or similar colours competing against each other, the Club whose colours have been registered for the least time should wear a distinguishing sash. A Sash **must** be 75 mm in width and worn diagonally over the **right** shoulder and extend to the base of the jumper.

### **3.4.5 HAIR**

Secured as per

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

### **3.4.6 JEWELLERY**

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

**NOTE:** Asthma medication must not be taken away from riders.

## 3.5 ATTENDANCE/PERFORMANCE CARDS

**EACH COMBINATION** is required to have an attendance card. The Secretary of the Club must apply for a card for each combination within three months of attending their first rally. The Club Secretary issues an application form for attendance cards, as soon as the rider is assessed and graded, and signs the form confirming the rider's financial status. The Secretary fills in the form and gets it signed by the Club Chief Instructor/Zone Chief Instructor who will grade the combination for eventing, show jumping and dressage where applicable. Cards will be processed within a two week time frame. Cards **will not** be processed urgently, and all application must be to state office & card registrar.

Dressage card to be light blue and must be presented in conjunction with their attendance card and only issued to registered pony club members.

Combinations who participate in mounted games only, or where the rider is too young to compete, need not be graded for eventing, show jumping, or dressage Refer to G4 - 4.9 pg. 28. Non-graded cards can be green or yellow and are for those riders who do not wish to be graded and only want to compete in mounted games or want a card for attendance recording.

The Club Secretary then sends the form to the state office & registrar who will allocate a number, issues a card and records the information on computer. Green cards are for those riders up to the age of 26 years and Yellow cards are for those riders 26 years & over. Green & Yellow cards may be graded for eventing and show jumping or may be ungraded for use as proof of financial status & rally attendance. All riders graded for dressage will be issued a Blue card.

When issued, cards will show the rider details including name, address, date of birth and club, and horse details including name and description. The current grading and number of points carried by the combination will also be shown. The Registrar returns the card to the Club Secretary to be signed by the Secretary, President and Treasurer as required by the Association rules. This card must be produced on request.

At the beginning of each financial year, the **financial status** of riders must be confirmed when subscriptions are paid. This section of the card must be signed by the Secretary or Treasurer. Clubs may be sent an annual return to remove non-financial members, and to remove horses no longer connected with particular members, if possible attach relevant cards.

Attendances at rallies must be signed by the Club President **or** the Club Secretary **or** designated Roll or Card Secretary. In the latter case, this must be noted at the bottom of the card ("Secretary's Signature" should be replaced with "Card Secretary's Signature".) Attendances may only be signed by the above card signatories.

### 3.5.1 REPLACEMENT CARDS

All requests for **replacement cards** must come from the Club Secretary. When a card is full, the Club Secretary sends the card to the registrar with a note of any address update. The new card will be returned to the Club Secretary. **Lost cards** are replaced using the information stored on the computer together with the club's attendance records.

### 3.5.2 TRANSFERS OF CARDS

Refer to 3.7 (8) (9)

### 3.5.3 COMPETITION

All performances carrying grading points must be marked on these cards. Attendance/Performance Cards must be presented by the competitor to the organising body prior to the commencement of all

Pony Club competitions and held for the duration of competition. Organisers of events are encouraged to provide classes for Pony Club riders under 17yrs & pony club riders 17yrs and over. Cards will be checked on receipt for qualifications, grades and financial status. Cards will be returned on completion of the competition. They will be endorsed for all place-getters and upgraded where appropriate by the organising body's Secretary. Riders **MUST** have a card before applying on an entry form for an event. Entry form to carry do you have a current performance card for this horse Y/N if yes add card number.

**NO PONY CLUB CARD, NO RIDE AT ANY ORGANISED PONY CLUB EVENT/FUNCTION.**

Any rider who does not produce a current Attendance / Performance Card will not be permitted to compete.

**3.5.4 INTERSTATE CARDS**

Interstate attendance/performance cards with appropriate qualifications for the home state will be accepted for South Australian competitions.

**3.5.5 RIDING DOWN**

In dressage, show jumping or eventing a combination may ride in a lower grade if they are not capable of competing in their carded grade. Organisers must be notified with entry & the rider will have "RD" after their name on the draw. They will start with a 10pt handicap for each grade they ride down (e.g. card gr3 and enter gr4 = 10 penalty pts, card gr2 and enter gr4 = 20 penalty pts)

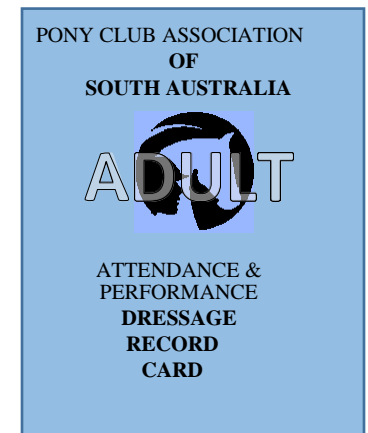
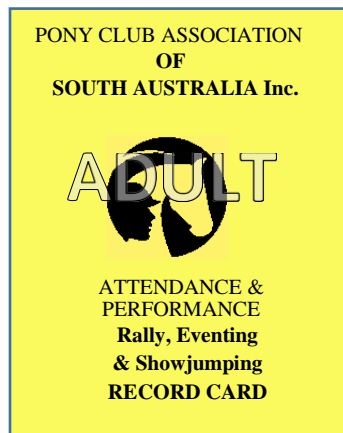
**ATTENDANCE/PERFORMANCE CARDS –** (From 1/1/2021 PC cards are in transition phase – some combinations may have 'Financial Membership Card & separate performance/qualification card that covers all graded disciplines)

**Green  
Riders under  
26yrs for rallies,  
& Eventing and  
Show jumping**

**Yellow  
Riders 26 yrs. &  
over for rallies,  
Eventing and  
Show jumping**

**Blue  
Riders under  
26 yrs for  
Dressage**

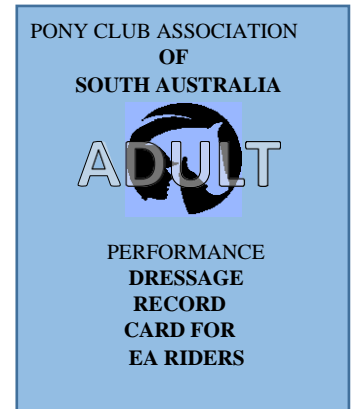
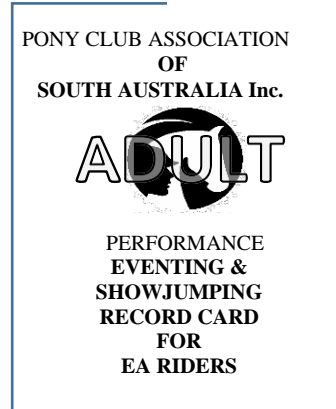
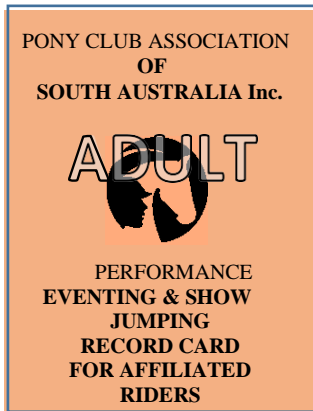
**Blue  
Riders 26yrs  
& over for  
Dressage**





**Orange**  
**Riders 26yrs & over**  
**who are not members of a Pony Club**  
**Known as State Adult Members**

**White**  
**Riders 26yrs & over**  
**for EA members who have joined**  
**PCASA**



### 3.6 ATTENDANCE QUALIFICATIONS/RALLIES

All competitors in Pony Club competitions must be qualified except state adult riders. To obtain a qualification the combination must obtain a minimum of 1hrs instruction per rally, the qualifications must be obtained in the 12 months preceding the event.

For One Day Events & Zone Finals combinations to have 4 qualifications.

PCA Nationals and PCASA State Events combinations to have 4 qualifications.

For all other Club or Zone events and Achievement Certificates riders need 2 qualification (both to be from home club)

**Home qualifications** are those that a combination gains at rallies held by the club of which they are a member. Two qualifications **must** be home qualifications. The other two **may** be **supplementary qualifications**. Supplementary qualifications **must** be marked on the attendance card in red. A new combination must obtain at least one home qualification so the combination can be graded, and a card applied for, before any supplementary qualifications are sought.

Members shall belong to one Club only, but when absent from their Home Club for an appreciable time and by an appreciable distance, for example through employment or studies, they may apply to become honorary members of another Club and compete in that Club's competitions. They may, with the written approval of their home club, compete at Zone inter-club events at which their home club would not normally be present. *This will apply to interstate members temporarily resident in South Australia.*

A rider may obtain qualifications on two horses at a rally, provided at least one hour's instruction is obtained on each horse.

No more than two qualifications per combination will be obtained in any five day period and no more than one qualification per combination can be obtained per day.

Rallies must be conducted by persons authorised by the Committee of the club concerned at a venue approved by the committee and must be open to all members of the club. *(If the venue is not the club's home ground, the landowner may require an Insurance "Certificate of Currency". Forms are available from the PCASA office.)*

### 3.6.1 SUPPLEMENTARY QUALIFICATIONS

The combination must hold a Pony Club Attendance/Performance Card with one home club attendance endorsed upon it before any qualifications of this nature are granted.

- (a) Guest qualification by participating in another Club's rally.
- (b) Hunt organised and classified as a rally and that prior arrangements have been made with the Hunt Club concerned.
- (c) Zone camp training or rally.
- (d) Official PCASA State Squad **training** activities in any discipline.
- (e) PCASA organised certificate training.
- (f) Riding at PCASA organised instructor schools.
- (g) Attendance at "Preliminary Coaching to Pony Club" course, or a NCAS Level 1 course (age restrictions apply)
- (h) Helper qualifications - Riding members who are **asked** by their club committee to assist in the running of a rally, event or club function (which prevents them from riding on that day if riding is an option) may receive a qualification on a designated mount. The rider must have already received two mounted qualifications on that mount.
- (i) Riding in a Pony club class at a local show (must wear PC uniform)
- (j) Candidates sitting proficiency test above "C" can get a qualification for sitting the examination – Must have two qualifications already

### 3.6.2 INSTRUCTION QUALIFICATIONS (THESE ARE HOME QUALIFICATIONS)

Eligible riders may obtain any or all of their required qualifications by instructing at a Pony Club rally after an initial two mounted qualifications (in order that the combination may be graded). To be eligible to obtain qualifications by instructing, a rider must be aged 15yrs & over. They must have been invited by the club to instruct, *and*

- (a) Hold a proficiency certificate above "C" level or
- (b) Hold a current "D" Instructor certificate (but will have to be 17 to hold this)

### 3.6.3 DESIGNATED FIRST AIDER (THESE ARE HOME QUALIFICATIONS)

Eligible riders may obtain any or all of their required qualifications by holding the position of designated First Aider for a specified home rally after the initial two mounted qualifications (in order that the combination be graded)

### 3.6.4 LOSS OF HORSE

In the unfortunate event of the death of a qualified Pony Club member's regular Pony Club mount, or if a rider loses the use of their qualified regular Pony Club mount through reasons beyond their control, two qualifications shall be transferred to the new combination upon application to the zone and written notification to the PCASA. Two home qualifications must be obtained before these two qualifications are added to the attendance card.

## 3.7 INTER CLUB TRANSFERS

All Transfers within the state must follow this procedure:

- (1) When a rider transfers from one club to another, the transfer procedure is mandatory unless the member has been non-financial for a minimum period of twelve months.

For the purpose of transfer of any riding member or coach from club to club, all clubs involved in a transfer shall be regarded as if they are fully financial with the Pony Club Association of South Australia.

When transferring for any reason other than change of abode for rider or horse, the rider will be ineligible for team competition at State Championships for 6 months. (referred to as a suspension)

- (2) All transfers must be applied for on Official PCASA forms which are available from Club Secretaries as well as from the Secretary of the Pony Club Association. It is the responsibility of the rider (or parent) to obtain these forms and fill them in.
- (3) Once the forms have been completed by the rider, they are lodged with the receiving (new) club.
- (4) Once approved by the receiving (new) club, the forms are lodged with the surrendering (old) club. The date which the receiving club signs this form is the date from which the suspension will apply (if applicable).
- (5) Once approved by the surrendering (old) club, the forms are lodged with the zone. If the two clubs concerned are not members of the same zone, the forms must be lodged with the surrendering (old) zone.
- (6) Once approved by the zone, the forms are lodged with the PCASA Office.
- (7) Once approved by the PCASA Executive the transfer becomes effective. The transfer application will be kept at the PCASA State Office. (both clubs involved in the transfer should keep a copy of the transfer application)
- (8) An application for a new Attendance/Performance Card must be submitted to the PCASA office, with the old card attached, by the new club, after approval by the zone. Riders are advised to keep a photocopy of their old card, as evidence of financial status, until their new card arrives.
- (9) (1) Members who transfer from one Club to another, regardless of suspension being waived or not, take note of the following- that rider who were members of their previous club for a period of 2 years or more are allowed to take 4 qualifications forward onto their transferred card. To be able to carry forward 4 qualifications onto their transferred card the member must have a minimum of 8 qualifications at their previous club in the preceding 18 months.  
  
(2) Members who do not meet the above criteria may take 2 qualifications onto their transferred card
- (10) Coaches must also submit a transfer application form when transferring between clubs.

### **3.7.1 SUSPENSION** (In this rule suspension means ineligible)

A member, while under six months suspension on transfer may not compete in a club team at a State Championship (referred to as suspension). Any rider who transfers for a second time within 12 months may be suspended by the PCASA (each case to be adjudicated on merit).

### **3.7.2 INTERSTATE TRANSFERS**

For interstate transfers, a letter from the President of the surrendering club will be mandatory if interstate qualifications are to be recognised. The letter must state the name of the rider, their financial status, the registered names of their horses and the four most recent rally attendances for each horse. Once this letter is received, two qualifications for each horse may be transferred to the rider's new card.

## **PART G4 MOUNTS**

### **4.1 REGULAR PONY CLUB MOUNTS**

A regular Pony Club Mount is a horse or pony which has been ridden by one member actively engaged in at least four working rallies of their affiliated Club during the twelve months immediately preceding the competitions concerned. Riders when they are Show Jumping or Eventing training at Pony Club can only jump at or one grade above, the level the combination is graded at.

### **4.2 MEMBERS SHARING A HORSE**

Two children sharing one horse at rallies may ride that horse in different events, provided that each child qualifies with the horse on four occasions. Where two riders are bona-fide sharing a horse, each may obtain a qualification on that horse at one rally (provided each receives at least one hour's instruction to qualify).

Each horse may only be ridden in a discipline by one rider on the day (for example, at a gymkhana, one rider may ride the horse in show jumping and another may ride in novelty events).

### **4.3 AGE OF HORSES**

The minimum age of horses competing in Eventing, Jumping and Mounted Games is four years. If there's any horse younger than three years then the rider applies in writing to the Clubs Chief Instructor that they are allowed to attend

### **4.4 DANGEROUS MOUNTS, STALLIONS AND RIGS**

Dangerous mounts, stallions and rigs are **not** permitted at Pony Club rallies or competitions.

### **4.5 GEARCHHECKING**

Horses and riders must be gear checked at all rallies and competitions, including all phases of One Day Events. It is not the responsibility of the Gear Inspector to eliminate any member but to ensure that safety and fit of equipment is upheld at all times. Saddle clearance and boots in stirrups must be checked whilst the rider is mounted. All else may be checked mounted or dismounted.

Any member or Official of the day **must** report any incorrectly equipped competitor during competition to the Disputes Committee of the day. Pony Clubs must ensure that their riders are correctly equipped for competition or risk elimination from the competition.

### **4.6 MOUNTS IN COMPETITIONS**

Competitors must ride their qualified Pony Club mounts. Once on the grounds on the day of competition, horses may only be ridden by their competing rider.

#### **4.6.1 HORS CONCOURS**

Riders accepted to enter a competition to ride Hors Concours need not have qualifications for that mount but must produce an attendance/performance card showing financial status for that combination. **Riders 17 years and under** need to have four qualifications as an event graded combinations to ride H/C at ODE's.

## **4.7 MOUNTS FOR CERTIFICATE TESTING**

Combinations need two working rallies.

## **4.8 DOWNGRADING OF AN EXISTING COMBINATION**

1. Application in writing for one grade lower is to be made to the member's club committee for approval. An application for a new card with previous card and the letter from the club attached to be sent to the state office for processing.
2. Application in writing for two grades lower to be approved at club level as above and presented to the relevant zone for approval and then forwarded (with previous card attached) to state office for processing.
3. Applications for more than two grades to be considered as per above but forwarded to the executive council for approval.
4. All down grading of a combination will incur basic points for that grade plus one win. A six month grace period from introduction of new grades will be given to GR5/E combinations who wish to be downgraded to GR6/F providing they have not completed a one day event or show jumping competition at the higher level. In this time no stars will be given when downgrading.

## **4.9 GRADING OF A NEW COMBINATION**

All new combinations must be assessed by the Club chief Instructor. Where there is no Chief Instructor at the members club then the club committee may then invite a chief Instructor from another club, the Zone Chief Instructor or a current Pony Club Level 1 Instructor to assess the new combination. (This includes non-jumping combinations)

Where a club does not have a qualified Chief Instructor riders may be graded at any club within their zone with zone approval.

Up grading of a combination can be done by Club Secretary, Chief Instructor or Zone Chief Instructor with relevant points for that grade or as a result of being pointed out into higher grade. Card to be endorsed accordingly, with initials of who upgraded.

### **4.9.1 DRESSAGE GRADING**

PCASA Walk trot test – Is not a pointed test, as it is below Prep – no need for a dressage card.

Prep Tests include – EA Prep Tests and Pony Club grade 4 & 5 Dressage tests and require graded card

## **4.10 SUBSTITUTE HORSE OR RIDER**

Competition organisers are required to accept any substitute qualified (four Rallies) combinations provided that the following substitution rules are met. In the extreme case of inability to obtain a veterinary or doctors' certificate, a declaration signed by the team manager and one other Club or zone official stating all circumstances and requesting a substitution will be considered by the event organising committee.

Where a member is unable to ride his/her mount through reasons other than veterinary or illness, application should be made to the PCASA Committee or Organising committee if at extreme short notice, for the decision on the substitution.

If the rider is unable to ride then the nominated reserve rider may be substituted on either the original mount or the reserve riders own qualified mount.

## **4.11 DOPING**

It is forbidden, under penalty of elimination, to administer any stimulant, pain killer or sedative to a horse, or to cause one to be administered in any way whatsoever, with the object of influencing the horse's performance before or during a competition. The PCASA reserve the right to conduct swabs of any horse at random at any event or competition run under its rules. (PCA National rules apply).

## **4.12 FALLS**

An athlete is considered to have fallen when he/she is separated from their horse in such a way as to necessitate remounting or vaulting in to the saddle. With the exception of mounted games. Refer to falls check list at rear of this booklet

## PART G5 COMPETITION

### 5.1 RULES

All Pony Club competitions shall be run under the applicable rules published by the PCASA.

In the event of a situation in Pony Club competitions not being covered by a Pony Club rule, the Pony Club Technical Delegates may refer to EA or FEI for help in making a ruling on the issue

Mounted Games will use PCASA rules for State competition and International Mounted Games Rules for all National and International competition.

A competition is deemed to commence from the time the competitor enters the grounds at the venue on the day of the competition.

Riders who do not present to an arena or start, when called twice, to commence their competition, will be given a 5 minute warning and if at the end of that time, do not attend, they will be eliminated from the competition.

In the absence of National competition rules being available, national competitions hosted by the PCASA will be conducted under South Australian rules.

### 5.2 PONY CLUB TECHNICAL DELEGATE

A Pony Club Technical Delegate will be appointed by the Executive Council, from the list of persons approved, to officiate at all Pony Club ODE's and State Championships. They will be for the duration of the event. Zones & Clubs holding any competition that involves cross country obstacles must apply for a PC Technical Delegate for that event.

PCASA Technical Delegates will not alter, improvise or construct rules which do not come under PCASA, EA or FEI rules. Pony Club Technical Delegates may refer to EA or FEI for help in making a ruling on a matter that is not covered in the PCASA rule book for the current year.

The Technical Delegates will be regarded as the **safety officer** for all competitions unless a special appointee is named.

All Pony Club Technical Delegates must submit a written report to PCASA within fourteen days of each event at which they officiate.

#### DUTIES OF A PONY CLUB TECHNICAL DELEGATE

1. To inspect the courses and arenas, before they are shown to the riders, and to satisfy themselves that the technical details are in accordance with the Rules.
2. To satisfy their self that the course is fair.
3. They have the authority to instruct the Organising Committee and the Course Designer to make any alterations to the arena or to the course, or to any technical detail associated with the conduct of the competition that they consider necessary.
4. PC Technical Delegate has the authority to remove any horse/pony that is out of control at any stage of the cross country course.
5. PC Technical Delegate must notify the rider of their three month suspension on the day for failing to leave the course once eliminated and notify the PCASA president immediately (PCASA office to notify all parties in writing within 48 hours)



6. To help the organisers in the conduct of the competition and endeavour to resolve problems wherever possible.
7. To advise the Disputes Committee and Appeals Committee (as the case may be) in relation to any dispute - particularly as to any rules which apply. The Pony Club Technical Delegate must not interfere in the decision-making process of the Disputes Committee and must not attempt to unduly influence its decision making.

### **5.3 PROTESTS**

The protest must be lodged in writing to the event secretary (not the disputes committee) accompanied by the fee of \$50 (can be reviewed by the executive). Disputes on behalf of members of a team should be signed and lodged by the Team Manager. Individual Associate and Senior Members may lodge their own disputes. Individual Junior Members must be accompanied by a parent or responsible adult. Riders under the age of 18 years must be accompanied by a parent, or the adult who is responsible for the child on the day.

All protests must be lodged within thirty minutes of results in early phases, or ten minutes after final results. In the case of protests against the qualifications of competitors or horses, a protest must be lodged within 30 minutes of the posting of the dressage scores for that class. The thirty minute time limitation for the lodgement of protests does not apply to administration, clerical and computing errors, however all protests must be lodged within ten minutes of the posting of final results.

Protests are considered by the Disputes Committee. The fee is forfeited unless the protest is upheld.

### **5.4 STATE/ZONE TRAINING SQUADS**

Any rider may apply to join a State Training Squad by completing the relevant State/Zone Squad Application form. The application must be endorsed by the rider's club and/or zone.

**5.4.1** Forms on PCASA web site

### **5.5 STATE TEAM SELECTION**

Riders wishing to be selected in a State Team please refer to National selection criteria which will be on PCASA webpage.

## **PART G6 SADDLERY AND ACCESSORIES**

As per PCASA 2022 rules until 30/06/2022, - SEE APPENDIX B  
As per PCA National Gear Rules from 01/07/2022

### **6.1 EXEMPTIONS**

#### **Until 30/06/2022**

Exemptions process requests will only be considered and recommended for approval by CIP to Exec with:

Written medical/veterinary support or  
Written support from the rider's club and zone with  
DVD recording of the rider with such equipment and with formerly used equipment.

If permission is granted, the rider will be issued with a laminated card with either a description or photo of approved equipment, which must be sighted by gear checkers. Exemptions are only granted in **extreme** circumstances.

Exemption cards issued by Riding for the Disabled for use at EA events will be accepted by Pony Club.

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#### **From 01/07/2022**

As per PCA National Gear Rules.

"If riders wish to use gear that is listed as 'not permitted' or is too new to be in this Rule Book, they must complete an Exemption Form and submit it to their State Office for approval. Exemptions may be granted in exceptional circumstances."

Clear reasons for needing the gear will be required. How long does an exemption last? Exemptions can be provided by your State for up to three years. After that you will need to renew if it is still required.

How do I get an exemption form? You can access the Gear Exemption form three ways

Put the following address into your browser

<https://form.jotform.com/PonyClubAust/GearExemptionForm> • A PDF version is also available via Pony Club Australia's website, under Policies and Resources.

If you fill in the form online, a copy is automatically sent to your State Office for assessment • If you download a pdf of the form and fill it in, you need to email the completed form to your State Office. Riders cannot use the gear in question at any Pony Club event (rally, muster, training or competition) until they receive permission in writing from their State Office, which they will need to present to gear checkers at all gear checks.

### **6.15 GEAR CHECKERS PLEASE NOTE:**

Bearing in mind the safety of the rider and the legal liability, the gear checker should not under any circumstances, alter or adjust any gear or equipment. The gear checker should request that the competitor make the necessary adjustment and that they report back when those adjustments have been carried out.

Should there be any dispute regarding gear, refer the matter to the chief judge of the appropriate section.

The final responsibility especially for rider attire & saddlery rest with the rider.

## **PART G7 INTERNATIONAL COMPETITION**

### **7.1 INTER-PACIFIC PONY CLUB EXCHANGE**

The Inter-Pacific Pony Club Exchange is a competition for teams from countries in the Pacific area (for example, Australia, New Zealand, Canada, Japan etc.) The Exchange is held in odd-numbered years with the venue moving from country to country. Each team consists of four associate riders. Australia chooses its representatives on a roster system. Each State can nominate a representative if it is their turn in the roster.

Nominations, lodged through Zone Committees, are accepted at the Executive Council Meeting in the year prior to the exchange.

To qualify for Inter-Pacific, a rider must:

1. be between 17 years and 25 years of age.
2. hold their “B” certificate prior to their nomination.
3. have competed in grade 2 or higher eventing.
4. have competed in “A” grade or higher show jumping.
5. display above-average involvement in Pony Club work.
6. have a good general knowledge (particularly of their own country and the host country).
7. have an ability to mix easily with their peers and adults.

#### **A BRIEF HISTORY OF THE INTER-PACIFIC EXCHANGE**

In 1960, Victoria invited Members of a Canadian Pony Club to visit Australia. They also invited Pony Club Members from the other Australian States to come to Victoria to meet the visitors. This rally proved to be such a success that Australia decided to repeat the exercise again in 1961, inviting Canada, U.S.A. and New Zealand to compete.

This meeting was held in Victoria on the Mornington Peninsula. At this rally the first Inter-Pacific Council was formed. The Exchange would take place every two years with each country hosting the rally in turn. The next Pacific country invited to join the exchange was Japan.

In 1965 England, although not a Pacific country, was invited to send a team to take part, as it is the founding country of Pony Clubs. Since then, the Far East has joined the Exchange. The Far East team is made up of Pony Club Members from Hong Kong, Singapore, Philippines and Thailand.

The host country supplies all horses for the competitions, and these are drawn for by all countries competing. The events are a One Day Event in which the teams are scrambled, and Show Jumping, where the countries compete against each other for the International Show Jumping Cup. South Australian Representatives have been:

Year	Rider	Club	Host Country
2011	No representative from SA		New Zealand
2010	No Representative from SA	Same team as picked for 2009	Hong Kong
2009	No representative from SA	Postponed due to swine flu	Hong Kong
2007	No representative from SA		Australia
2005	No South Australian representative.		Canada
2003	Carly Brown	Onkaparinga	Australia (Victoria)
2001	Eliza Waye	Goolwa & District	New Zealand
1999	Michelle Butler	Mt Gambier & District	USA
1997	Melanie Ambroz	Goolwa & District	China (Hong Kong & Shanghai)

1995	SA chose not to send a representative		Japan
1993	Bettina Stark	Goolwa & District	Canada
1991	Melissa Jarmen	Westwind Woodville	Australia (Vic, NSW & QLD)
1989	Carla Wienecke	Golden Spur	New Zealand
1987	Nicholas Rowlandson	Mt Gambier & District	Far East (Hong Kong & Philippines)
1985	Tracey Whellams	Goolwa & District	Britain
1983	Scott Keach	South Park	Japan
1981	Jason Gardham	Mount Lofty	Canada
1979	Jim Roberts	Golden Spur	Australia (Perth)
1977	Gillian Jarrett	Mount Lofty	New Zealand
1975	Rodney Angel	Naracoorte Hunt	USA
1973	Maxine Cooper	Emu	Japan
1971	Trevor Edwards	Cleve	Canada
1969	Gwenda Watson	Naracoorte Hunt	Australia
1967	Peter Heagney	Marion	New Zealand
1965	Margaret Shepherd	Golden Spur	USA
1963	Colleen Moore	Naracoorte	Canada
1961	Two SA Teams Competed Team 1 - Graham Cornell, Sandra Harvey, Erica Dale, R Rankin Team 2 - P Harvey, M Rosenthal, F Hamilton, Dianna Hamilton		Australia (Melbourne)

## 7.2 INTERNATIONAL MOUNTED GAMES COMPETITION

This competition is restricted to Great Britain, United States of America, Canada and Australia. Australia was first invited to enter a team in 1988.

The competition is held annually and is hosted by the participating countries in rotation. Where possible, the visits and mounted games competitions are held during the month of July and are restricted to a three week duration including travelling time. A series of scrambled matches with mixed teams made up from members of each country is held prior to the International Mounted Games competition.

The prime objects of this competition are the meeting, exchange of views and better understanding between Pony Club members from the participating nations, and to broaden the scope of the Pony Club Movement.

Each country is represented by one team of five riders. The Australian team is made up of 5 riders, selected at the PCA selection day, hosted by one of the States/Territory. Attending the selection day would be two riders and 1 selector nominate from each Association. A Pony Club member can only represent their country once in this competition.

An acceptable code of behaviour is expected throughout the visit and any training days held beforehand. The taking of alcohol, non-prescription drugs or smoking is not permitted.

It is expected that nominees will make themselves available to attend training days as and when they are organised. A Selection Panel will be appointed at the October Executive Council meeting to assess the applicants and select the successful nominee.

To qualify for International Mounted Games, a rider must:

1. be under 16 years of age on the 1<sup>st</sup> of January in the year of competition (recommended age 15).
2. hold their “C” certificate prior to their nomination.
3. have a mature outlook.
4. be confident and capable riders, be physically fit and agile. A participant in Club/Zone activities
5. have had experience in Mounted Games competitions.
6. have a sound knowledge of Mounted Games rules.
7. have the ability to cheerfully participate in all activities planned either by the hosting nation, their chaperone or coach.
8. must possess enthusiasm for team activities, good sportsmanship and have the desire and knowledge to be good ambassadors for Australia.

Year	Rider	Club	Host Country
2017	Lucy Blenkiron	Barossa Valley	Canada
2015	Caitlin Lloyd	Fleurieu	USA
2014	Sahara Warren	Black Hill	U/K
2013	Amelia Young	Black Hill	Canada
2010	Jamie Kah	Mt Pleasant	UK
2009	Bradley Ward	Mountain	Canada
2007	Jeremy Connelly	The Gums	USA
2006	No representative from SA		
2005	Kelly Adams	Mountain	Australia (South Australia)
2004	Daniel Adams	Mountain	USA
2003	James Young	Black Hill	Canada
2001	Regina Amey	Burra	USA
2000	Sarah Buckley	Mountain	Canada
1999	Robert Baylis	Barossa Valley	Australia (New South Wales)
1997	Jacqui Sandland	Mt Lofty	England
1996	Jessica Roesler	Barossa Valley	Canada
1994	Nicky French	Torrens Valley	Australia (Western Australia)
1993	Christopher Havelberg	Flinders Ranges	England
1992	Emily Eberhard	The Gums	USA
1990	Bill Miels	Golden Spur	England
1989	Lachlan Wake	Keith	USA
1988	Mardi Lucas	Beachport	Canada

### 7.3 INTER-PACIFIC AND INTERNATIONAL TRAVEL FUND

The Pony Club Association has put in place a system (the Travel Fund) which should enable any chosen rider to afford to go to either the Inter-pacific Exchange or the International Mounted Games Competition. Each rider contributes \$4.40 Inc. GST every year.

Costs associated with participating in the Inter-pacific Exchange and International Mounted Games Competition are as follows:

Any rider selected to represent PCASA at any International and/or Inter-pacific competition, is to notify PCASA office when travel costs are received from PCA.

PCA will send all paper work directly to the rider, and PCASA will pay directly to the PCA the full amount of any international airfare cost as soon as notification is received from the rider to our office.

All internal airfare, camp costs (if any) uniform, and overseas insurance fees are to be the responsibility of the rider and if possible the rider's club and zone.  
Should the PCASA receive from the PCA a subsidy from any sports grants the PCASA may refund part of the uniform costs.

The rider will be obliged to send to the PCASA office a detailed account of all costs involved as soon as possible on return.

## **PART G8 GENERAL (awards)**

### **8.1 SERVICE AWARDS**

Service Awards are awarded at State level to an Associate or Senior member of an affiliated Pony Club who has given constant practical service and assistance in his or her Club. Each club may nominate three members per class in any year.

As this is considered to be the highest honour for service, only **exceptional** Associate or senior members should be recommended. Riding ability and team participation is irrelevant.

A Pony Club member must have been a member of his or her Pony Club for at least three years to be nominated for this award. If the nominee has been a member of another Club affiliated with the PCASA Inc, the name of the Club, the length of the membership and the reason for the termination of that membership must be stated on the nomination form. A recommendation from the previous Club **must** be enclosed with the nomination.

This award is only made once to each person.

Nominees must be under 26 years on the 1st of January in the year in which they are nominated.

All nomination forms **must** be signed by Club and Zone Officials **before** they are forwarded to the PCASA office by the end of June each year.

The awards should be received in person in appropriate dress at the venue nominated by the PCASA Executive.

Nomination forms are available from the PCASA office with Strength Returns.

#### **8.1.1 SENIOR SERVICE AWARD**

Nominees must be 26yrs & over.

All criteria is the same as for the service award other than age.

#### **8.1.2 JIM TOOLE MEMORIAL AWARD**

This award was donated by the Hon Caroline Schaefer MLC and is awarded to the Pony Club Member who has shown outstanding dedication to both their Club and Zone throughout the year.

Each club can nominate a candidate to their zone who then select the best candidate they feel worthy of the award

Zone, to then forward the resume with a covering letter from the candidate's club and zone to state office by the end of June each year.

Nominees are not to be informed or advised prior to the presentation.

All resumes will be forwarded to State Office.

Only one candidate from each zone is eligible for nomination and all candidates are expected to attend the Gala Dinner where the winner will be announced. To be awarded only once per member.

## 8.2 ARM BADGES

### STATE ASSOCIATION

The association will issue Arm Badges annually.

- \* To competitors in the State Championship ODE and State ODE
- \* To each competitor in State Championship.
- \* To each competitor in the State Gymkhana.

Special occasion badges may be struck at the discretion of the Executive for example Royal Visit Parade.

These badges are worn on the **left** sleeve of the Pony Club jumper.

State issued Service Award badges are also worn on the **left** sleeve.

Helper badges will be issued by the PCASA to riders who have actively assisted with a State Function. (worn on left sleeve)

### ZONE

Zone badges/strips may be issued by the Zones for attendance at Zone functions. The strips will be 8 cm long, white tape with red printing. The master tape wording is to be approved by the Executive. Each year an extra tape with the year and venue of the function will be produced. These badges/strips are worn on the **right** sleeve of the Pony Club jumper.

### ACHIEVEMENT PATCHES

Refer to Instruction Section Part I5 pg.51

### PCA COMMERATIVE BADGES

To be attached to saddle blankets only





# INSTRUCTION POLICY & INFORMATION

## PART I 1 GENERAL

### 1.1 INSTRUCTOR QUALIFICATIONS

Clubs should wherever possible have at least one **current** qualified Pony Club or EA instructor, present at each rally. Whoever instructs at a pony club rally must adhere to the rules, policies, PCA syllabus of Instruction, ethics of PCASA and PCA.

Clubs **MUST** have a rally supervisor. This person can be appointed either before the rally or on the day. Their role is to make sure that the rally is conducted in a safe and orderly manner. A safety check list and a rule book will be made available. Supervisors are encouraged to have their level 1 or Preliminary Level.

All clubs **MUST** have a person whose has a **current** basic first aid certificate (minimum) on the grounds throughout the rally. (Applies until 30/06/2022)  
 From 01/07/2022 new PCA Safety rules will apply – see Appendix a for full details

#### BASE LEVEL

<b>Applies to</b> Rally, Muster with <50 riders, Competition - Mounted Games, Dressage, Show riding, Gymkhana, Tetrathlon <50 riders	
<b>Mandatory - People</b>	<b>Equipment</b>
1x First Aid Officer HLTAID003/HLTAID011 Provide First Aid or equivalent(doctor, nurse, paramedic)	1 x First Aid kit human(refer PCA list) 1 x First Aid kit horse (refer PCA list) 1 x First Aid point
<b>Recommended - People</b>	
Veterinarian and local ambulance on call, notify of event and estimated numbers	1 x Defibrillator

#### BASE PLUS

<b>Applies to</b> Rally, Muster with >50 riders, Competition – Eventing <60cm, Combined training, Showjumping, Campdrafting <50 riders Competition - Mounted Games, Dressage, Show riding, Gymkhana, Tetrathlon 51 - 199 riders	
<b>Mandatory - People</b>	<b>Equipment</b>
2x First Aid Officer HLTAID003/HLTAID011 or equivalent Provide First Aid or equivalent(doctor, nurse, paramedic)	2 x First Aid kit human(refer PCA list) 1 x First Aid kit horse (refer PCA list) 2 x First Aid point
<b>Recommended - People</b>	
1 x Paramedic Bachelor of Paramedicine, HLT51015 – Diploma of Paramedical Science or equivalent Pre-Hospital trauma Care Specialist. Veterinarian and local ambulance on call, notify of event and estimated numbers	1 x Defibrillator

If an instructor is likely to ride a horse at a rally they **must** be a riding member. If an instructor is not a riding member they **may not** mount a horse at any point. (EA coaches need to provide proof of EA membership)

## **1.2 AUTHORITY OF INSTRUCTORS**

Any direction given to any person in attendance, by a qualified instructor at a rally must be adhered to.

## **1.3 DUTIES OF A CLUB CHIEF INSTRUCTOR / INSTRUCTION COORDINATOR**

It is recommended that all clubs have either a Chief Instructor (who must be qualified) or an Instruction Coordinator. The guidelines for a club Chief Instructor / Instruction Coordinator are:

1. to arrange the Coaching program for rallies, schools and camps
2. to keep the committee regularly informed on their activities
3. to regularly assess progress and grading of riders (Club Chief Instructor)
4. to see that all necessary facilities and properties are made available for the program planned for each rally, or advise the rally organiser (committee member) of requirements
5. to appoint the coaches for each Rally and discuss with them in advance the standard and subject to be taught from the Syllabus of the Australian Pony Club Council
6. to convene coaches' meetings where required and see that all relevant information is circulated
7. to encourage attendance by coaches and potential coaches at all courses and conferences which are made available
8. to appoint people with specialist knowledge from outside the club to give instruction in special subjects
9. to encourage coaches, potential coaches and parents within the club by means of individual help and encouragement
10. to organise and chair panels for team selection and arrange the training of club teams
11. to advise on the preparation, training and nomination of riders for proficiency tests
12. to attend Zone Coaching Panel meeting.

## **1.4 DUTIES OF A ZONE CHIEF INSTRUCTOR**

This person is answerable to the Zone committee.

The guidelines of a zone chief instructor are:

1. to give support to Club Chief Instructors
2. attend Chief Instructors Meetings or arrange for another delegate to attend
3. have the authority to intervene/assist when:
  - a. problems arise in clubs which are considered dangerous or unsafe.
  - b. when the syllabus and pony club coaching principles are not being adhered to.
  - c. Grading Club combination when requested by Club

Zones are encouraged to appoint a deputy chief Instructor as well.

## **1.5 DUTIES OF A ZONE COORDINATOR**

This person is answerable to the Training co-ordinator and the Chief Instructors Panel in the first instance then State Executive.

The guidelines of a Zone coordinator are:

1. organise within their region (including venue, format, riders, catering) the following:
  - a. "C" certificate testing
  - b. Preliminary Courses
  - c. General Coaching Clinics
  - d. "K" and "C" schools for riders

- e. Course building and officials' clinics to assist the Training co-ordinator
- 2.

## 1.6 DUTIES OF A REGIONAL PRESENTER

This person is answerable to the Training co-ordinator and the Chief Instructors Panel in the first instance then State Executive.

The guidelines of a regional Presenter are:

1. Present Preliminary **coach** courses
2. Present update clinics for "D" Pony Club Instructors
3. Mentors for Preliminary Coaches.
4. Liaise with Zone Coordinators
5. Assist the Training co-ordinator
6. Attend an annual presenter's forum.

## 1.7 DUTIES OF TRAINING CO-ORDINATOR

1. Arrange for the conduct of proficiency certificates above "C" level to the standards' as described in the PCA Syllabus of instruction including quality assurance of the whole examination process. Have computer skills and keep records of proficiency and Instructor testing. Attend CIP meetings and give a written bi-monthly report. Assist CIP setting budget KPI's for the year from the state strategic plan and grants.
2. Arrange for the conduct of NCAS Pony Club Level 1 training and assessment to be delivered in accordance with the standards as required by the NCAS work books.
3. Liaise with zone coordinators for the conduct of the NCAS Preliminary coach to be delivered in accordance with the standards as required by the NCAS work books.
4. In consultation with the State Training committee, CIP and State Executive, appoint suitably qualified Instructors for clinics.
5. Prepare reports on training activities as required by the State President for grant applications.
6. Organise selection panels for State Coaches (NCAS) assessments ensuring transparency in all decision making.
7. Perform other duties as required by the State President and /or State Executive and State Training Committee.

## 1.8 STATE COMPLAINTS OFFICER

A Complaints Officer is a nominated person within the club or association delegated to deal with complaints. People wishing to lodge a complaint would be directed to this person. A Complaints Officer is authorised to investigate and act on complaints without consulting the Executive Council, although they will report back to the Executive Council about the incident, any actions they've taken and the results.

Role of a complaints officer.

1. All complaints are directed to them after the club and zone have tried to resolve the complaint.
2. They speak to both parties, make notes and gather information i.e. conduct an investigation.
3. The complaints officer then tries to resolve the matter with the use of consultation and mediation
4. If the matter cannot be resolved then the matter is taken to the Executive Council.

The complaints officer presents their investigation, what they did to try and resolve it, the Executive Council then determines what happens next.

## **PART I 2 NATIONAL COACHING ACCREDITATION SCHEME (NCAS)**

### **2.1 PRELIMINARY COACH COURSES**

Preliminary Coach Courses are run in various zones during the year. Information flyers about this course and application forms are available from the PCASA website (look under “Training”), or from the State office.

If you are interested in doing this course, please submit an application form which will put you on the mailing list.

Trainee coaches have two years from time of purchase of Preliminary work book to complete course including assessment.

### **2.2 NCAS LEVEL 1 COURSES**

NCAS Level 1 courses are run during the year. Information flyers about this course and application forms are available from the PCASA website (look under “Training”), or from the Training co-ordinator. Applicants must have already completed the “Preliminary Coaching to Pony Club course” or have recognised prior learning. If you are interested in doing this course, please submit an application form which will put you on the mailing list.

Trainee coaches have two years from time of purchase of Level 1 work book to complete course including assessment.

#### **2.2.1 ASSESSMENT**

Candidates who do not complete the assessment phase will be invited to participate in another Level 1 ‘part 2’ clinic and attend at least one more practical teaching day prior to re-assessment.

### **2.3 MENTORS**

1. Have NCAS Pony Club level 1 or Pony Club C instructors certificate.
2. Have good knowledge of Preliminary coach manuals.
3. Be available to spend necessary time with coaches.
4. Have the ability to foster and encourage members through Preliminary coaching to assessment.
5. This role is purely voluntary, and no payments will be made but re-imbursment will be considered with correct paperwork.
6. Recommended that they be able if required to mentor a trainee coach over the phone.

### **2.4 NCAS UPDATING**

Coaches need to attend an approved update once every 2 years and be seen teaching a lesson by an assessor approved by CIP.

## **PART I 3 STATE INSTRUCTOR CERTIFICATES, AND THEIR ASSESSMENT**

### **3.1 STATE INSTRUCTOR CERTIFICATES**

Pony Club Instructors are graded under the old system prescribed by the PCA, from “D” (the lowest) to “A” (the highest).

Applications for ‘C’ Instructor Certificates and above must be made on the appropriate form. Unless otherwise indicated below, applications must be endorsed by the Club and Zone presidents, and after completion of any written and practical tests are approved or otherwise by the State CIP.

Where required below, attendance at schools and preparation of proficiency certificate candidates must be completed before applications are made. Written and practical tests where required will be arranged by the State CIP after it receives an appropriately endorsed application.

All Instructors must attend an approved Instructor School at least once every two years. Instructor schools must be approved by the Chief Instructors Panel.

An Instructor must hold a certificate for at least six months before applying for the next higher certificate. A certificate will not be issued to any person under the age of 17 years.

#### **3.1.1 “D” INSTRUCTOR CERTIFICATE**

All current “D” Instructors must attend an update clinic at least once every two years to remain current. See 3.2 for more info

#### **3.1.2 “C” INSTRUCTOR CERTIFICATE**

All current “C” Instructors must attend an update clinic at least once every two years to remain current. See 3.2 for more info

### **3.2 UPDATING EXISTING INSTRUCTOR CERTIFICATES**

Instructors who hold these certificates may continue to **update** them and remain “current” by attending a PCASA instructor school in every two year period, been seen teaching a lesson by an Assessor approved by CIP. D and C Instructors will be required to obtain 12 points by attending recognised pony club activities. Records are kept on Instructor Cards and points will be recorded by Training Co-ordinator every 2 years. If your instructor certificate has lapsed and you wish to continue, you will need to complete a Preliminary Coach course. Instructors/coaches must be financial members to retain their accreditation.

### **3.3 UPDATING EXISTING INSTRUCTOR CARDS**

Each Instructor Card has an expiry date. When an Instructor’s Card has expired, it will be re-issued by the card register once the update sheet has been filled in and sent in to the TC.

Any problems or questions should be referred to the Training co-ordinator.

### 3.4 REPLACING LOST/FULL INSTRUCTOR CARDS

Replacement Instructor Cards are available from the PCASA office. Please fill in an application form for an Instructor Card. Tick the “Existing Qualification – card only required” box. Write next to the box “please replace lost card”

### 3.5 RECOMMENDED READING

All Instructors should be familiar with the handbooks used by the Pony Club. Handbooks currently used are as follows:

- Australian Pony Club Council Manual of Instruction
- Australian Pony Club Council Syllabus of Instruction
- Horsemastership for the Australian Rider
- New Zealand Pony Club Manuals No. 1, 2
- New Zealand Coaches Resource Manual
- PCASA Rules, Policy and Information

These and other useful reference manuals are available from the PCASA office. The “Preliminary Coach” and the NCAS Level 1 courses have their own reading lists.

## PART I 4 PROFICIENCY CERTIFICATES, AND THEIR EXAMINATION (Can be found on PCASA Web page)

The current Australian Pony Club Syllabus of Instruction lays down standards and conditions for testing rider proficiency. The levels, from lowest to highest are E, D, D Star, C, K, C Star, B & A. Other proficiency certificates exist. K Star extends K by completion of more K options and is further subdivided according to the number of options presented. H recognises the highest level of Horsemastership by extending this section of A without a riding requirement. It is recommended that all candidates either possess or have access to a current syllabus.

### 4.1 PROCEDURES FOR “E”, “D” AND “D STAR” CERTIFICATES

E, D & D Star Proficiency certificates may be examined by **any** instructor who holds at least a current D Instructor Certificate, including one from the same club, however it is strongly recommended that parents do not assess their own children. Clubs are requested to use the “technical criteria” documents for “E”, “D” and “D Star” testing so the candidates become familiar with the style of testing prior to their “C” test. It is recommended that clubs obtain sufficient supplies of E, D & D Star badges or stars to be available for the Examiner’s to present to successful candidates on the day of testing. D and D star may not be tested at the same time. Examiner to fill in and sign form to be sent in to the state office. Certificates will then be sent to the club.

### 4.2 PROCEDURES FOR “C” CERTIFICATES

#### **D star Proficiency certificate is now a pre-requisite prior to sitting for C cert**

The candidate purchases a workbook from the PCA My Pony Club Data Base. When candidate has completed workbook and is ready for written assessment, they send completed application form to Training Coordinator. (please use the current year’s form) Application forms and fees should be posted direct to Training Coordinator with a courtesy copy to the Zone. Make sure you have selected “C” with jumping **or** “C” without jumping according to the wishes of the candidate and the club chief instructor and that the candidate/parent has read the application form carefully before **signing it**. Clubs must ensure that they send nominations to the PCASA a **minimum** of four weeks prior to the date they would like testing to occur. Then Written paper will be organised either online or hard copy.

Please note that riders wishing to be selected for state teams refer to National selection criteria on PCASA webpage.

1. Candidates to send in nominations plus fee to Training Coordinator, (at least 4 weeks prior to when they require practical assessment to take place).
2. On receipt of application, Training Coordinator to send copies of applications to zone coordinator. Zone coordinator forms group of candidates and organise an examiner/s. Once this is done notification to be sent to Training Coordinator at least six weeks prior (where possible) to the proposed date of the test.
3. Written paper will need to be completed online or in hard copy and sent to examiner to be marked prior to practical test.
4. Training Coordinator will send to examiner:
  - Notification of testing
  - Technical criteria's
  - Badges
  - Re-imburement form
  - Stamped self-addressed envelope
  - C master sheet

Candidates may change from "C" certificate with jumping to "C" certificate without jumping at any time, however if a candidate wishes to change from "C" certificate without jumping to "C" certificate with jumping, 14 days' notice must be given in writing to the zone coordinator who informs the examiner.

#### Workbooks

Candidates to purchase "C" workbook from PCA My Pony Club Data Base. They then complete the workbook at rallies after topics have been taught. When completed and candidate is ready, they then are sent to the examiner direct or through club/zone coordinator.

### DAY OF TESTING

1. A club official must introduce the candidates to the examiner.
2. It is the responsibility of the host club to ensure that all necessary equipment is set up for the examiner.
  - Flat work area** - 20 x 40 arena with letters and corner markers. Please do not use rope or rails in the corners as riders will be riding outside the markers.
  - Show jumping equipment** – at least six fences of various types. Must include at least two spreads (width greater than or equal to height), and a combination of two strides. There should be someone available to alter equipment to examiners specifications.
  - Gallop** – there must be a suitable place to gallop. The Club Coordinator who knows the terrain should show this to the examiner.
  - Game** - either Novelty 1, 2 or 3 from the Rider and Horse of the Year (in Rule book).
3. **Refreshments** – As testing will take most of the day, it is important that lunch is provided both for the candidates and for the examiner. Drinks should be available at other times as needed.
4. **Timing** – Groups of four candidates will take approximately five hours. Smaller groups may take slightly less time. This is a rough guide only. Candidates should be aware that testing will take most of the day, and pressure must not be put on examiners to finish earlier.
5. **Results** – Results from all testing will be provided by the end of day of the test. Results may be given to the group as a whole, or individually depending on the preference of the examiner.
6. **Horses** - All horses used for certificate testing must be qualified. Candidates may ride any qualified horse(s) of their choosing on the day of the assessment, however all horses must be clean and tidy. The onus is on the candidate to bring a suitable horse to complete the assessment.

7. **Substitution of horse** – Exceptional circumstances, or with the provision of a vet certificate, a suitable qualified pony club mount may be substituted
8. **Onlookers including club officials, parents and other club members** – Onlookers must keep their distance from the examination as examiners need sufficient space to work privately with candidates and other examiners. Parents must not approach the examiners – any approach must be made through the independent steward – see later in this section. Any accompanying adults must sign the testing agreement form.
9. At the completion of the examination, candidates will be given a feedback sheet canvassing their satisfaction with the process prior to the results being given.

### **AFTER TESTING**

The examiner will return in the self-address envelope, the Technical Criteria Documents for each candidate to Training Coordinator within 7 days of the date of testing. The Training co-ordinator will register the results and present the report to the CIP. The Training co-ordinator will send certificates to the examiner for signing. The examiner will forward these to the relevant clubs.

### **SUPPLEMENTARY TESTING**

See current syllabus of instruction or See syllabus of instruction 2019 updated Dec 2020

### **APPEAL**

If the candidate feels they have a genuine reason to be unhappy with the conduct of the assessment, they have 14 days to appeal. Any complaints must be addressed to the preparer of the candidates. If the preparer of candidates feels that an appeal is necessary, the appeal must be in writing, and sent direct to the State Office, marked attention Chief Instructors Panel.

### **COMPETENCY BASED ASSESSMENT – An explanation**

Under the Technical Criteria, the candidate must be deemed to be competent in each *item* of the syllabus (rather than each section). The reason for this is that the examiner is signing a certificate at the end of testing to say that the candidate is competent to do everything in the syllabus for that certificate. Examiners must not sign these certificates unless the candidate is indeed competent.

Some people have misunderstood this and assumed that this means the candidate is required to be “perfect”. There is a considerable difference between “competent” and “perfect”. To explain this in a non-horse way - Consider doing a driver’s license test. In a driving test, the candidate is required to be competent in each item. They will not pass if they cannot do “reverse parallel parking” – it does not matter how good they are at the rest of the skills – they must be competent in all skills.

In this example, “competent” would be to reverse parallel park the car between the two sticks, and the candidate would probably be given at least two attempts to achieve this and would have to finish no more than a certain distance from the kerb. If the candidate was required to be “perfect”, they would have to achieve this on the first attempt, finish exactly half way between the two sticks, and finish an exact distance from the kerb.

If a candidate has trouble with a skill on the day of testing, they will be given two attempts at each skill on the day. If unsuccessful they will need to sit a supplementary testing.



### 4.3 PROCEDURES FOR CERTIFICATES ABOVE “C” LEVEL

Once the candidate is **ready** to be tested, an application form is completed (please use the current year’s form) for each candidate by the club and submitted with the appropriate fee to the State CIP via the zone which must endorse the application. All applications **must** be accompanied by the candidate’s workbook and the required fee. Make sure you have selected the correct certificate according to the wishes of the candidate and the club chief instructor. Please ensure that the candidate/parent has read the application form carefully before signing it.

Candidates will not be examined for “K” and “K Star” tests at the same time.

Candidates wishing to sit for their “B” certificate or higher must have a preliminary assessment at least six months prior to the proposed date of assessment. This is to give the candidate assistance in their preparation.

Candidates wishing to sit for their “B” certificate with a view to selection for Interpacific must ensure that they apply for testing well before the closing date of nominations as pressure must not be put on examiners to assess and pass candidates with this in mind.

The application is then forwarded to the Training co-ordinator, who registers the nomination. Where possible the Training co-ordinator will form groups of candidates and appoint examiners from the list. Candidates may need to travel for testing. The appointed examiner(s) **must** be of the appropriate level and be **from a different club** to any of the candidates being examined by them.

The Training co-ordinator will liaise with the club(s) and examiners regarding venue, date and time of testing. Once all details have been finalised, the Training co-ordinator will notify all parties in writing.

#### **Work book/Work Sheet**

All candidates must complete a work book/work sheets. Answers to questions may be typed up and presented in a ring folder with photos instead of writing in the book (as long as all the questions are answered). Criteria’s for options are on web page and can be down loaded and given to the people assessing that option as per criteria, they fill in and it goes in your folder. Any queries contact Training Coordinator.

#### **DAY OF TESTING**

1. A club official must introduce the candidates to the examiner.
2. It is the responsibility of the host club to ensure that all necessary equipment is available for the examiner.  
**Flat work area** - 20 x 60m arena with letters. Please check with the appointed examiner as to their exact requirements.  
**Show jumping equipment** – where jumping is part of the test, adequate equipment must be available and sufficient people available to alter equipment to examiners specifications.  
**Gallop** – there must be a suitable place to gallop. The Club Coordinator who knows the terrain should show this to the examiner.
3. **Refreshments** – As testing will take most of the day, it is important that lunch is provided both for the candidates and for the examiner. Drinks should be available at other times as needed.
4. **Timing** –Candidates should be aware that testing will take most of the day, and pressure must not be put on examiners to finish earlier.
5. **Results** – Results from all testing will be provided by the end of day of the test. Results may be given to the group as a whole, or individually depending on the preference of the examiner.

6. **Horses** - All horses used for certificate testing must be qualified. Candidates may ride any Qualified horse(s) of their choosing on the day of the assessment, however all horses must be clean and tidy. The onus is on the candidate to bring a suitable horse to complete the assessment.  
**Substitution of horse** – Exceptional circumstances, or with the provision of a vet certificate, a suitable qualified pony club mount may be substituted
7. **Onlookers including club officials, parents and other club members** – Onlookers must keep their distance from the examination as examiners need sufficient space to work privately with candidates and other examiners. Parents must not approach the examiners – any approach must be made through the independent steward – see later in this section. Any accompanying adults must sign the testing agreement form.
8. At the completion of the examination, candidates will be given a feedback sheet canvassing their satisfaction with the process prior to the results being given.
9. The examiners appoint a chairman from among themselves to act as a spokesman and formulate the reports.

### **CHANGING OF CHOICES**

Candidates may change from “B” certificate to “B” certificate restricted jumping at any time, however if a candidate wishes to change from “B” certificate restricted jumping to “B” certificate, 14 days notice must be given in writing to the Training Co-ordinator.

### **AFTER TESTING**

The examiner will forward all reports to the Training co-ordinator, within 14 days of the date of testing. Training co-ordinator will register the results and present the report to the CIP. The Training co-ordinator will send typed certificates to the examiner for signing. The examiner will forward these to the relevant clubs and candidates.

### **SUPPLEMENTARY TESTING**

See current syllabus of instruction or See syllabus of instruction 2019 updated Dec 2020.

### **APPEAL**

If the candidate feels they have a genuine reason to be unhappy with the conduct of the assessment, they have 14 days to appeal. Any complaints must be addressed to the preparer of the candidates. If the preparer of candidates feels that an appeal is necessary, the appeal must be in writing, and sent to the State Office, marked attention Chief Instructors Panel.

## **4.4 INDEPENDENT STEWARD**

For each certificate testing at “C” level and above, the relevant zone(s) will provide an independent person to act as a steward. This person should not be connected to either candidates or examiners. The role of the independent steward is:

1. To be a “go between” for interested parties and examiners.
2. Make sure everyone signs agreement form.
3. Check cards for qualified mounts on the day
4. Ensure Examiners have refreshments throughout the day
5. Ensure organisers have equipment appropriate for the activities of the day in place.
6. To be in attendance for the duration of the testing.

## 4.5 NUMBERS OF CANDIDATES AND EXAMINERS FOR CERTIFICATE TESTING

<i>Level</i>	<i>Max. no. of Candidates</i>	<i>Number of Examiners required</i>
E		1 “D” Instructor or above
“D”		1 “D” Instructor or above.
“D Star”		1 “D” Instructor or above.
“C”	4 per day.	1 “C” Examiner plus, if possible, 1 trainee “C” Examiner.
“K”	4 per day ** (see note)	2 “K” Examiners plus where possible 1 to 3 trainee “K” examiners to assist with testing some familiar sections.
“C Star”	3 per day. 2 per day if no K.	2 K examiners or above.
“B”	4 for horse-mastership p/day and 3 riding p/day	2 “B” Examiners, plus if possible 1 trainee “B” or “K” examiner to assist with testing some familiar sections. If 2 <sup>nd</sup> B examiner is not available 2 K examiners may be used instead.
“A”	1	3 Examiners including 1 interstate examiner.
“H”	1	3 Examiners including 1 interstate examiner.

\*\* This differs from C Star since much of the K work is from the “options” section and not compulsory as for C Star

## 4.6 PLACEMENT OF BADGES

Proficiency badges are to be sewn on the left breast of the Pony Club jumper as illustrated.

**Zone on the right arm sleeve**

**State on the left arm sleeve**



## 4.7 PROFICIENCY CERTIFICATE EXAMINERS

### EXAMINERS FOR C PROFICIENCY CERTIFICATES AND ABOVE

To be eligible to examine candidates for C Proficiency certificates and above, instructors are either nominated in writing by their club through their zone to the State CIP or are approached directly by the CIP. Examiners must have the examiners component of TAA certificate III and either NCAS Pony Club Level 1 instructors certificate or the PCASA instructors certificate to the level they wish to examine.

For consideration to be eligible to examine at a particular level, prospective examiners must have already been approved to examine at the level immediately below. For example, only existing C examiners will be considered for approval as K examiners.

Prospective Examiners must have actively participated as a trainee examiner on two occasions at the level being considered, followed by an examination, although this may be waived by unanimous decision of the State CIP.

The State CIP will then consider and approve, or otherwise, the instructor as an examiner at that level.

#### 4.7.1 DRESS CODE

The formality of dress of the examiner should be similar to that of the candidate. This gives examiners the scope to dress comfortably yet at the same time portray a professional image. It is acceptable for any examiner who chooses to do so to wear Pony Club uniform if they have it.

## 4.8 SYLLABUS ADDITIONAL INFORMATION

This section contains PCASA Approved additions to the syllabus.

#### **“C” Certificate:**

A non-jumping “C” certificate is available for those riders who do not wish to jump but are wishing to be selected in state teams for dressage or mounted games. This is denoted on the certificate as “Restricted – Non Jumping” and highlighted by a black binding around the badge.

#### **Above “C” Certificate:**

All certificates above “C” level require a workbook.

#### **“B” Certificate:**

Candidates for “B” certificate must have a “pre-assessment” approximately 6 months prior to their actual assessment.

## **PART I 5      ACHIEVEMENT PATCHES**

Helmets conforming to current PCA National Gear Rules must be worn at all times when mounted and must be correctly adjusted and fitted.

Achievement patches technical criteria can be found on PCASA web page

Achievement Patches are awarded at club level and are worn on the **right** sleeve of the Pony Club jumper.

Each rider may be awarded each patch **only once**.

When a club does not have qualified instructors or instructors are unable to assess riders for achievement patches, a suitable experienced person in that field can assess riders.

### **BAREBACK RIDING**

See technical criteria document on the PCASA Web page.

### **CAMPDRAFTING**

See technical criteria document on the PCASA Web page.

### **CARE OF SADDLERY**

See technical criteria document on the PCASA Web page.

### **CLIPPING**

See technical criteria document on the PCASA Web page.  
Minimum age for this achievement patch is 13 years.

### **DISTANCE RIDE (K Proficiency certificate)**

See technical criteria document on the PCASA Web page.

### **FIRST AID**

The rider must obtain a Senior First Aid certificate to obtain this Achievement Patch.

### **GROOMING**

See technical criteria document on the PCASA Web page.

### **HORSE ARCHERY**

Level 1 – Level 2 – Level 3

See technical criteria on PCASA web page

### **HUNTING**

See technical criteria document on the PCASA Web page.

### **LUNGING**

See technical criteria document on the PCASA Web page.

### **MUSICAL RIDE**

See technical criteria document on the PCASA Web page.

### **ORIENTEERING**

To be left to the discretion of a Club which has orienteering as a regular Pony Club activity?

**POLOCROSSE**

See technical criteria document on the PCASA Web page.

**SERVICE TO CLUBS**

See technical criteria document on the PCASA Web page.

**SHOW GROOMING**

See technical criteria document on the PCASA Web page.

**TEAM RIDE**

See technical criteria document on the PCASA Web page.

**TENTPEGGING**

See technical criteria document on the PCASA Web page.

**TRAIL RIDING**

See technical criteria document on the PCASA Web page.

**VAULTING**

See technical criteria document on the PCASA Web page.

**RIDING AND ROAD SAFETY**

This is the first patch done with simulated course  
Technical criteria on PCASA web page.

**ROAD SAFETY**

Technical criteria being written up

# EVENTING RULES

## PART 01 GENERAL

### OBJECTS

The competition provides the Pony Club competitor with a test requiring courage, determination and all-round riding ability on the part of the rider and systematic training of the horse. Its object is to encourage a higher standard of riding throughout the Pony Club movement, to stimulate among future generations a greater interest in riding as a sport and recreation.

### 1.1 THE COMPETITION

The competition is comprised of three phases, each of which must be completed by the competitor.

Test 1: Dressage

Test 2: Cross Country

Test 3: Show Jumping

### 1.2 ORDER OF TESTS

The dressage phase must always be held first. The timetable should be a provisional until entries are received then the final timetable be posted on the web. The order of the Cross Country and Show Jumping phases is optional but must be clearly stated in the schedule and the programme.

The programme must provide for competitors to have an interval of thirty minutes between completion of one phase and the start of the next. When Show Jumping takes place after Cross Country, competitors must be allowed an interval of forty minutes between the phases. In exceptional circumstances, the Pony Club Technical Delegate may authorise a reasonable reduction in these minimum levels.

When the Show Jumping phase is held before the Cross-Country phase, a rider eliminated in Show Jumping may, at the discretion of the Organising Committee, still complete the Cross Country phase.

### 1.3 DRESS/UNIFORM

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

#### 1.3.1 HAIR

Competitors with long hair must wear hair nets or plaits so that back numbers are not obscured.

#### 1.3.2 WATCHES

Watches are permitted in all grades

#### 1.3.3 MEDICAL INFORMATION

Wearing medical information is compulsory for the Cross-country phase. (Applies to any PCASA event that involves Cross Country obstacles). Information may be worn either in an armband correctly in place on the arm OR in a clear plastic attachment sewn onto the bottom of their body number holder (front and back). All relevant details must be completed and be updated by the competitor on a regular basis.

### 1.4 SADDLERY

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

## **1.5 COMPETITOR NUMBERS**

Each combination is issued with a number for easy identification. Rider must wear their number in front and on their backs whilst competing in cross country. They may use a bridle number for dressage and show jumping instead of body number. All Pony Club and Adult riders must supply a plastic body number casing. These are available from the saddleries.

## **1.6 SCORING**

The same horse and rider combination must complete all three phases mounted. The final score is reached by adding together all the penalty points incurred in the different tests.

### **1.6.1 IN THE EVENT OF A TIE**

In the case of a tie, the winner is the combination with the best Cross-Country score (total of jumping and time penalties). If there is still a tie, the combination is the one whose cross-country time is closest to optimum time. Finally, if there is still equality, the winner is the combination with the best dressage score. This principle also applies to minor tied place getters.

## **1.7 PARTICIPATION**

All mounts and riders (*combinations*) must be qualified. *Details of qualification requirements are contained in PCASA General Rules. Part G3 3.6 pages 23 & 24*

A competitor may ride a maximum of two horses in each grade. A third horse may be ridden HC at the discretion of the organisers. For PCASA rules, HC combinations will not ride unless a card is produced. See part 4.6.1 page 27

Riders may ride at carded grade or one grade higher – if a rider wishes to ride lower than graded then they are ‘Riding Down’ – see rule 3.5.5 page 22 - and must either accept appropriate penalty points or ride HC, organisers must notify scorers of applicable points to be added to score of combinations who ride down.

## **1.8 ENTRIES**

Entry requirements for events are decided by the organising body and should be stated on the event schedule. Where an entry form is provided by the organiser it should be used if possible. Photocopies of the performance / attendance card **MUST** be sent with entries.

## **1.9 ORDERS**

Riders and owners of competing horses and their helpers must, under penalty of elimination, obey an order or direction given to them by any responsible official and they must, in particular, be careful not to do anything liable to upset or hinder the progress of the competition.



## **1.10 RIDING IN ARENAS ETC.**

With the exception of arenas marked “practice arena”, competitors may not, under penalty of elimination, ride on, over or near any part of the Cross Country courses, nor enter any dressage or jumping arenas, except when actually competing.

Once on the ground, horses may only be ridden by their competing riders.

## **1.11 CRUELTY, BAD CONDUCT ETC.**

The Disputes Committee may disqualify a competitor upon receiving a report from any official of the organising body, at any stage of the competition, for the following reasons:

- a) Dangerous riding
- b) if, in their opinion, the horse is lame, sick, exhausted or dangerously out of control, and/or by direction of the Veterinary Surgeon;
- c) For the misuse of whip or spur, or other ill treatment of the horse; or
- d) For conduct unbecoming a Pony Club member including bad language, bad sportsmanship, etc.

## **1.12 UNFITNESS OF HORSES**

If at any time during the competition, the horse is lame, sick or exhausted, it may be eliminated on the authority of the Pony Club Technical Delegate.

## **1.13 DESTRUCTION OF SEVERELY INJURED HORSES**

If a horse is so severely injured that, on humanitarian grounds, it ought to be destroyed, the following procedures will apply:

- a) if the owner or their authorised representative is present, their agreement will first be obtained by the official Veterinary Surgeon; or
- b) if the owner or their authorised representative is not available, the Pony Club Technical Delegate, acting on the advice of the official Veterinary Surgeon, may order the destruction of the horse.

*Arrangements should be made for the removal and disposal of horses, which die or are injured during the competition, as quickly as possible.*

## **1.14 PROTESTS**

Refer General Rules – Competition Part G5 5.3 page 31

## **PART 02 ORGANISATION**

### **2.1 JUDGES**

The judges for each test in the competition are appointed by the organiser.

#### **2.1.1 DRESSAGE**

There should be two judges for each class or section.

#### **2.1.2 CROSS COUNTRY**

There must be a chief Cross Country judge, who may be the organiser, to supervise the jump judges, the timekeepers and the scorers. Jump Judges have the authority to stop any horse/pony, they believe is out of control, time held **MUST** be recorded. The P.C. Technical Delegate must be consulted before the rider continues. The final decision if the horse/pony continues or is eliminated is that of the Pony Club Technical Delegate. Cross Country Course should be closed 2 weeks prior to event.

#### **2.1.3 SHOWJUMPING**

There must be one judge, appointed by the organising body.

### **2.2 OFFICIALS**

The PCASA will, on notification, appoint a Pony Club Technical Delegate for that event. All other officials are appointed by the organiser. Any competition that incorporates Cross Country obstacles will require a PC Technical Delegate.

### **2.3 MEDICAL \*\*\*\*\* this rule applies until 30/6/2022 after that date refer to PCA medical guideline in Appendix A**

A doctor should be present at least during the Show Jumping and Cross Country phases. If it is impossible to obtain the services of a doctor, the minimum alternative is for a current holder of a Senior First Aid certificate to be present. Fall check list to be used by first aider in the event of a fall of rider. (Form can be found at rear of this rule book)

An ambulance or designated vehicle properly equipped from the doctors, or first aid personnel's resources must be in attendance during jumping events.

### **2.4 VETERINARY \*\*\*\*\* this rule applies until 30/6/2022 after that date refer to PCA medical guideline in Appendix A**

It is recommended that a Veterinary Surgeon be in attendance at all cross country phases of One Day Events.

### **2.5 RESULTS**

Results of all Pony Club and Adult classes must be forwarded to the State Office within 14 days following the event, together with the relevant fees.

### **2.6 OBLIGATIONS**

Pony Clubs which run EA Pre novice classes are required to run a Pony Club grade 1 classes regardless of the number of entries received.

## **PART 03 DRESSAGE**

### **3.1 RULES**

The dressage test is judged in accordance with the rules laid down in the Dressage section Part D1 page 80 of this book.

### **3.2 TESTS**

The dressage tests to be used for each grade are determined each year at the Annual General Meeting of the Pony Club Association of South Australia Inc.

### **3.3 PENALTIES**

Refer to current dressage tests.

### **3.4 SCORING PRINCIPLE**

The good marks from 0 to 10 awarded by each judge to a competitor for each numbered movement of the Dressage Test are added to the collective marks, and any points for error(s) of course or test are deducted. Judges may allocate ½ marks.

For each judge the percentage of maximum possible good marks obtainable is then calculated. This is done by dividing the total good marks of the judge (minus any error of course or test) by the maximum possible good marks obtainable and then multiplying by 100 and rounding the result to three decimal places. This value is shown as the individual mark for that judge.

Average percentage for the competitor is obtained by adding together the percentage for each judge and dividing by the number of judges always rounding the result to two decimal digits.

In order to convert average percentage into penalty points, this must be subtracted from 100 and multiplied by 1, with the resultant figure rounded to two decimal places. The result is the score in penalty points for the test.

### **3.5 MARKING SHEETS**

The judges' marking sheets must be given to competitors when the dressage penalties for all competitors in their class have been calculated.

### **3.6 DRESSAGE ARENAS**

Dressage arenas are to be constructed as described on the test sheet. As a general rule, Grade 1, 2 and 3 will be conducted in arenas measuring 60 m x 20 m.

Refer to PCASA Dressage rules for construction of arenas. Part D1-1.5.1 page 81  
Gate-keepers should be provided for all Pony Club and Adult competitions.

## PART 04 CROSS-COUNTRY

### 4.1 COURSE

The course will be in accordance with the following guidelines:

Distance between last jump and finish flags to be not less than 30m and not more than 75m.

No competitor/competitive horse may have practiced on any of the obstacles to be used in the competition for 2 weeks before the competition

Grade	Height	Jumping Efforts		Length		Spread		Spread Only	Drop Fences	
		Min	Max	Min	Max	Top	Base		One at:	Rest at:
1	1.05	20	25	2000	3400	1.20	1.80	2.20	1.60	1.20
2	0.95	15	25	2000	3400	1.10	1.80	2.20	1.40	1.10
3	0.80	15	25	2000	3400	1.05	1.50	1.50	1.10	0.90
4	0.65	15	25	1600	3400	0.80	1.20	1.00	0.80	0.75
5	0.50	15	20	1600	3400	0.60	0.90	0.60	0.60	0.55
6	0.35	13	15	1000	2800	0.35	0.45	N/A	0.45	0.35

Modified Gr5 to be any height / width up to max Gr5 other specifications to be same as GR5 – class to be known as “modified Gr5 (height)cm”

Maximum depth of “coffin” type obstacles not allowed in Grade 6, in grades 4 and 5 shall be limited to 20 cm. Grade 5 may be required to ride through water as an obstacle but not be asked to jump or drop into water The water obstacle may be flagged at the entry or the exit at the discretion of the course designer.. Gr6 cannot be made to go through water it may be flagged but they must have alternative route

### 4.2 DIMENSIONS

It is RECOMMENDED that in grades 4, 5 & 6 in a combination you have a spread before a straight.

As stated above. Brush fences, bull finches, etc. may exceed the maximum height only provided that the solid part of the obstacle, below which a horse cannot pass through with impunity, does not exceed the maximum height. In the case of brush fences only, the overall height will not exceed the regulation maximum by more than 15 cm.

### 4.3 SPEED

The Time Allowed and Minimum Time for completing the course is calculated at the following speeds (in metres per minute). The time limit is always twice the Time Allowed.

Grade	Speed used to calculate TIME ALLOWED	Speed used to calculate MINIMUM TIME	TIME LIMIT
1	500	550	twice the Time Allowed
2	450	500	twice the Time Allowed
3	400	450	twice the Time Allowed
4	350	400	twice the Time Allowed
5	285	350	twice the Time Allowed
6	220	285	twice the Time Allowed

Exceeding the Time Allowed incurs 0.4 penalty for every commenced second, up to the Time Limit. Exceeding the Time Limit incurs elimination. Completing the course in less than the minimum time incurs 2 penalties for every commenced second.

The organisers will appoint a Technical Delegate to observe the finish and report to the Pony Club Technical Delegate. The Pony Club Technical Delegate will eliminate any rider for blatantly wasting time in the latter stages of the course in order to compensate for excessive speed in the earlier parts of the course.

## 4.4 PENALTIES

*The following penalties apply:*

First refusal, run out, circle of horse at obstacle	20 penalties.
Second refusal, run out, circle of horse at the same obstacle	40 penalties.
Third refusal, run out, circle of horse at the same obstacle	Elimination
Fall of rider on the cross country (including warm up)	Elimination.
Fall of horse	Elimination
Error of course not rectified	Elimination.

*Errors of course include:*

- a) Omission of obstacle or boundary flag,
- b) Retaking an obstacle already jumped (except where part of a combination),
- c) Jumping obstacle in the wrong order.

For every commenced second over the Time Allowed	0.4 penalty.
Speeding penalties (per second under minimum time)	2 penalties.
Exceeding Time Limit -	Elimination.
Fifth refusal on course -	Elimination

Unauthorized assistance (EA rule 540 and 540.1) may incur Elimination.

A rider can be eliminated for having a horse/pony out of control

Any rider who has a fall in cross country/showjumping is eliminated and must leave the course leading the horse if able.

Any rider failing to comply will result in suspension of 3 month. To be advised of the suspension by the PC Technical Delegate on the day. The PCS is required to notify the PCASA president immediately and PCASA office to advise all parties by letter within 48 hours.

## 4.5 CLASS INDICATORS

For the convenience of competitors when they are inspecting the course, colored indicators are used to mark the obstacles for different classes.

Black numbers on:

Grade 1: Pink,	Grade 2: Red,	Grade 3: White,
Grade 4: <u>Orange</u>	Grade 5: Blue,	Grade 6: <u>Lime Green</u>

The use of these colors should be adopted for all other events. Where more than one class rides over the same course, every obstacle must be defined with an appropriate class indicator at each end, one of which must be marked with the obstacle number for that class. *Recommended minimum size of numbers and backing: Number 150 mm high by 20mm thick on a 200mm by 250 mm base.*

ODE Class indicators & Show Jump numbers are to be placed on the right side of each obstacle.

## **4.6 METHOD OF STARTING**

In order to simplify the task of the starter for the Cross Country, an enclosure five by five metres **may** be built with an open front through which horses will start and a gap in one or both sides through which the horse may enter.

The rider must start from within the enclosure and is at liberty to move around and through the enclosure as they please. An attendant may lead the Horse into the enclosure and may hold the Horse until the signal to start is given. A “starter’s box” is optional for Pony Club events.

Riders at the start of Cross Country must be under the control of the starter and may not deliberately start until instructed to do so, under penalty of elimination at the discretion of the Ground Jury. The Horse does not have to stand absolutely immobile, but they must not get any advantage from a flying start

Each Rider should be given reasonable warning before the time he/she is due to start, but it is the rider’s responsibility to ensure that they are ready to start at the correct time.

Horses must be prevented from leaving the start while medical personnel are treating injured riders unless there is no likelihood of danger to the personnel involved or to other riders. Organising committees must ensure that procedures are established prior to the event for the stopping and starting of horses from the Start box. All decisions for stopping and starting must be made by the Cross country coordinator or Pony Club Technical Delegate and arrangements must be made for efficient communications between them and the start officials.

## **4.7 DEFINITION OF FAULTS**

The FEI has brought in new rules related to refusals. The PCASA has decided as an interim measure to remain with the old rule until clarification of the new rules is available. The old rule states: A horse is considered to have refused if it stops in front of the obstacle to be jumped. A stop, followed immediately by a standing jump, is not penalised. The horse may step sideways but if the horse steps back even a single pace, voluntarily or not, or if the halt is prolonged, this constitutes a refusal.

### **4.7.1 DEFINITION OF A FALL**

An athlete is considered to have fallen when he/she is separated from their horse in such a way as to necessitate remounting or vaulting into the saddle. With the exception of mounted games. Refer to falls check list at rear of this book.

## **4.8 ELIMINATED RIDERS**

Any rider eliminated on the cross-country phase due to:  
Fall of horse or rider any grade  
OR  
Third refusal at an obstacle in any grades  
must leave the course at a walk.

## PART 05 SHOWJUMPING

### 5.1 RULES

The jumping phase consists of one round of the course judged under the rules of the FEI Table A except were modified below. There is no jump off.

### 5.2 COURSE

A combination MUST be a minimum of 2 strides for grades 4, 5 & 6.

The distance between cross rails MUST be the width of a rail at the cross.

It is RECOMMENDED that in grades 4 ,5 & 6 in a combination you have a spread before a straight.

The course will be simple and straightforward, with easy intervals between the obstacles and will be laid out over a distance of not more than 500 metres.

Red and white boundary flags mark the start and finish.

The course will be available for inspection at least half an hour before the start of the test at which time the plan of the course showing the time allowed must be posted.

Before the commencement of each Class a break of 10 minutes minimum should be allowed for competitors to walk the course.

There will be between 9 and 12 numbered obstacles, 50% of which shall be at maximum height and at least four of which shall be spread (not applicable to Gr 6), as solid and imposing in appearance as available materials allow. At least one, but no more than two, double or treble shall be included. No obstacle will exceed the following dimensions (in metres):

GRADE	HEIGHT	SPEED	SPREAD AT TOP	SPREAD AT BASE	SPREAD ONLY
1	1.05	325	1.20	1.50	2.70
2	0.95	325	1.00	1.40	2.20
3	0.80	300	0.90	1.20	1.80
4	0.65	300	0.80	1.20	1.50
5	0.50	275	0.60	0.90	1.20
6	0.35	250	0.35	0.45	N/A

The Time Allowed for completing the course is calculated using the speeds above. The Time Limit is twice the Time Allowed.

## 5.3 PENALTIES

Reducing the height or width of an obstacle, touching boundary mark of water or feet in water or in the ditch	- 4 penalties.
First disobedience (refusal) in whole test	- 4 penalties.
Second disobedience (refusal) in whole test	- 8 penalties.
Third disobedience (refusal) in whole test	- Elimination.
Crossing of tracks (this is counted as refusal)	-4 penalties
Fall of horse	- Elimination.
Fall of rider (including warm up)	- Elimination.
Error of course not rectified	- Elimination.
<i>Errors of course are:</i> Omission of an obstacle; Retaking an obstacle already jumped; or Jumping obstacle in the wrong order.	
For every commenced second over Time Allowed	- 1 penalty.
Exceeding Time Limit	- Elimination.

## PART 06 GRADING

Refer to PCASA General Rules under "Attendance Cards" Part G3 3.5 page 21

### 6.1 POINTS TO BE ADDED/CREDITED

GRADE	PLACE					
	1st	2nd	3rd	4th	5th	6th
1	18	15	12	9	6	3
2	7	6	5	4	3	2
3	6	5	4	3	2	1
4	4	3	2	1		
5	3	2	1			
6	3 stars	2 stars	1 star	If riding down give points as per Gr5		

Internal Club events are not to be used for grading. Open and Zone Pony Club events only are graded.

#### Exceptions to the allocation of points.

No grading points shall be awarded to any combination which incurs more than forty Cross Country jumping penalties. If there are less than 6 competitors in a class, placing points need not be accepted. If there are 6 to 10 competitors in a class, riders must accept placing points for 1st to 3rd places only. In Grade 5 & 6 points need not be accepted if less than 10 competitors in a class.



## **6.2 GRADINGS**

*Combinations are graded as follows:*

- Grade 1 – Combinations which have been awarded a total of at least 61 points at official Pony Club Horse Trials.
- Grade 2 - Combinations which have been awarded a total of at least 41 points and not more than 60 points at official Pony Club Horse Trials.
- Grade 3 - Combinations which have been awarded a total of at least 21 points and not more than 40 points at official Pony Club Horse Trials.
- Grade 4 - Combinations which have been awarded a total of at least 6 and not more than 20 points at official Pony Club Horse Trials.
- Grade 5 - Combinations which have been awarded a total of 1 point and not more than 5 points.
- Grade 6 - Combinations with less than 6 stars (once they reach 6\* they are upgraded to Gr5 with 1 point)

Grade 5 & 6 events are events for combinations jumping 50cm or less. Once a Gr6 combination has six stars they must move to grade 5 with 1 point, likewise a Gr5 combination with more than 5 pts must move to grade 4. Once a combination is pointed out of a grade they must move to the higher grade or continue to ride at the lower grade either HC or with handicap (riding down) points.

If a rider has completed an event at a higher grade and they apply for a grade 5 or 6 card for a new mount, three points (Gr5) or three stars (Gr6) will automatically be put on that card, except under exceptional circumstances approved by the PCASA CIP and Executive Council. These rules apply to PCASA adult affiliated grade 5 also.

A combination may compete at their graded height &/or 1grade higher than what is on their card, but if they are placed at the higher grade, they are awarded the points relevant to the higher grade. Grades 6/F and 5/E may try one grade higher but if they are placed, they are graded that grade with applicable starting points.

### **6.2.1 DOWNGRADING**

Refer to General Rules under "Mounts". Part G4 4.8 page 28

A six month grace period from introduction of new grade will be given for Gr5 combinations who have not completed a one day event to be downgraded to Gr6 without penalties.

## **PART 07 STATE AFFILIATED ADULT/EA CLASSES**

### **7.1 ADULT AFFILIATION**

Riders competing in non EA affiliated adult ODE's conducted by South Australian Pony Clubs for those riders who are not members of a Pony Club, and pay an annual affiliation fee to the state office. Event organisers must provide a class for PCASA adult affiliated riders, (orange and white cards) & EA riders (they must not compete with club members) – These classes to be known as OPEN (height of class) e.g., Open 50cm

### **7.2 ELIGIBILITY**

**Riders:** Must be 26 years or over. Financial members of PCASA or EA  
**Horses:** Organisers may, at their discretion, accept or reject entries in keeping with the spirit for which these competitions are designed.

### **7.3 CARDS**

Riders must present either a  
-orange Adult State Card or  
-white EA member who has joined PCASA  
(orange & white cards available through the PCASA office).  
EA members must sign waiver & provide proof of financial status

Applications to State office. Forms on web page.

### **7.4 GRADES/CREDITING OF POINTS**

The classes of competition are:  
Open 50cm, Open 65cm, Open 80cm, Open 95cm, Open 105cm.  
These grades are equivalent to Pony Club Grades in every way except were detailed below.  
Points are credited for wins and places as per Pony Club classes.  
If event open to EA riders (unofficial under PCASA rules) then they ride in the above classes as well, but they must sign a waiver before riding.

### **7.5 RULES**

The State Adult classes are run under PCASA Rules for One Day Events except for qualifications and Dress, for which EA or Pony Club rules apply. All riders must wear approved helmet, and body numbers in all phases and an approved body protector must be worn cross country as per PCA gear rules. All adult riders must have a gear check prior to each phase of the competition. This is an insurance requirement. State Adult Riders ride a dressage test selected by the event organisers from the list approved at the PCASA AGM.  
Summer dress: Jackets are not required. Sleeves must cover the shoulders and upper arms.

### **7.6 GRADING OF HORSES**

Grading is as per Pony Club rules.

### **7.7 SCHEDULES**

All schedules must request membership and performance card details and all event organisers/secretaries must check membership and cards are current. Entry forms **must** request a "card number". No Pony Club/EA Card – No Ride. **Plus, all entry forms SHOULD show PIC number.**

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## **PART 08 COMBINED TRAINING COMPETITION**

A Combined Training Competition is a Combined Test Competition, which is described by PCASA as a competition comprising two of the three phases of a One Day Event, the show jumping and dressage phase.

The same horse and rider must complete both phases. Elimination from one phase results in elimination from the whole competition.

The heights for the jumping phase will be as per the One Day Event grades and rules.  
The dressage test to be ridden will be as per the One Day Event rules.

A maximum of two grades can be ridden as per the PCASA rule book. (Grade plus one higher grade)

The jumping test consists of one round of the set course.

### **SCORING**

The total score is reached by adding together penalty marks incurred in each phase.  
The winner is the competitor with the lowest total penalty marks.

#### ***Dressage scoring and penalties - (refer Part O3 3.4 page 57)***

Dressage scoring as per PCASA One Day Event Rules and specifics of dressage test being ridden

#### ***Showjumping scoring and penalties:***

- |  |             |
|--|-------------|
| -First refusal:                                    | 4 penalties |
| -Second refusal                                    | 8 penalties |
| -Third refusal:                                    | elimination |
| - Crossing of tracks (this is counted as refusal)- | 4 penalties |
| - Knocking down an obstacle:                       | 4 penalties |
| - Fall of rider:                                   | Elimination |
| - Fall of horse:                                   | Elimination |
| - Error of course:                                 | Elimination |
- 
- For every second or commenced period of a second in excess of time allowed: 1 penalty
  - Exceeding the time limit (which is twice the time allowed): Elimination

### **IN THE EVENT OF A TIE**

Should equal placing be achieved, placings are separated by applying the steps listed below in sequence until separation is achieved.

- Showjumping penalties (total of errors and time penalty, if any)
- Showjumping time closest (above or below) to the time allowed
- Best percentage score in the dressage test
- The higher dressage test collective marks total
- If these marks are equal, the placing remains tied."

## PART 09 3 PHASE ARENA EVENTING

Competition comprises a dressage test & a two part jumping test

**Dressage** tests & scoring of those test as per normal eventing resulting in a penalty score.

**Jumping** heights & speeds as per chart below

Scores worked out to a penalty bases using the point bases below

### Show Jumping

- First refusal: 4 penalties
- Second refusal 8 penalties
- Third refusal: elimination
- Knocking down an obstacle: 4 penalties
- Fall of rider/rider: Elimination

**Cross country** To follow immediately on from Show jumping, penalties below

- 1<sup>st</sup> Refusal at XC obstacle 20 Faults
- 2nd refusal at same XC obstacle 40 Faults
- 3rd refusal at same XC obstacle: Elimination
- 5<sup>th</sup> refusal over the XC course: Elimination
- Horse or Rider Fall: Elimination

Time is taken for both show jumping & cross country, added together to give total time

Time Penalties 1 pen per sec or part of, either under or over opt time

Distance & number of jumps allowed is the total distance/number of both Show Jumping & Cross Country (for example if 10 jumps in Show Jumping then a maximum of 15 jumps would be allowed in Cross Country phase.)

Dress – dressage as per PCASA rules for eventing dressage, jumping as per PCASA rules for cross country.

No eventing points are awarded from this competition

Refer to PCASA eventing rules for anything not covered on this page.

Grade	Height maximum	Jumping Efforts		Total length jumping phase		Spread (maximum)		Speed (optimum)	Drop Fences	
		Min	Max	Min	Max	Top	Base		One at:	Rest at:
1	1.05	15	25	1200	2500	1.15	1.80	325	1.60	1.20
2	0.95	15	25	1200	2500	1.05	1.80	325	1.40	1.10
3	0.80	15	25	1200	2500	0.90	1.50	300	1.10	0.90
4	0.65	15	25	1200	2500	0.75	1.20	300	0.80	0.75
5	0.50	15	25	1200	2500	0.60	0.90	275	0.60	0.55
6	0.35	13	15	1200	2500	0.35	0.45	250	0.45	0.35

# PART 10 SUPER CROSS

## General Conditions

Comprises cross country and show jumping with no dressage phase.  
All eventing rules apply with the exception of following.

### Cross Country

Each grade has four times that are of importance:

1. Optimum Time: as per eventing.
2. Target Time Band (TTB): is between the optimum time and less 20 seconds
3. Minimum Time: is two minutes faster than the usual optimum time
4. Maximum Time: is twice the usual optimum time.

0.4 penalty points for every second or part thereof outside of the TTB will be added to the rider's score. However,

A rider finishing below the minimum time or above the maximum time will be eliminated.

EXAMPLE	Course 2000m Speed 400m/m		
<b>Min Time</b>	3min	Under 3 min	Elim
<b>Target Time Band</b>	4min 40sec	Over 3min & under 4min 40 sec	.4 per sec commenced
<b>Optimum Time</b>	5min	Between 4min 40sec & 5min	0
<b>Maximum Time</b>	10min	Over 5min & under 10min	.4 per sec commenced
		Over 10 min	Elim

## In the event of a tie

- a) If the final scores after both cross country and show jumping have an equal total, the final placings will be determined on a count back in order of preference as follows:
- b) Cross country clear rounds – closest to the optimum time without time penalty
- c) Cross country with faults – the rider with the least faults and/or without two faults at a fence
- d) Cross country with equal faults but under optimum time- closest to optimum time
- e) Show jumping – clear round and no time penalties or least time penalties.
- f) After the count back, if scores remain tied, the equal placing will remain.

# **PART 11 - RULES FOR HUNTER TRIALS**

## **GOVERNING RULES**

Effective from 1<sup>st</sup> **January 2022**.

These Rules to be used in conjunction with the latest edition of the Pony Club SA Eventing Rules. To the extent of any inconsistency between these Rules and the Pony Club SA Eventing Rules, these Rules shall prevail.

Reference should be made to the Eventing Rules for any event or circumstances not covered in these Rules.

In any unforeseen or exceptional circumstances, it is the duty of the official/s responsible to make a decision in a sporting spirit and in accordance with the intention of these Rules.

As this event involves cross country fences a Technical Delegate will be required and organisers will need to pay the appropriate levy per combination

## **GENERAL REQUIREMENTS**

1. A rider may not compete on more than two mounts at one competition each combination must have 4 qualification on their performance card and ride at carded grade and/or one higher, a combination may ride in a grade lower than their graded height but will accept penalties outlined in rule 3.5.5 in General membership section of the PCASA rules
2. Horse and rider combinations can compete in no more than two individual classes, if offered.
3. If the full course is longer than 1500m horse/rider combinations may only compete in 1 round on the day.
4. The competition timetable must provide for each rider to have an interval of at least 30 minutes between completion of one class and the start of the next in which that rider is entered.
5. Competition will be run under optimum time – faults gained for difference between finish time & opt time, plus for errors on course as outlined in these rules

## **SCORING**

### **1. Cross Country Jumping Phase**

The competition will be scored on the penalties incurred throughout this phase, plus for the difference between optimum time and the riders actual finish time.

The penalties incurred for faults at the obstacles and the optimum time difference shall be added together to form the rider's score for the cross country phase.

### **2. Skills Phase (within cross country round)**

Penalties will be incurred for failure to negotiate the skills obstacles within an allowed time or for failure to negotiate the skills obstacles correctly. More specific details of skills obstacles/time allowed, and penalties will be outlined on course maps.

**3. Overall Score**

The total penalties incurred by a rider over the cross country phase and skills phase are combined to give an overall score. The rider with the lowest number of total penalties shall be placed first.

**4. Equality of Overall Scores**

In the event of equality in overall scores, the rider closest to the optimum time/time allowed shall be placed first. This can be either over or under but if more than one rider finished with same time difference then the one should we say the who went over time will be the winner.

**5. Protests**

Must be lodged in accordance with eventing rules

**CROSS COUNTRY COURSE SPECIFICATIONS**

Grade	Height	Jumping Efforts		Length(m)		Spread		Spread Only	Drop Fences	
		Min	Max	Min	Max	Top	Base		One at:	Rest at:
1	1.05	20	25	1000	3400	1.20	1.80	2.20	1.60	1.20
2	0.95	15	25	1000	3400	1.10	1.80	2.20	1.40	1.10
3	0.80	15	25	1000	3400	1.05	1.50	1.50	1.10	0.90
4	0.65	15	25	1000	3400	0.80	1.20	1.00	0.80	0.75
5	0.50	15	20	1000	3400	0.60	0.90	0.60	0.60	0.55
6	0.35	13	15	1000	2800	0.35	0.45	N/A	0.45	0.35

If combinations are allowed to ride 2 rounds then the max course length to be 1000m and jumps to be no more than the minimum number per grade

Grade	Speed used to calculate Optimum
1	500
2	450
3	400
4	350
5	285
6	220

Minimum Time for all grades to be 10 seconds under the Optimum Time



## CROSS COUNTRY COURSE PENALTIES

First run out, refusal or unauthorised circle at the same obstacle.	20 Penalties
Second run out, refusal or unauthorised circle at the same obstacle	20 Penalties
Third run out, refusal or unauthorised circle at the same obstacle	20 Penalties
Fourth and subsequent run outs, refusal or unauthorised circle at the same obstacle. – rider will be asked to leave the course if horse is deemed dangerous	120 Penalties
Fall of horse or rider on course all grades	Elimination
Error of course not rectified	Elimination
Omission of Obstacle or Compulsory Flag	120 Penalties
Retaking an obstacle already jumped	Elimination
Jumping an obstacle in the wrong order	120 Penalties
Jumping an obstacle in the wrong direction, including any practice jump	Elimination
Unauthorised assistance	120 Penalties
<b>Time Penalties</b>	
Per second or part of over from the opt time	1 Penalty
Per second or part of up to 10 seconds below opt time	1 Penalty
Per second or part of below the minimum time	10 Penalties
<i>Riders will be asked to move on if taking too long at one Jumping obstacle, but they will not be eliminated however they would incur penalties for Omission of Obstacle plus penalties for refusals</i>	

Where a rider is eliminated, he or she may not take any further part in the competition without the prior consent of the Technical Delegate. Riders eliminated for a fall or dangerous riding may not take part in any further competition

### Example of Time Penalties

Optimum Time	Minimum Time	Rider 1	Rider 2
250 sec	240 sec	300 sec	200 sec

Rider 1 - Total Time Penalties 50

Over Opt time 50 sec x 1 = 50

Rider 2 – Total Time Penalties 410

Between Opt & Min Penalty – 10 sec x 1 pt. = 10

Rider was 40 sec under Min Time so 40sec x 10pt = 400

## SKILLS PHASE RULES

1. Jump judges will time each rider at each skill obstacle and riders will be asked to move on if the obstacle is not completed within 60 seconds.
2. Riders who are delayed by other riders at the skills obstacles will have their time taken (at the point at which they are delayed and when they restart from that point), and the final course time will be adjusted.
3. Riders must finish the course mounted.

### Skills Obstacles Specifications

1. The number and nature of the skills obstacles shall be determined at the discretion of the Course Designer and subject to the approval of the TD/Hickstead/Hunter Trial Inspector.
2. Skills obstacles may include one of the following
  - (a) a water course/jump,
  - (b) gate to open and shut,
  - (c) slip rail remove, lead through, replace and remount,
  - (d) a ramp and walk section,
  - (e) a traffic hazard and
  - (f) show jumps

or any other skill based obstacle approved by the TD. Skill obstacles construction to be of safe design and solid material.

3. Riders may incur penalties for errors at skills obstacles. Penalties for other skills obstacles not listed above are at the discretion of the Event Organiser and must be included on the course maps.
4. All skills obstacles on the course must be visible by a judge at all times.
5. All skills obstacle courses are to be approved prior to competition by the TD.

### Skills Obstacles Penalties

Knocking down an obstacle	4 Penalties
Failure to attempt an obstacle, Omission of Obstacle or Compulsory Flag	120 Penalties
Fall of horse or rider on course all grades	Elimination
Failure to open and pass through the gate mounted within 60 seconds	200 Penalties
Failure to dismount, take down and pass through slip rail dismounted within 60 seconds	200 Penalties
Failure to shut gate mounted, or replace slip rail dismounted within 60 seconds allowed, when it is otherwise correctly negotiated (in both cases from the departure side of the obstacle)	50 Penalties
Receiving assistance to re mount after the slip rail - Compulsory to mount after the slip rail	60 penalties
Failure to attempt to complete negotiation of the gate or slip rail (including shutting/replacing) for 60 seconds	Elimination
If a gate or slip rail obstacle is used for skills phase then a total of 30 seconds will be added to the calculated time allowed to cater for the time required to negotiate each of the gate and slip rail obstacles (60 seconds in total)	

# SHOWJUMPING RULES AND INFORMATION

The rules for Showjumping competitions will be the EA then FEI rules, with the following adjustments / additions. These rules may be downloaded from the EA and FEI websites.

## PART S1 GENERAL INFORMATION

### 1.1 DRESS/ EQUIPMENT

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

There are no special equipment provisions for Pony Club Show jumping.  
Watches are allowed to be worn.

**Note:** Full uniform must be worn when walking the course.

### 1.2 PONY CLUB GRADING SYSTEM

- "A" Our top combinations who are capable of competing favourably in EA 1.15m classes  
**(Combinations with 61+ points)**
- "B" Combinations showing potential to go to the top, but horse and/or rider lacking the necessary experience to be in "A" grade.  
**(Combinations with 41 - 60 points)**
- "C" Combinations with less ability and experience but too advanced for "D" grade.  
**(Combinations with 21 - 40 points)**
- "D" Combinations just beginning to compete in jumping.  
**(Combinations with 6 - 20 points)**
- "E" Combinations which have been awarded a total of 1 point and not more than 6 points. Once a combination has six points they must move to D grade with 6 points or continue in E grade H/C. If a rider has completed an event at a higher grade and they apply for a grade 5 card for a new mount, three points will automatically be put on that card. Experienced riders must either ride "E" Grade Hors Concours or compete in a higher grade.
- "F" For combinations jumping up to 45cm. Combinations with less than 6 'stars', once they have 6 stars they will be given 1 pt. and must move to 'E' grade or continue in F grade H/C

Grading was instigated to encourage combinations to keep jumping - and they should not be too concerned about winning or losing. No points are to be awarded for INTERNAL CLUB events. Initial grading is made by the Club Chief Instructor. When grading a combination, the Chief Instructor is advised to consider the maximum height a jump-off may go to.

A combination may compete at their graded height &/or 1grade higher that what is on their card, but if they are placed at the higher grade, they are awarded the points relevant to the higher grade, to be added to existing points.

Grades 6/F and 5/E may try one grade higher but if they are placed they are graded that grade with applicable starting points.

No rider may ride in a grade lower than the grade on their card, unless they are riding HC or opt to Ride Down – see rule 3.5.5 page 22

### 1.3 POINTS TO BE CREDITED

If there are less than six competitors in a class, placing points need not be accepted. If there are six to ten competitors in a class, riders must accept placing points for 1<sup>st</sup> to 3<sup>rd</sup> places only.

Grade	Placing					
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
A	18	15	12	9	6	3
B	7	6	5	4	3	2
C	6	5	4	3	2	1
D	4	3	2	1		
E	3	2	1			
F	3 stars	2 stars	1 star			

## PART S2 COMPETITION

**2.0** Breakaway Cups in competition are recommended on back rails for jumps under 1m and are compulsory for back rails on jumps 1m and above.

### 2.1 PENALTIES

Refer to FEI rules. FEI rules are available on the FEI website as stated above.

Rail	4 faults	
1 <sup>st</sup> disobedience in course	4 penalties	
2 <sup>nd</sup> disobedience in course	8 penalties	(exception to FEI rules)
3 <sup>rd</sup> disobedience in course	Elimination	(exception to FEI rules)
Fall of Rider (including warm up)	Elimination	
Crossing of tracks(disobedience)	4 penalties	

An Athlete is considered to have fallen when he/she is separated from their horse in such a way as to necessitate remounting or vaulting into the saddle. With the exception of mounted games. Fall check list to be used by first aider in the event of a fall of rider. (Form can be found at rear of this rule book)

#### Time Penalties

First round of competitions	Every commenced 4 seconds - 1 penalty
Jump off rounds	Every second - 1 penalty

## 2.2 DEFINITION OF FAULTS

Refer to FEI rules.

## 2.3 HEIGHTS AND SPEEDS

Grade	First Round Max.	Final Round Max.	Max. Spread	Speed (m/min)
A	1.15 m	1.30 m	1.40 m	350
B	1.00 m	1.15 m	1.20 m	350
C	0.85 m	1.00 m	1.05 m	300
D	0.65 m	0.80 m	0.85 m	300
E	0.45 m	0.60 m	0.65 m	275
F	0.35 m	0.45 m	0.35 m	250

These are the **maximum heights and spreads** to be used in Pony Club Jumping Competition. Lesser dimensions should be used if conditions dictate. FEI guidelines on the construction of courses should be observed.

Course builders to consider standard of riders when raising heights for second round. Final round maximum is recommended for third round.

A combination **MUST** be a minimum of 2 strides for grades E and D.

The distance between cross rails **MUST** be the width of a rail at the cross.

It is **RECOMMENDED** that in grades E, D and F in a combination you have a spread before a straight.

### 2.3.1 CALCULATING TIME

The formula for calculating the time allowed for a class is: Time = Distance divided by Speed.

For example, for a course with distance 450 metres and speed 300 metres per minute

$$450 \text{ divided by } 300 = 1.5 \text{ minutes} \times 60 = 90 \text{ seconds}$$

Distance Metres	275 per minute	300	320	330	350	400	450	500
250	55	50	47	46	43	38	34	30
260	57	52	49	48	45	39	35	32
270	59	54	51	50	47	41	36	33
280	61	56	53	51	48	42	38	34
290	64	58	55	53	50	44	39	35
300	66	60	57	55	52	45	40	36
310	68	62	59	57	54	47	42	38
320	70	64	60	59	55	48	43	39
330	72	66	62	60	57	50	44	40
340	75	68	64	62	59	51	46	41
350	77	70	66	64	60	53	47	42
360	79	72	68	66	62	54	48	44
370	81	74	69	67	64	56	50	45
380	83	76	71	69	66	57	51	46
390	85	78	73	70	67	59	52	47
400	88	80	75	73	69	60	54	48
410	90	82	77	75	71	62	55	50
420	92	84	79	76	72	63	56	51
430	94	86	81	78	74	65	58	52
440	96	88	83	80	76	66	59	53
450	99	90	84	82	78	68	60	54
460	101	92	86	84	79	69	62	56
470	103	94	88	85	81	71	63	57
480	105	96	90	87	83	72	64	58
490	107	98	92	89	84	74	66	59
500	109	100	94	91	86	75	67	60

## 2.4 OPTIMUM TIME CLASSES

“Nearest to optimum time above and below” classes are run for the showjumping phase of the pony club horse and rider of the year and certain C, D, E & F competitions. The rider closest to the “optimum time” either above or below is the winner of the competition. The “time limit” is double the “optimum time” any riders taking longer than the “time limit” to complete the course are eliminated. As with any other showjumping competition course builders are required to post the course plan prior to the commencement of the competition and provide the riders with both times.

Grade	Optimum Time (m/min)	Time Limit (m/min)
Senior Horse & Rider of the Year	350	Double Time Allowed
Junior Horse & Rider of the Year	330	
C	350	
D	330	
E	320	
F	270	

Where “nearest to the optimum time above or below” classes are run the following speeds are recommended:

Grade	Speed (m/min)
C	350
D	330
E	320
F	270

## 2.5 INDIVIDUAL COMPETITIONS

Competitions for individuals (as distinct from team competitions) are run under PCASA rules.

## PART S3 – DERBY COMPETITIONS

A mix of Show Jumping & Cross Country jumps, run under Optimum time

At least 50% of the efforts over natural (cross country) obstacles and to be run in one round only.

Grade	Max Jump Height	Opt Time Speed (m/min)	Minimum Time Speed (m/min)	Time Limit	Max no Jumping efforts	Min Distance	Max Distance
A/1	1.05 m	325	375	Twice Opt time	15	500	1300
B/2	0.95 m	325	375		15	500	1300
C/3	0.80 m	300	350		15	500	1300
D/4	0.65 m	300	350		15	500	1300
E/5	0.50 m	275	325		15	500	1300
F/6	0.35 m	250	300		15	500	1300

Obstacles dimensions are to be built in accordance with relevant cross country rules. (including combination spacing etc)

### Penalties

To be judged as a Show Jumping Competition under Show Jumping Table A

Penalties as per the PCASA Show Jumping rules with time penalties as following

- under minimum time will get additional 4 penalties per second they are under that time,
- no time penalties if riders finish between opt time & min time,
- over opt time 1 penalty per sec

EXAMPLES of Time Penalties: Course with Opt Time of 110 sec & Minimum Time 93sec

- Rider A comes in at 115sec = 5 time penalties (5 sec too slow)
- Rider B comes in at 89sec = 20 time penalties (5 sec too fast)
- Rider C comes in at 100sec = 0 time penalties as between Min & Opt times
- Rider D comes in at 250sec = Elimination as over Twice Opt time.
- 

3 refusals over the course rider is eliminated and must leave the course at a walk

### Scores/Placing

Places determined by - Total least number of penalties (time & jump) in event of a tie then to closest to the optimum time (either under or over)

Combinations may jump graded height and/or one grade higher. (may jump lower than graded height by riding HC or riding down as accepting starting penalties)

No grading points to be awarded.

Dress code & Saddlery as per Cross Country - Medical Arms Bands recommended

Class Indicators as per PCASA Eventing rules



## **ORGANISERS INFORMATION**

Only one combination on course at a time.

If the main judge cannot clearly see the whole course then the organiser will have to arrange additional judges to report back on riders progress/scores, if a rider accumulates 3 stops over the course they must be stopped and asked to leave the course.

This is primarily a Show Jumping Competition with a difference as it is run with the Cross Country Jump dimensions

In the event of a tie for first place that cannot be resolved as above it is up to the organising committee may conduct a jump off over shortened course to determine winner

# DRESSAGE RULES AND INFORMATION

## PART D1 GENERAL

### 1.1 DRESS, SADDLERY AND EQUIPMENT

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022  
PCASA / PCA rules regarding whips & spurs will over-ride what is listed on the dressage test

### 1.2 SALUTE

All riders, must take the reins in one hand when saluting, drop their right hand by their side, and bow their heads.

### 1.3 TESTS

Dressage tests for One Day Events, SADA Cup and Pony Club Horse and Rider of the Year, and Junior Pony Club Horse and Rider of the Year are selected at the PCASA Annual General Meeting.

#### 1.3.1 CALLING OF DRESSAGE TESTS

Dressage Tests can be called only if approved by the Organising Committee or with an exemption.

### 1.4 NUMBER OF TESTS TO BE RIDDEN

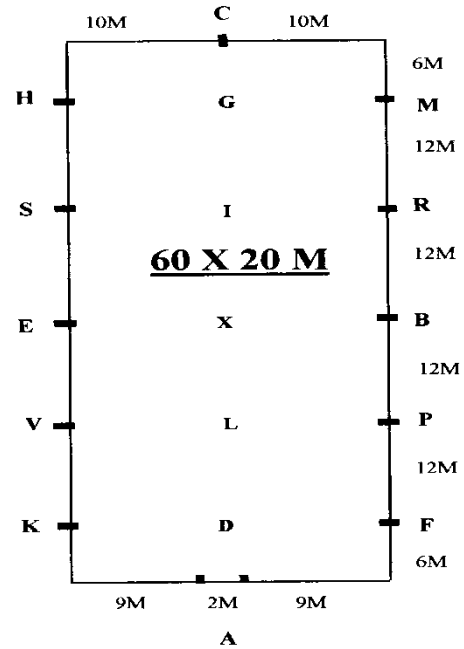
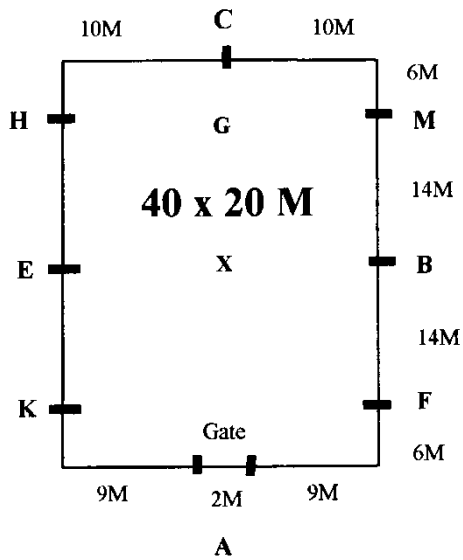
No more than 2 horses per rider per level  
No more than 3 tests per combination per day.

### 1.5 ARENA

The height of dressage arena must be no less than 25 cm at the lowest point and no more than 50 cm at the highest point. Where a number of arenas are constructed adjacent to each other the minimum distance between arenas is to be 10 metres. Spectators are allowed no closer than 15 metres to an arena while a test is in progress.

Where possible, the gate should be closed for eventing dressage tests. If the gate is closed for one rider in the class, it must be closed for all in that class. For all other dressage tests the gate **must** be closed.

### 1.5.1 ARENA PLANS



### 1.5.2 HOW TO SET UP A DRESSAGE ARENA

“A” should be at least 10 m from the gate.

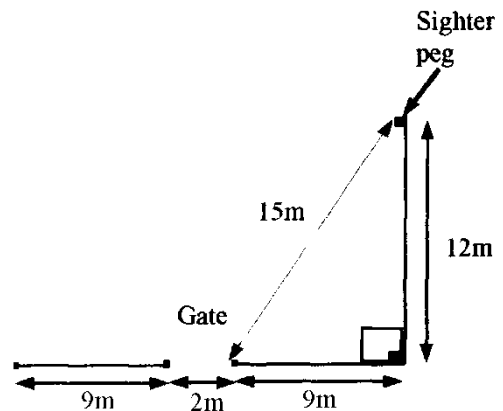
All other letters should be 50 cm from the arena.

Arenas must be at least 10 m apart.

All letters must be adjacent to a marker on the arenas.

The height of the arena must be no more than 50 cm and not less than 25 cm.

An easy way to square the arena is to use the “3-4-5” rule. Start from the right hand corner at the gate end.



RSVP are only required for Novice and above.

## **PART D2      GUIDELINES FOR THE RIDER AND JUDGE**

**These guidelines must be given to judges prior to start of event.**

### **2.1    GRADES 4 AND 5 & PREPARATORY**

At Grades 4 and 5, particularly the latter, the overall picture should be one of a relaxed, happy combination. The rider is not expected to be totally steady with hands and seat at this stage, but simply to have sufficient balance not to interfere with the horse's movement. It is important not to place too much emphasis on contact, as with a very young rider this will usually lead to resistance resulting in a shortening of the frame and a loss of forward movement. At Grade 5 incorrect diagonals and leading leg should be commented on but not severely marked. At Grade 4 mistakes in these two areas would cause a lowering of the mark.

### **2.2 PRELIMINARY/GRADE 3**

At Preliminary/Grade 3 the rider is expected to have a sufficient degree of balance so that the hands and legs are becoming steadier. We should now be looking for a **light** but steady contact and smoother application of the aids. Again, it is important that the rider should not be shortening the frame of the pony, as so many riders are heavy with their hands in an effort to "get the pony on the bit". It is far more important to have a pony that will move freely forward into contact than one who is being pulled in at the front and inevitably resisting. By this stage we should be expecting a rider who can use the whole arena more intelligently and therefore ride with more correct bend, perform smoother transitions at the correct markers etc.

### **2.3    NOVICE/GRADE 2**

At Novice/Grade 2 the rider should now be a more polished version of the Preliminary/Grade 3 rider. All aspects mentioned should be present; steadiness of legs and seat, firm but not restricting contact, correct bend, smooth transitions with a minimum of resistance. Overall a balanced active rider and a horse that moves freely forward into contact with bend and impulsion.

### **2.4    ELEMENTRY/GRADE 1**

At Elementary/Grade 1 we expect a competent combination. The rider should have a deep, effective seat and sympathetic hands. The horse should move with impulsion and engagement of the hindquarters. There should be correct bend, good tempo and rhythm at all paces. They should be able to produce good lengthening of the stride at the trot and canter. At this stage it is now expected that the horse will be accepting of contact and therefore be moving freely forward from the hindquarters into the bit, with no resistance to indicate a reliance of the rider on reins and stirrups for support. Therefore, transitions should be executed with precision, the horse moving clearly and smoothly from one pace to the next. Overall the picture should be that of a partnership working in harmony.

## **PART D3      DRESSAGE TESTS**

Dressage tests for each year are available on web page

## PART D4 DRESSAGE GRADING

There will be a separate Dressage Card (Light Blue) for riders competing in Official Pony Club dressage competitions.

Grading will be done by club chief instructors. Combinations who have an EA grading will be graded that grade.

Riders will be upgraded by percentage gained not placing.

Points	Prep	Prelim	Novice	Elem	Med	Adv.
5	70%	70%	65%	62%	60%	60%
4	65 %	65 %	62 %	60 %	58 %	58 %
3	60 %	60 %	59 %	58 %	55 %	55 %
2	55 %	55 %	56 %	56 %	52 %	52%
1	50 %	50 %	50 %	50 %	50%	50%

Levels will be preparatory (walk trot), Preliminary, Novice, Elementary, Medium and Advanced.

Combinations with 0-50 points will be preparatory (Walk and Trot)

Combinations with 51-100 points will be Preliminary

Combinations with 101-150 points will be Novice

Combinations with 151-200 points will be Elementary

Combinations with 201-250 points will be Medium

Combinations with 251 points and over will be Advanced

### Cards

Secretaries at dressage events must ensure dressage cards (Light blue) have points added at completion of event.

If points are gained in EA competitions riders may use them but it is not compulsory to do so.

Riders may compete in the grade they are graded and one grade above. Unless they are riding HC or opt to Ride Down – see rule 3.5.5 page 22

### NOTE:

All riders who wish to ride in dressage tests Prep level & above at Pony Club dressage events MUST have a dressage card.

PCASA Walk trot test – Is not a pointed test, as it is below Prep – no need for a dressage card.

Prep Tests include – EA Prep Tests and Pony Club grade 4 & 5 Dressage tests and require graded card

# MOUNTED GAMES RULES

**NOTE:** The term “pony” is used in these rules to denote a horse or pony of any height.

## **PART M1 GENERAL INFORMATION**

### **1.1 DRESS/SADDLERY**

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

Dress for mounted games only is polo shirts/rugby tops.

Whips and spurs are not permitted.

### **1.2 INDIVIDUAL NOVELTIES (GYMKHANA)**

Individual Novelties will be run under Novelty Riders Association rules except for dress and saddlery.

## **PART M2 TEAM GAMES**

Where a matter is not covered by this book then reference is made to PCA Mounted Games Rules followed by IMG/PPMG Rules.

### **2.1 GENERAL RULES FOR THE RUNNING OF TEAM GAMES**

1. Games will be played in the order decided by the Chief Steward based upon the convenience of erecting and dismantling equipment.
3. If for any reason a game cannot be run, it may either be replaced by another game or be declared void at the discretion of the Chief Steward.
4. The signal to start will be the dropping of a flag. The starter may order an unruly pony to stand or be held behind the 6 metre line. The starter alone is responsible for the start to be fair. If after dropping the flag he considers the start unfair he must immediately raise the flag again and recall the riders by whistle.
5. The result of a race will be decided by the order in which the ponies' heads cross the finish line (when ridden) or the riders cross the line (when dismounted). When the ponies finish in pairs, it is the head of the second pony which counts.
6. If for any reason the Judges cannot decide one or more of the placing in a game, only the teams concerned must run the game again.
7. Points will be awarded on the basis of one in excess of the number of teams competing; for example. in a four team competition points will be 5, 4, 3 and 2. One point for elimination, 0 if disqualified.
8. In the event of equality for the final placing a "Tie Breaker" game will be used to decide. This game will be selected in advance and will be one of those used in the competition. Each Team

manager will select a game. These will go into a random draw from which the Chief Steward will pick the "Tie Breaker".

9. The penalty for infringement of Rules 11-23 inclusive may be elimination at the discretion of the Chief Steward.
10. A disqualified team shall receive no points. (Refer rules 23 and 24)
11. In the event of elimination for any reason, or failure to complete the game, the team will receive points for elimination. (Refer rule 7).
12. The reins must be over and not under the pony's neck when ridden. Reins may be knotted, but if knotted the buckle must be undone.
13. Except where the rules allow riders to dismount, riders must remain mounted (legs astride the saddle). Should a rider fall off they must remount immediately and continue the event from the same point they fell.
14. At a hand-over, the next rider to start is allowed to take up position in the starting box. The remainder of the team must be behind the six metre line. The rider in the starting box must go next and may not be replaced by one of the others for any reason.
15. Hand-over's or changeovers from one rider to the next must take place behind the line. That is, the whole of the next outgoing rider and their pony (all four hooves) must be behind the line. Should the next rider cross the line too soon, their team will be eliminated unless they return to correct the error.
16. No rider may help another unless they are both involved in a hand-over.
17. Should a rider drop an article that they have to carry, hand over, or put into or take out of a container (or place on or take off a table, post etc.) they may dismount to pick it up. They may place it where it has to be put whilst dismounted, after which they must remount to resume the game. At a hand-over the incoming rider must pick up any dropped equipment and may hand it over dismounted. No item of equipment is to be carried in the mouth.
18. Should a rider knock over a container, table, post etc. mentioned in Rule 17, that rider must immediately set it up again and replace all the articles that should be in or on it, except the one being collected which need not be replaced.

The rider can dismount and do this by hand or remain mounted if they wish. The penalty for infringement is elimination of the team from the game. When correcting an error, dismounted riders must continue to hold the pony by the rein throughout.

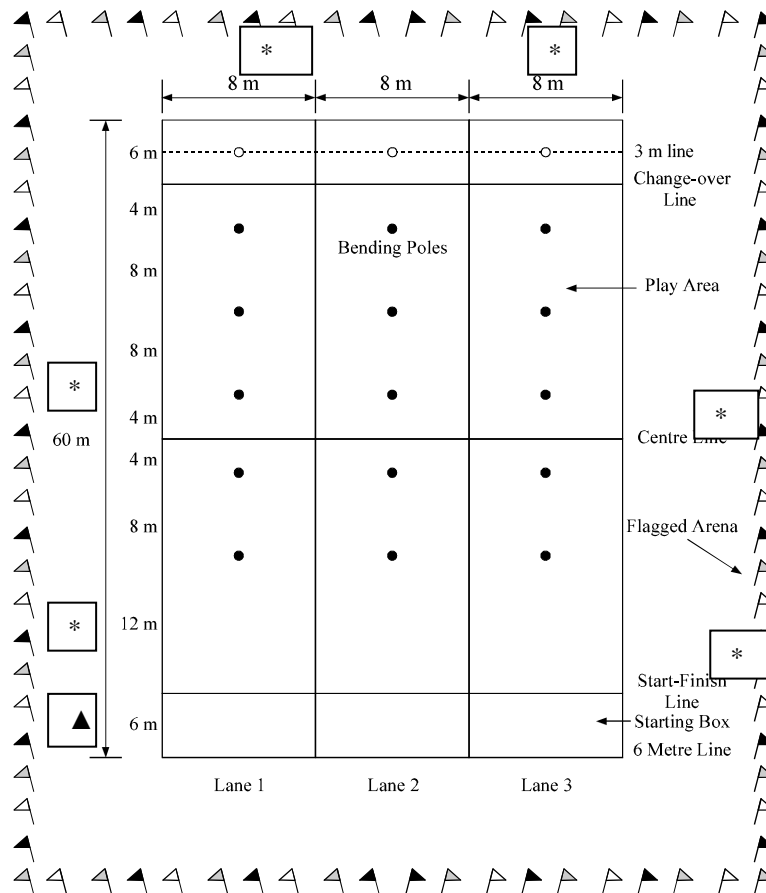
19. In all games in which the riders weave round bending posts the following will apply:
  - a. The riders may leave the first post on their left or right. Thereafter they weave alternately to the left and right of successive posts.
  - b. The following faults will incur elimination of the team from an event:
    - i. Passing the wrong side of the post unless corrected.
    - ii. Failure by the rider concerned to replace a post they have knocked down.
    - iii. Breaking a post.
20. A Rider who commits an error during a game may return to correct it, even after crossing the hand-over or finishing line, provided the rider has not left the arena or the judges have not

declared the game to be over. Should the rider go back, the rider may not "hand-over" or "finish" until they again cross the line after correcting the error.

21. The use of a baton, reins or other articles as a whip shall incur elimination of the team from the game.
22. If a pony runs loose away from its rider, the team may be eliminated from the game at the discretion of the Chief Steward. Leaving the arena entails elimination. No person may enter the arena to catch a loose pony. Only the line stewards of the team involved, the team or the Arena party may help and then only when the pony has left the "play area". The team may then continue with the game.
23. If any rider or their pony interferes with another team during a game, the offending team may be eliminated or, in serious cases, disqualified, at the discretion of the Chief Steward. Riders and ponies must remain in their allotted lanes, or risk elimination by the Chief Steward. Games will not be re-run when a team upsets the equipment of another team, but the offending team will be eliminated from that race.
24. Rough or dangerous riding, deliberate interference or unseemly behavior may be penalised by disqualification of the rider or the team from the game concerned, or from the whole competition, at the discretion of the Chief Steward.
25. Riders must leave the play area immediately they have finished their part in a game, but not ride down the course until all teams have completed the game.
26. Only team managers are allowed in the arena. No one else is allowed in the play area with the teams other than at the discretion of the Chief Steward.



## 2.2 ARENA PLAN



▲ Chief steward/starter  
Judges (2)

\* Line stewards place around the perimeter of the playing field.  
Minimum of 6 Line Stewards required. (max. 8)  
More line stewards can be added if team numbers increase.

## **2.3 OFFICIALS**

### **2.3.1 CHIEF STEWARD**

The Chief Steward shall ensure that the competition is conducted safely and in accordance with the laid down rules. The Chief Steward should be a person experienced in the running of Mounted Team Games. Their duties are to adjudicate on objections and decide on eliminations.

The results of each game must be announced at the completion of each game. Any queries throughout the competition must be directed to the Chief Steward by the Team managers only, prior to the start of the next game.

The Chief Steward's decision is final and binding.

### **2.3.2 JUDGES**

A minimum of 2 judges to stand in line with the start/finish line are required. Judges will select placings of the finishing teams.

Judges must not over-rule Line Stewards.

### **2.3.3 LINE STEWARD \* All Line Stewards to wear safety vests \***

A minimum of 8 line stewards are positioned evenly across the perimeter on the penalty, start/finish line, centre and changeover line.

Any infringement of the rules not corrected must be signaled by raising a flag at the END of the race. The line steward will then bring it to the attention of the Chief steward where an outcome will be determined.

Chief Steward's decision is final.

In the case of an obstruction by any team the Line Steward of the team causing the obstruction does not signal until the end of the race. At this time the flag is raised for the attention of the Chief Steward who will then adjudicate.

Line Stewards must not call back or call instructions to any competitor

Line Stewards at the change-over line should ensure that competitors do not ride back down the arena but wait until the Chief Steward declares "all clear".

If one team's equipment is upset by another team, the nearest Line Steward of the team upset should quickly set this up again if this is possible. Close concentration is necessary throughout each race. Be sure not to be distracted by anything - even a bad upset in another lane. Ensure that only the next rider to go takes up their position on the start or change over line. The others must be behind the six metre line.

Line Stewards are not responsible for the position of the ponies at the start. If an unruly pony has to be held, the Team Manager of the team concerned will do so and must be behind the six metre line. If a pony runs loose, the Line Steward of the team concerned may endeavor to catch it after it has left the playing area.

## 2.4 GAMES GROUPINGS

Following are the six groups of Mounted Games. Each Year the two groups of games to be played at the State Championships will be ratified at the State Annual General Meeting. The second of the two groups in any year will become the first of the two groups the following year.

### Group.1

Canadian Race, Litter Race, Rope Race, Pony Club Pole Race (spiller), Pony Club Express Race, Wizard Castle Race.

### Group.2

Swords Race, Pyramid Race, 2 Flag Race, Ball and Bucket Race, Ball and Cone Race, Mug shuffle Race

### Group. 3

Postman Chase Race, Tack Shop Race, Ball and Racquet Race, Stepping Stones Race, Tyre Race, Carton Race.

### Group.4

5 Mug Race, Bottle Race, Stick Pegging Relay Race, Old Sock Race, Hi Lo Race, Litter Scoop Race.

### Group.5

Team Bending Race, Daily Mail Race, 5 Flag Race, Sack Race, Hurdle Race, Run and Ride.

### Group.6

3 Mug Race, Fishing Race, Balloon Bursting Race, Potato Race, Windsor Castle, Bank Race

These sets of games will replace the existing games of play currently in the 2012 International rule book.

### **UNGROUPED GAMES:**

House Wife's Scurry – Quoits and Cone – Grooms Stakes Race - Big Sack Race

## 2.5 GAMES, EQUIPMENT AND PLAY

Details of games, equipment needed and method of play for each will be available in a Mounted Pack which is available from the PCASA Office or on the PCASA Website.

Quantities of equipment listed are for **one lane**. These are the minimum requirements and spares should be available in case of loss or breakage. All measurements are approximate, but each lane should be identical.

# RIDE TO TIME

## Part R1 GENERAL INFORMATION

**1.1** Riding at a given pace can be assessed over a 500 metre or 1000 metre track. It is easiest for the timers if the track is circular or oval shaped, so the start and finish are at the same point or close together. The required pace should be set at the outset of the course and maintained throughout. Transitions are to be discouraged. Watches are not permitted.

You can either use an existing racecourse or mark out a track on your club grounds, using cones for markers.

Make sure you have a well mark course, so the riders are riding a 500 or 1000 metre track, this marks it easier for working out times.

Once riders become proficient you can add some jumps to help with rider's cross-country riding.

Run under PCASA rules.

The aim is to make this an annual state championship event.

Riders can go in pairs or as individuals in training and may have up to three attempts at each pace. In competition riders go individuals. The number of attempts will depend on rider numbers.

Rider closest to time wins.

## 1.2 CALCULATING TIME

The formula for calculating the time allowed is Time = Distance divided by speed, e.g. for a course with distance 500m & speed 220 m / minute- 500 divided by 220 = 2.2 minutes x 60 = 136 secs

Distance Metres	275 per minute	300	320	330	350	400	450	500
250	55	50	47	46	43	38	34	30
260	57	52	49	48	45	39	35	32
270	59	54	51	50	47	41	36	33
280	61	56	53	51	48	42	38	34
290	64	58	55	53	50	44	39	35
300	66	60	57	55	52	45	40	36
310	68	62	59	57	54	47	42	38
320	70	64	60	59	55	48	43	39
330	72	66	62	60	57	50	44	40
340	75	68	64	62	59	51	46	41
350	77	70	66	64	60	53	47	42
360	79	72	68	66	62	54	48	44
370	81	74	69	67	64	56	50	45
380	83	76	71	69	66	57	51	46
390	85	78	73	70	67	59	52	47
400	88	80	75	73	69	60	54	48
410	90	82	77	75	71	62	55	50
420	92	84	79	76	72	63	56	51
430	94	86	81	78	74	65	58	52
440	96	88	83	80	76	66	59	53
450	99	90	84	82	78	68	60	54
460	101	92	86	84	79	69	62	56
470	103	94	88	85	81	71	63	57
480	105	96	90	87	83	72	64	58
490	107	98	92	89	84	74	66	59
500	109	100	94	91	86	75	67	60



# STATE CHAMPIONSHIPS

**NOTE:** It is a request from state Executive that Zones/Clubs do not hold events/functions on the same dates as the hosted State or State events/functions are being held.

## **SC PART 01 GENERAL APPROVAL OF STATE SCHEDULES**

Schedules for all State competitions, including all classes must be proof-read and then submitted for approval by the RAC, prior to distribution. It is recommended that the schedule be submitted at least six months prior to the event to allow for necessary changes. Entries will close no more than four weeks prior to the date of the Championships.

If the Zone/Club hosting the State Event and wishes to run their own Zone/Club event on the same weekend/day there needs to be two Separate programs so that there is a distinct difference between the State event and the Zone/Club event.

The State Office (Executive) will produce the State Championships and Gymkhana schedule.

The office has a 'macro' schedule into which all information which is to be supplied by the host zones can then be added. The schedules will be sent out by the State office to all clubs and zones.

### **1.1 ENTRIES IN STATE ODE CHAMPIONSHIPS, PCASA ODE (previously known as State ODE Competition) & STATE CHAMPIONSHIP/GMYKHANA**

Eligibility- to ride in any State Championship or State Competition riders must be financial members of a SA Pony Club, have 4 qualifications within the 12 months preceding the event, and if competing in the State ODE Championships must have a completion at the relevant grade-see following for more information.

**1.1.1** If a combination places at State Championship/Competition they will take points for that grade. See pg. 69 for eventing grading points, pg.62 for dressage points & pg.74 for Show Jumping points.

#### **1.1.2 NO PONY CLUB CARD, NO RIDE AT STATE CHAMPIONSHIPS.**

Combinations competing at any State Championship/Competition MUST send photocopies of the performance/attendance card with the entries

Any combination who does not produce a current Attendance / Performance Card will not be permitted to compete

#### **HC IS NOT ACCEPTED FOR EITHER STATE CHAMPIONSHIP OR STATE EVENT.**

**1.1.3** If a combination upgrades in the four months prior to the date of the State Championships ODE they will be permitted to ride at the lower grade provided they do not qualify to ride at the higher grade.

**1.1.4** Entries for State ODE Championships should be made direct to the event Secretary. Entry requirements for other events are decided by the organising body and should be stated on the event schedule. Where an entry form is provided by the organiser it should be used if possible. Photo copies of the performance / attendance card MUST be sent with entries.

**1.1.5** In team events all Pony Club teams must be nominated by their respective Club Secretaries and Zone teams by their Zone Secretaries. All club and zone teams must consist of riders of pony club age.

**1.1.6** State championships entries through your zone.

**1.1.7** State gymkhana entries through your club.

**1.1.8** All riders MUST send in to event secretary photo copies of Attendance/Performance cards including dressage card. (dressage card only required if competing in Prelim/Novice or Elem dressage)

**1.1.9** For STATE ODE - Teams may be made up of 3 or 4 club members of any age competing in the same grade, if a club does not have enough riders competing in the same grade to make a team then a zone team may be entered – both club and zone teams will compete in the same competitions (Riders may only be placed in a zone team if they do not have enough members from their club to make a team) Teams made up of members from different zones are not permitted.

## **2.0 VETERINARY \*\*\*\*\* this rule applies until 30/6/2022 after that date refer to PCA medical guideline in Appendix A**

At State Championships jumping classes, a Veterinary Surgeon will be available on the grounds on a “user pays basis” throughout the competition. It is recommended that a Veterinary Surgeon be in attendance at all cross country phases of One Day Events.

## **3.0 MEDICAL \*\*\*\*\* this rule applies until 30/6/2022 after that date refer to PCA medical guideline in Appendix A**

A doctor should be present at least during the Show Jumping and Cross Country phases. If it is impossible to obtain the services of a doctor, the minimum alternative is for a current holder of a Senior First Aid certificate to be present. Fall check list to be used by first aider/Doctor in the event of a fall of rider. (form can be found at rear of this rule book)

## **4.0 QUALIFICATIONS**

To qualify for a State Championship ODE and State Competition a combination must obtain four attendance qualifications within the preceding 12 months as for any other event. Grades 3, 2 & 1 - combination must also obtain a completion at the relevant height or higher, in a Pony Club competition or for grade 1 only-combination must obtain a completion in a Pony Club or EA equivalent completion within the preceding 18 months. A “completion” means **not** eliminated from competition. Dispensations will only be considered if applied for on the appropriate form and only in exceptional circumstances.

## **5.0 AGE**

Age of competitors is as of the 1<sup>st</sup> of January in the year of competition.

## **6.0 PRESENTATIONS**

### **6.1 THE RIDER**

The rider must be appropriately dressed for the presentation. Full pony club uniform/jacket uniform is required. Boots **must** be worn, and spurs removed.

### **6.2 THE HORSE**

If there is a rug to be presented to the winner, the winning horse must be led in a bridle. At the time the horse comes forward to receive its rug, there should be no other rugs on the horse. The horse should be tidy and free of sweat. If horses are led to the presentation, it is essential that the organisers specify where horses are to stand and keep them separate from spectators.

Rugs for 1<sup>st</sup> place individual SADA, HOY – Preliminary & Novice, Individual A grade.  
Saddle Blankets for 1<sup>st</sup> place Team on Flat & Mounted Games, Ribbons to 3<sup>rd</sup>.

## **7.0 STATE TROPHIES**

**7.1** State Association perpetual trophies will be retained at the State Office. Trophies must be returned to the Executive Representative at the event where they are awarded.

**7.2** State supplies all ribbons for both championships and gymkhana. Rugs are presented for the State Championships by PCASA.

## **8.0 STATE CHAMPIONSHIPS TEAMS (inc State ODE competition)**

### **8.1 Team on Flat, Dressage, Show Jumping, Mounted Games**

Team on Flat, Dressage Teams, Show Jumping Team may be comprised of riders of any age.

Mounted Games Teams (a) Under 16yrs (b) 16yrs & over

Team may be made up of riders of any age, however if 2 or more riders are in the older age group then the team competes in that age group.

Team on Flat to be comprised of 4 riders

Dressage team to be comprised of 4 riders – scores of all 4 riders count.

Show Jumping team to be comprised of 3 or 4 combinations – best 3 scores to count

Mounted Games to be comprised of 5 riders - if necessary 1 rider may be unmounted.

### **8.2 One Day Event**

PCASA ODE (Gr 4 & 5) - Teams may be made up of 3 or 4 club members of any age competing in the same grade, if a club does not have enough riders competing in the same grade to make a team then a zone team may be entered – both club and zone teams will compete in the same competitions (Riders may only be placed in a zone team if they do not have enough members from their club to make a team) Teams made up of members from different zones are not permitted.

State Championships (Gr 1,2,3) Teams may be made up of 3 or 4 club members of any age competing in the same grade who are members of the same zone.



## **ORDER OF COMPETITION**

All dressage events to be run on the first day of the State Championship, with presentations for all events completed. HOY Show Jumping to be held on first day & HOY Novelty can be held either day. On the second day of the State Championships the events will be in the following order; Mounted games, Horse and Rider of the Year game (if not held on first day), followed by the Show Jumping C, B and A. Presentation for all events to be conducted at the end of the Show Jumping.

## **SC PART 02 DRESSAGE**

### **DRESSAGE JUDGES**

For PCASA State Championship classes EA accredited judges should be used whenever possible. If using EA accredited judges with accreditation grade F or higher - then Prelim & Novice tests may be judged by one judge. All attempts must be made to provide EA accredited judge however if for any reason EA accredited judges cannot be provided for these tests then a minimum of two judges experienced at judging these levels must be provided for both levels. Judges for SADA Cup, Elementary or higher shall have 2 judges with EA accreditation of grade E or higher or one judge with EA accreditation of C grade or higher

### **1.0 General**

**1.1** Gatekeepers should be provided for Pony Club State Championships

**1.2** Dressage performance cards will be required for State Championships, if competing in dressage.

### **2.0 STATE COMPETITIONS – team & individual**

Zones determine how their teams/individuals are selected.

Individuals will compete as per their level.

Teams refer to rule 8.0 pg. 97

Zone dressage teams must consist of four different riders, however if the zone has more than one team in each level, a rider may ride a different horse in each team

Each team comprises four combinations from one zone riding individual dressage tests. A team's score is the sum of all four individual tests. The winner is the team with the highest aggregate score. Where the competition is run in two rings, two riders from each team must compete in each ring. E.G rider's 1 & 3 in one ring and 2 & 4 in another ring.

Where the competition is run in two rings, two sets of individual prizes will be awarded.

### **2.1 ZONE TEAM DRESSAGE COMPETITION**

The test used is selected at the PCASA Annual General Meeting. EA accredited judges must be used for the SADA/Elementary competition see above

### **2.2 ZONE TEAMS ELEMENTARY DRESSAGE**

The SADA cup this competition is conducted annually at PCASA State Championships for Zone Teams. The Gillian Rolton Memorial Cup competition is conducted Individual riders All riders must be financial, qualified and have appropriately graded dressage card & be nominated by their zone secretary.

## 2.3 ZONE TEAMS NOVICE & PRELIMINARY DRESSAGE

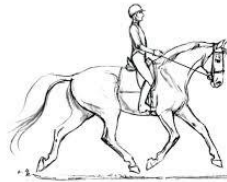
Riders must be financial, qualified and have appropriately graded dressage card & be nominated by their zone secretary.

## 2.4 TOTAL NUMBER ENTRIES PER ZONE OVER ALL DRESSAGE LEVELS

Zone may enter a total of 35 combinations in the 3 dressage competitions listed above

## 2.5 NUMBER OF TESTS / HORSES

No more than 2 horses per rider in each level. No more than 3 tests per combination per day.



# SC PART 03 EVENTING

## 1.0 JUDGES

For Interstate competitions there must be two judges for the Dressage phase and one judge for the Show Jumping phase. For State Championships/Competitions see page 90 Dressage judges. These judges must be approved by the State Executive, or such body approved by the State Executive.

## 2.0 GATE OPENERS

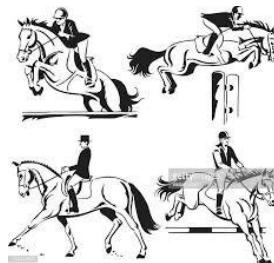
Gatekeepers should be provided for Pony Club State ODE Championships and PCASA ODE.

## 3.0 NUMBERS

State ODE Championships will have a minimum of 20% of fences at maximum height.

Black numbers on:    Grade 1: Pink                      Grade 2: Red            Grade 3: White  
                                 Grade 4: Orange                      Grade 5: Blue

The use of these colours is compulsory for the marking of the course for the State Championship and state ODE



## SC PART 04 SHOWJUMPING

Course builders to consider standard of riders when raising heights for second round.

The first round of all championship show jumping courses should be built at or near the maximum height permitted for the first round.

Club teams in Showjumping must consist of at least three riders. If the club does not have a fourth rider, one rider may ride a second horse.

Zone teams must consist of three or four different riders, however if the zone has more than one team, a rider may ride a different horse in each team.

Team Competitions run at State Championships & Gymkhana as detailed in this rule book are run under the following rules. Zone Final competitions should be run under the following rules in order to prepare riders for the State Championship competition.

### 1.0 STATE COMPETITIONS – team & individual

Zones determine how their teams/individuals are selected.

Individuals will compete as per their level.

Teams see rule 8.0 pg. 94

Club/Zone teams in Showjumping must consist of at least three riders. If the club/zone does not have a fourth rider, one rider may ride a second horse.

Team Competitions run at State Championships & Gymkhana as detailed in this rule book are run under the following rules. Zone Final competitions should be run under the following rules in order to prepare riders for the State Championship competition.

### 2.0 ZONE TEAM COMPETITIONS

Each Zone is entitled to enter three teams & individuals in these competitions. Zones determine how their teams/individuals are selected.

#### 2.1.1 “A” GRADE ZONE TEAM COMPETITION – PHAROAH CUP/TRSA CUP

The Pharoah Cup this competition is conducted annually at PCASA State Championships for Zone Teams. The TRSA (Thoroughbred Racing SA Perpetual Cup) Cup competition is conducted for Individual riders.

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#### 2.1.2 “B” GRADE ZONE TEAM COMPETITION – HYGAIN CUP/PCASA CUP

The Hygain Cup this competition is conducted annually at PCASA State Championships for Zone Teams. The PCASA B Grade Cup competition is conducted for Individual riders.

#### 2.1.3 “C” GRADE ZONE TEAM COMPETITION - THE HIGHLANDER CUP/WELTMAN CUP

The Highlander Cup this competition is conducted annually at PCASA State Championships for Zone Teams. The Weltman Perpetual Cup competition is conducted for Individual riders

### 3.0 TEAMS

The A Grade, B Grade and C Grade held at the State Championships, are two round competitions.

**Article No 273.3.3.2** is used for these competitions. **All** competitors jump the first round. **All non-eliminated** competitors jump the second round. The two scores for each rider are added together (i.e. penalties are added together and the lowest is placed first). The best three scores (3 lowest penalties) in the team are added together to give the team score (penalty).

### 3.1 INDIVIDUAL COMPETITIONS

A, B & C Grades competitions are also held as individual competitions in conjunction with the Teams competitions. The scores of riders who are in the team jump off count towards their individual placing.

If, for example, in the individual A Grade competition there is 1 clear and 4 competitors on 4 faults after the second round. There is NO jump off for the individual placings. 1<sup>st</sup> place is the rider on 0 penalties, minor placings are determined by the time in the **2<sup>nd</sup> round**.

See Page 75 for maximum heights for first, & second rounds. When the course for the second round is different from that of the first, competitors may inspect the course before the second round. The speed for both rounds must be the same.

As with all Show Jumping competitions, course maps with time allowed and the time limit must be displayed 30 minutes prior to the commencement of the competition.



# SC PART 05 TEAM ON THE FLAT

## 1.0 RULES FOR COMPETITION

### 1.1 THE COMPETITION

A “Teams on the Flat” competition is held at the PCASA State Championships each year. At their Zone Finals, each Zone chooses a team to represent them at the State Championships.

Teams on the flat can consist of 1 or more riding members from 1 or more clubs from the one Zone. They will compete in the current Team on the flat competition at their Zone finals and have the opportunity to compete at State Championships also in the current competition. They will enter State Championships as a Zone team and ride in Zone colours. (if possible)

#### **Team on the flat –**

Refer to rule 8.0 pg. 94 for more information on teams ages

Each zone can enter 1 team ~~in each age group to be the zone teams.~~

The competition comprises of turnout and a workout to test the coordination of horses and riders as a team (drill). Each team consists of four horse and rider combinations.

Organisers must ensure that all judges are aware of the rules and guidelines for “Teams on the Flat”.

### 1.2 SCORING

Official score sheets must be used on all occasions. These are contained in the “PCASA Dressage Pack - Teams on the Flat”, which is available from the PCASA Office.

### 1.3 GEAR CHECK

The gear check is not to exceed 6 minutes per team. The purpose of this gear check is to ensure safety and conformance to the rules.

## 1.4 PRESENTATION

The presentation section is not to exceed 15 minutes per team. The score for presentation is added to the final score for movements.

General appearance	5 points per team
Presentation of horses	5 points per combination
Presentation of saddlery	5 points per combination
Presentation of riders	5 points per combination

Judges may award marks to one decimal place

The marks for each combination in the team are divided by 4 for an average score. The general appearance marks for the team are then added to this average to give a final presentation score for a maximum of 20 points. Refer to the official score sheet.

## 1.5 THE TEST

Three judges are required to judge the test. The third judge is situated at the side of the arena and judges the individual riders.

### TEST

The scores for each judge are added together and divided by two for an average score.

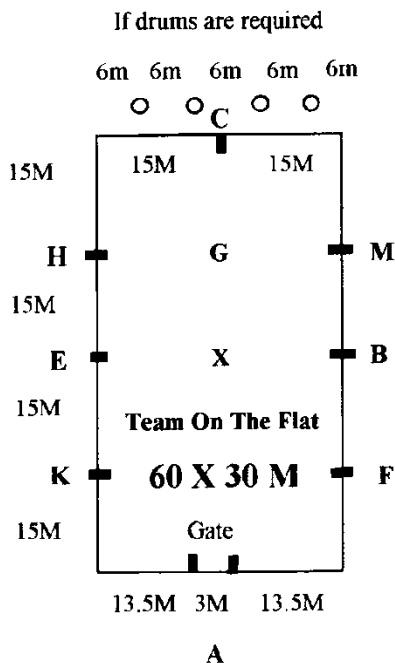
### INDIVIDUAL RIDING

This is added to the final score for movements. A maximum of 10 marks per rider is given for individual riding.

## 1.6 GENERAL

Saluting shall be by taking the reins in the left hand, bowing of the head and lowering of the right hand by all riders.

## 1.7 ARENA PLAN



## 2.0 PRESENTATION GUIDELINES

### 2.1 GENERAL

It is very important to note that the eventual winners of the competition will represent their Zone at the State Championships and should be of a particularly high standard of cleanliness with healthy horses and saddlery that fits correctly and comfortably, with all gear showing signs of regular care and maintenance.

The presentation for turnout inspection is of a much higher standard than a normal Pony Club rally, but by the same token should not be judged as a Royal Show turnout event. Instructors preparing a team and persons asked to judge the presentation aspect should keep this in mind.

### 2.2 HORSE

In a team of four it is preferable that all horses match in the way they are presented. If only one is different they should not be penalised. Colour, height and whether horses are clipped should never be taken into consideration and must not affect the score. **The emphasis is on cleanliness and regular care.**

1. The horse should be clean to the skin with the coat showing nourishment and care. Particular attention needs to be paid to the areas often overlooked e.g., under the jaw, the roots of the mane, tail and forelock.
2. The feet should be cleaned out, **oiled (not painted black)** and show signs of regular care, whether shod or unshod.
3. Whiskers must not be trimmed or removed
4. The mane should be plaited on the side to which the mane naturally falls, preferably with an uneven number of plaits and the forelock should match the finish of the mane (a rolled plait or a loop). Bands or thread should match the colour of the mane and be as unobtrusive as possible. Tails may be either plaited or pulled. Hogged manes are not penalised.
5. Baby oil, if used, should only be sparingly applied around the face, on chestnuts and under the tail to highlight the skin.

### 2.3 SADDLERY

Teams **must** ride in the equipment they present in. **Teams changing equipment will be eliminated.** Particular attention should be paid to the comfort of the horse as well as to safety. For example, stitching, and fit of equipment.

It is preferable that a team of four should all make an attempt to match gear. For example, brow bands, nosebands, bits and saddlecloths etc.

1. All saddlery should be **thoroughly** clean and show signs of **regular** care. Old, but well maintained, saddlery is preferred to new, which may be penalised if it is hard and stiff, showing that it has not had sufficient pre-use care.
2. Saddles should fit the horse comfortably and have good clearance from the wither.
3. All straps should have adjustment available to lengthen or shorten.

4. Stitching **must** be in good condition.
5. Nosebands and throat lashes should be adjusted correctly.
6. Neck straps are optional, but if one rider wears them, all riders should.
7. Saddle cloths must be as registered for that club/zone. All should be clean and well fitting.

**The emphasis is on comfortably fitting gear and signs of regular care.**

## **2.4 RIDERS**

Whilst the team is being judged, all of its riders should sit to attention with both hands on the reins. Attention should be paid to the judge and their steward(s). If necessary, riders may need to move their horses to give safe access for the judge. There should be no need for talk between team members (except maybe for commands when presenting as a section, etc).

1. Full Pony Club uniform that is well fitting and clean.
2. Jodhpurs should be of uniform colour and long enough to fit over short boots (if worn).
3. It is preferable if one wears long boots that all four should.
4. Boots must be fully soled, show signs of regular care, and be thoroughly clean (including the sole).
5. Hard hats should fit correctly without loose straps.
6. Hair should be tidy or in a hairnet.
7. Gloves are optional, but if one rider wears them, then all riders should.
8. Spurs are optional. There is no penalty for some riders wearing spurs and others not.
9. No jewellery, nail polish or cosmetic make-up.
10. Fingernails should be clean.
11. Badges should be sewn in the correct place.
12. Ties should be knotted correctly and fit well up into the shirt collar.

## **3.0 TESTS AND RIDE PLANS**

Tests and ride plans for each year come in a Team on the Flat Pack which is also available from the PCASA Office or on the web page.



## **SC PART 06**

# **STATE MOUNTED GAMES TEAM COMPETITIONS**

### **1.0 ENTRIES**

**1.1** In team events all Pony Club teams must be nominated by their respective Zone Secretaries.

**1.2** Teams in Mounted Games must consist of five members, at least four of whom must be mounted. Riders may compete in either the Club Team Competition or the Zone Team Competition but not both in the same year.

### **2.0 CLUB TEAM COMPETITION**

Each zone is entitled to enter one team in this competition. Where possible, this will be the winning team from the Zone Finals. If there are less than seven teams entered for State Championships, a selection panel will invite additional club teams to fill those spots available. Only teams who have competed at zone finals that year may be invited, and team rules apply. There will be a maximum of one invitation per zone.

Refer to rule 8.0 pg. 94 for more information on teams ages

Each zone can enter 1 team of under 16yrs and 1 team of 16yrs & over to represent the zone as a club team

The selection panel will include the State Mounted Games Coach, plus two additional persons appointed by the State Executive Council. (E.G: State President and one of the Vice Presidents or persons nominated by Executive or President if President and one Vice President are unable to attend).

### **3.0 ZONE TEAM COMPETITION**

Each zone is entitled to enter one team in this competition. Teams must be made up of riders from two or more clubs. Age groups as above

# SC PART 07

## PONY CLUB HORSE AND RIDER OF THE YEAR

**NOTE:** The term “pony” is used in these rules to denote a horse or pony of any height.

### GENERAL INFORMATION

#### 1.0 Entries

Only Club or Zone chief instructors can endorse entries for Horse & Rider for Zone Elimination Finals, and only the Zone Chief Instructor to endorse entries for PCASA State Championships

#### 1.1 DRESS/SADDLERY

As per PCASA 2022 rules until 30/06/2022, As per PCA National Gear Rules from 01/07/2022

#### 1.2 Preliminary HOY & Novice HOY

~~Age groups to be under 17yrs and 17yrs & over for both levels.~~  
Each level is open to riders of any age

All competitions will be run under the same rules other than dressage test & show jumping – see following rules

Each Zone may nominate one combination in each ~~class~~ level to contest this award at the PCASA State Championships each year. All competitors must be financial & qualified.

**The competition consists of three phases. Elimination from one phase means elimination from the entire competition.**

##### 1.2.1 DRESSAGE PHASE

The test will be the one which has been nominated for that year. At the completion of the dressage phase, placing and points are allocated with the winner gaining the number of point's equivalent to the number of competitors in the competition and each successive placing receiving 1 less point.

##### 1.2.2 SHOWJUMPING PHASE

A modified two round competition will be held with a course consisting of fences built at the heights listed on page 105. The first round will be on optimum time. Each competitor will then be allocated a number of points as given above. Speed as per page 105.

The second round will be over a shortened course against the clock and all competitors will be allocated placings and points similar to round one. The points from round 1 and 2 will then be added together and the combination with the highest score will be the winner and gain the maximum number of points, the second highest score one less, the third highest score two less, and so on.

### 1.2.3 COMBINATION NOVELTY

There are three possible novelties for this competition. The novelty for the current year is available from the PCASA in the “Mounted Games Pack” (See your club secretary). It is also available on the PCASA website at [www.ponyclub.asn.au](http://www.ponyclub.asn.au). The winner of this phase is the combination with the fastest time.

### 1.2.4 FINAL RESULT

The overall Pony Club Horse and Rider of the Year is the combination which gains the highest number of points by adding the points gained from each of the three phases together. If there is equality of points at the end of the competition, the winner will be decided as follows: firstly, closest to the optimum time in the first round of show jumping; secondly, fastest novelty; thirdly, best dressage score.

## 2.0 SHOW JUMPING FOR HORSE AND RIDER OF THE YEAR

The show jumping for the Horse and Rider of the Year is held over two rounds. See table below for heights and speeds.

The first round is closest to optimum time (both below and above up to the Time Limit) based on the speed below. Riders exceeding the Time Limit will be eliminated. Riders are placed according to how close they are to the optimum time with the least penalties and allocated points accordingly.

The second round will be over a shortened course (not heightened) and the fastest time with the least penalties is the winner. Points are allocated from first to last. Points from the two rounds are added together to determine the overall placings for phase.

Class	Height	Optimum Time Speed	Time Limit
Preliminary Pony Club Horse & Rider of the Year	.85m	330 mpm	Double Optimum Time
Novice Pony Club Horse & Rider of the Year	1m	350 mpm	Double Optimum Time

Course maps with Optimum Time speed and the Time Limit must be displayed 30 minutes prior to the commencement of the competition.

# COMBINATION NOVELTY NO. 1

## **EQUIPMENT:**

6 bending poles  
2 tyres  
1 witches' hat

6 stepping stones  
2 x 200 litre drums

1 sack  
1 letter box & letter

## **LAYOUT:**

Refer to diagram

## **GENERAL RULES**

1. Moving start.
2. Rider may circle in either direction in the can race.
3. Rider may leave the first bending pole on either side.
4. Rider must correct any equipment knocked over (as per Mounted Games Rules) or be eliminated.
5. The winner is the combination finishing the course in the fastest time with all equipment in the correct position.

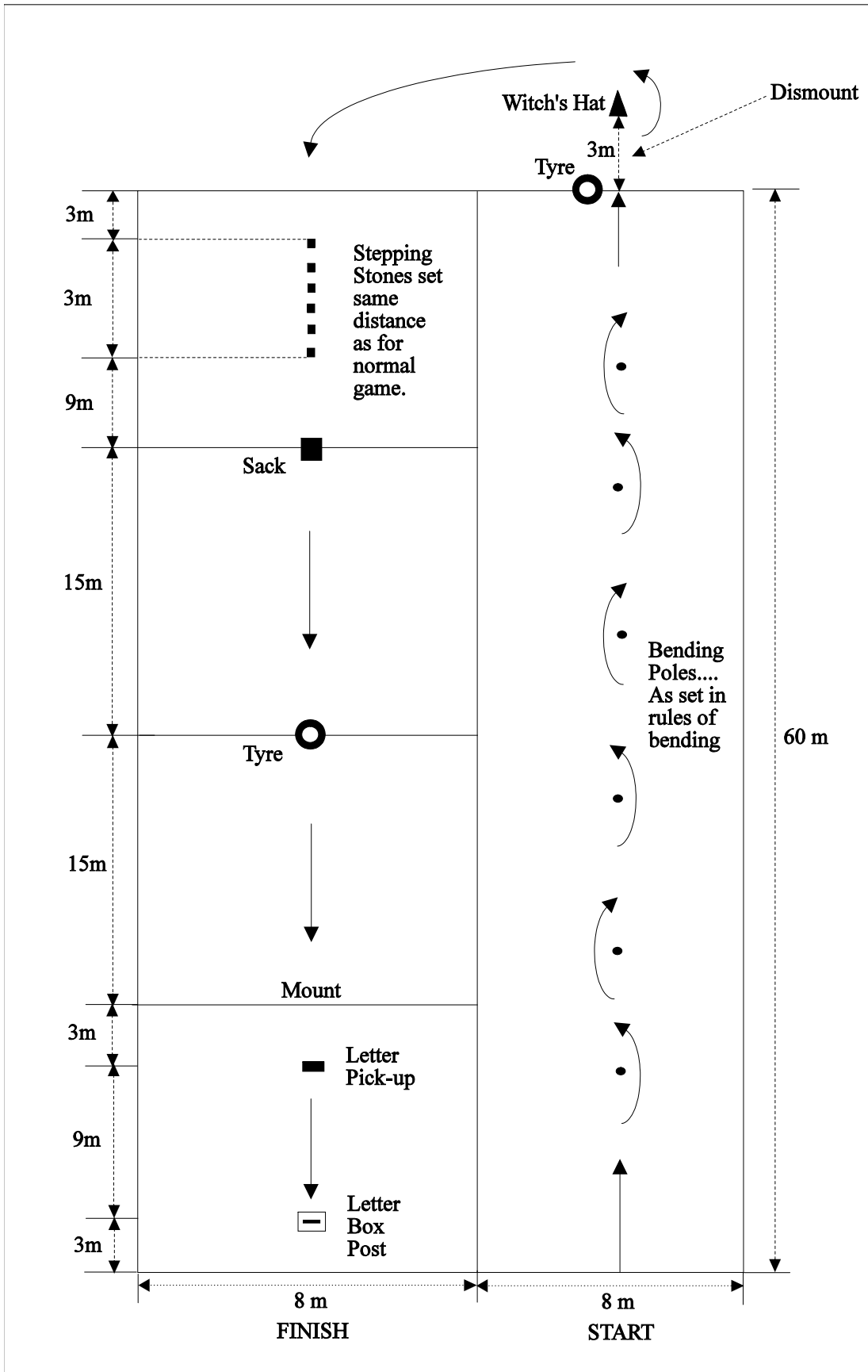
## **METHOD OF PLAY:**

The rider will stand mounted on the start line and when given the signal to start, will ride to the bending poles. Leaving the first pole on either side they weave through the poles. The rider then dismounts between the tyre and the witch's hat and, leading their mount, turns left around the witch's hat, runs to the stepping stones and crosses them. The rider will then get into the sack and run or hop to the tyre, leaving the sack on the line. Still leading the mount, the rider rolls the tyre, leaving it on the next line. They then remount, pick up letter, ride to the letter box, post the letter, and then ride across the finish line. The time will be taken from crossing the start line until the finish line is crossed. The winner will be the horse and rider with the fastest time.

## **Elimination:**

1. Stepping off or knocking over stepping stones and not setting up again and returning to first stone to cross again - this includes the last stone.
2. Not holding sack up to waist or as high as possible.
3. Letting tyre roll out of the lane.
4. If letter box is knocked over and not set up again and the letters replaced.
5. Letting go off the reins.

NOVELTY NO 1



# COMBINATION NOVELTY NO. 2

## **EQUIPMENT:**

8 bending poles	6 stepping stones	1 x 10 L bucket
1 flag	2 tennis ball	2 cans
6 cones – two cut down for use with flags		

## **LAYOUT:**

Refer to diagram

## **GENERAL RULES**

6. Moving start.
7. Rider may circle in either direction in the can race.
8. Rider may leave the first bending pole on either side.
9. Rider must correct any equipment knocked over (as per Mounted Games Rules) or be eliminated.
10. The winner is the combination finishing the course in the fastest time with all equipment in the correct position.

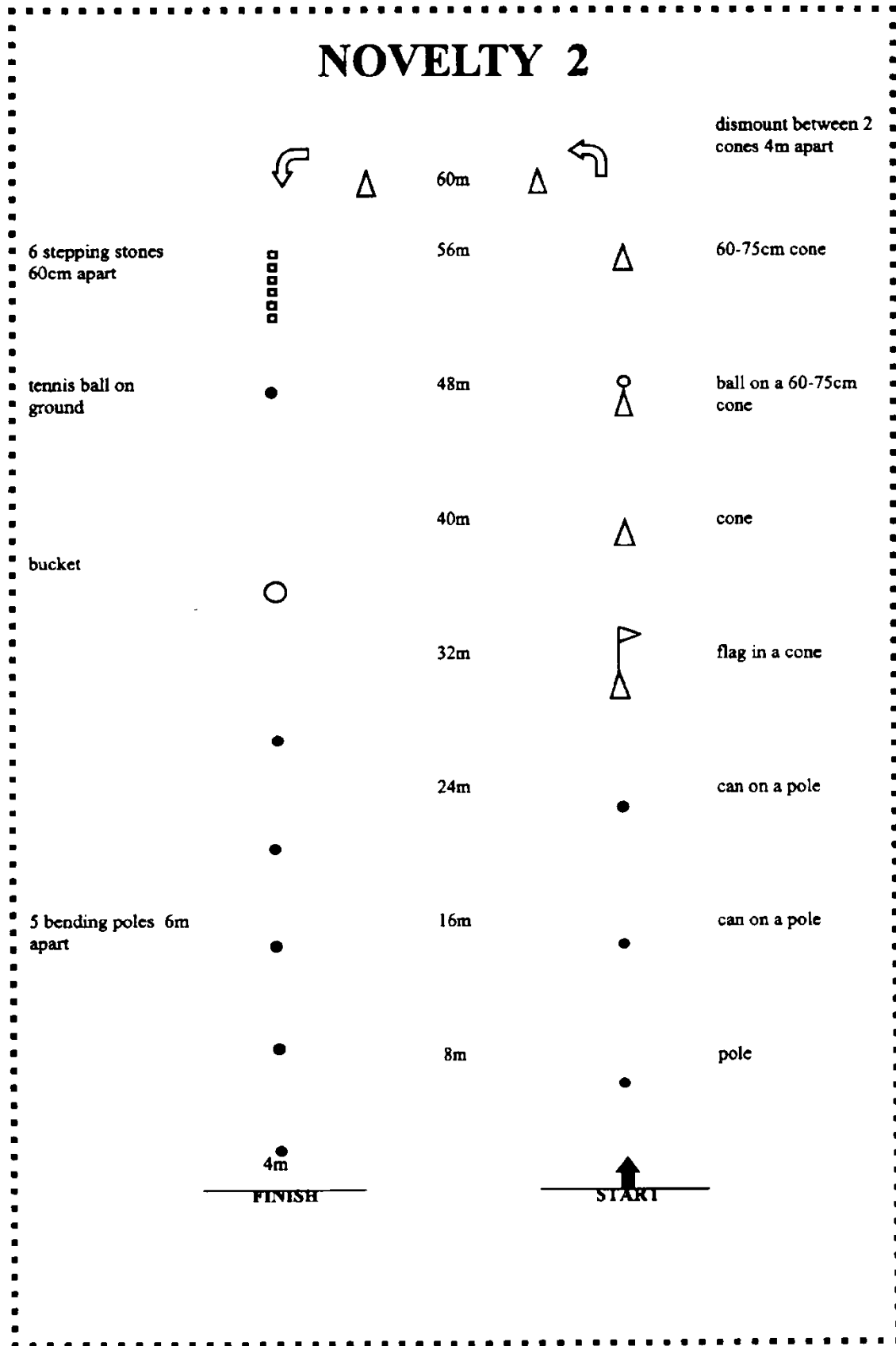
## **METHOD OF PLAY**

1. Collect can from 2<sup>ND</sup> pole and place on 1<sup>ST</sup> pole.
2. Collect can from 3<sup>RD</sup> pole and place on 2<sup>ND</sup> pole.
3. Collect flag from cone and place in the next cone.
4. Collect tennis ball from cone and place it on the next cone.
5. Turn left around the cones and dismount between the cones.
6. Run over stepping stones.
7. Pick up the tennis ball off the ground.
8. Remount before the bucket then place the ball in the bucket.
9. Bend between the poles.

## **Elimination:**

1. Stepping off or knocking over stepping stones and not setting up again and returning to first stone to cross again - this includes the last stone.
2. Letting go off the reins.

# NOVELTY 2



## Horse & Rider Combination Novelty No. 3

### **EQUIPMENT:**

6 bending poles	6 stepping stones	3 drums
5 x 45cm cones (cut out to place a tennis ball on top)		
3 tennis ball	sword	bottle

### **LAYOUT:**

Refer to diagram

### **GENERAL RULES**

1. Moving start.
2. Rider may leave first bending pole on either side
3. Rider must correct any equipment knocked over (as per Mounted Games Rules) or be eliminated
4. The winner is the combination finishing the course in the fastest time with all equipment in the correct position.

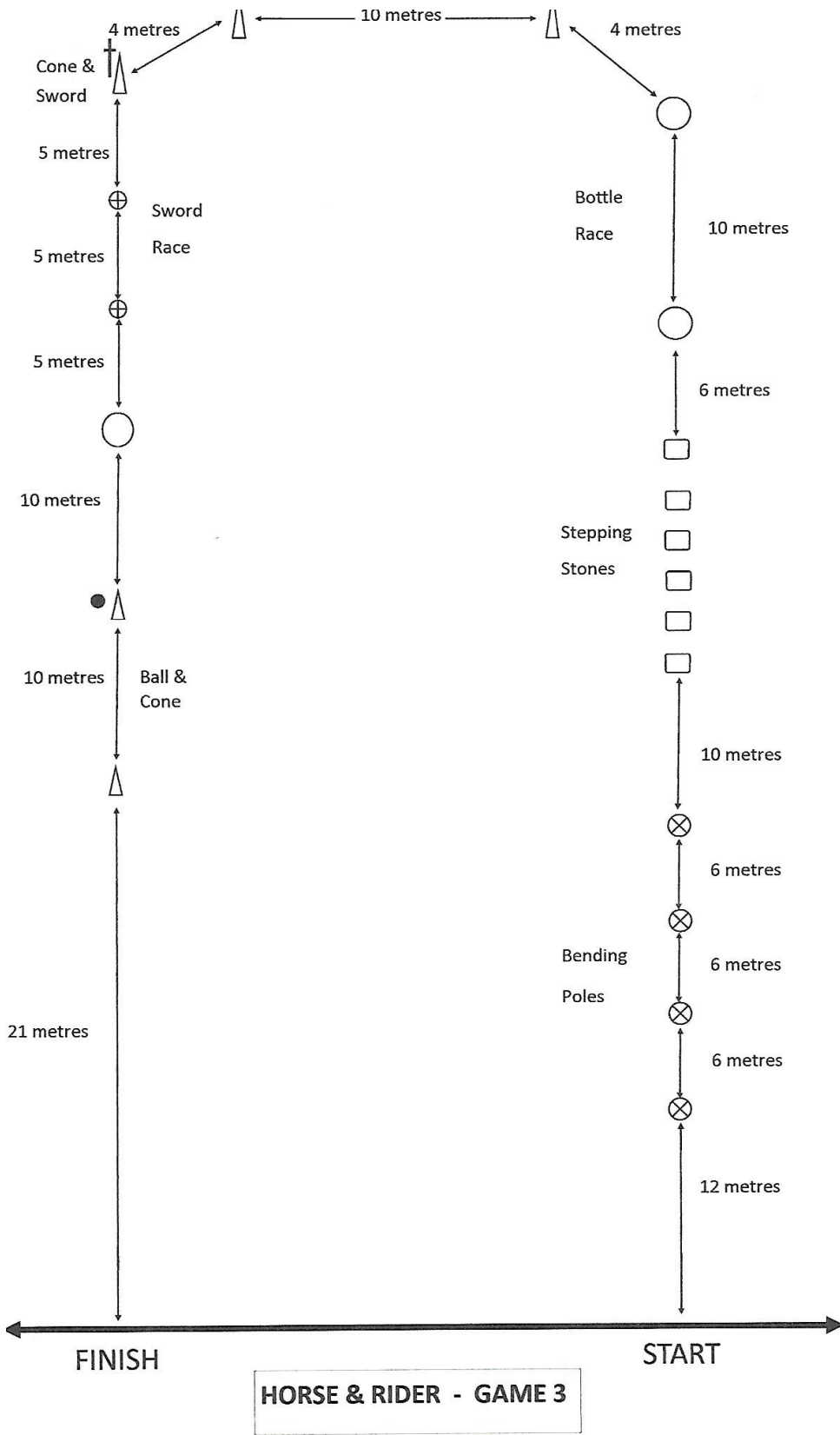
### **METHOD OF PLAY**

1. Rider will stand mounted on the start line and when given the signal to start will
2. Bend through the poles, leaving the first pole on either side as they weave through the poles.
3. Prior to arriving at stepping stones will dismount and step on each stone as per games ruling.
4. Remount prior to drums, pick up bottle and place on second drum in an upright position as per games rules.
5. Proceed around cones to sword, pick up out of cone and pick up two rings on sword, as per game rules then place sword on drum.
6. Ride up to cone and lean down and collect tennis ball off cone and proceed to next cone and place ball on top, as per ball & cone race rules.
7. Once ball is on top of cone the rider then proceeds to finish line.
8. The time will be taken from crossing the start line until crossing the finish line, with all gear in correct position, the winner will be the combination with the fastest time.

### **Elimination:**

1. If rider makes a mistake with each individual aspect of each game, as per rules of each game found in the Mounted games and rules section or on the Pony Club website, and does not go back and fix the mistake
2. Letting go of the reins.





## **SC PART 08 STATE GYMKHANA**

### **1.0 TEAM COMPETITION**

#### **1.1 The SunSmart Cup (A Grade), Pridham Shield (B Grade) and Heine Cup (C Grade)**

Are **Club** Team competitions held at the **State Gymkhana** and are not championship events. An individual A & B Grade competition may be run concurrently.

#### **1.2 Composite Teams for SunSmart, Pridham and Heine competitions.**

Any riders who have not fitted into a club team as stated above are eligible to be placed into a composite team. Where a club cannot field a team riders must indicate on their entry form whether or not they wish to be placed in a composite team. Composite teams will be drawn by the organizers and posted at least 30 minutes prior to the start of the competition. This competition will be run separately from the club team's competition and riders are not eligible to win the SunSmart Cup, Pridham Shield or Heine Cups.

### **1.3 TEAMS COMPETITION**

Article No 273.2.1 is used for these competitions. All competitors jump the first round. All non-eliminated competitors jump the second round. The two scores for each rider are added together (i.e., penalties are added together and the lowest is placed first). The best three scores (3 lowest penalties) in the team are added together to give the team score (penalty).

## **2.0 D & E GRADE INDIVIDUAL COMPETITIONS HELD AT THE STATE GYMKHANA**

The D, E & F Grade competitions are held as a modified Article 245.3 (AM7) or a modified Article 238.1.2 (AM3 depending on the time available and the number of competitors. If time is limited and numbers are high, it is suggested that Article 245.3 (AM7) is used.

Article 245.3 (AM7) the competitor with a clear round rides the jump-off course before leaving the arena. In this modified version the rider with the time closest to optimum time above or below is the winner. The competitor has 45 seconds only to go through the starting flags after the Judge sounds the bell for the jump-off. The 245.3 (AM7) jump off may include two (2) new obstacles in the course.

Article 238.1.2 (AM3) all competitors with clear rounds return to ride a raised jump off course. In this modified version the rider with the time closest to the optimum time above or below is the winner. If there is a tie for first place with all tied riders on penalties (other than 0) then the course is not raised.

As in all show jumping competitions a course plan with the appropriate details and times **MUST** be posted prior to the commencement of the class.

### **3.0 CLUB TEAM COMPETITIONS**

These events are run at the State Gymkhana and are not championship events. Individuals may also compete in these competitions.

Members must enter individually, in accordance with the conditions stated in the official schedule. Any club may nominate teams of three or four riders, in each grade, with the best three scores to count. If a club can field a team, the club must do so before any of its riders are eligible for a composite team. Club teams must be nominated by the time stated in the official schedule.

**Team competitions at the State Gymkhana are as follows**

#### ***THE SUNSMART CUP***

“A” GRADE CLUB TEAM & INDIVIDUAL COMPETITION

#### ***THE PRIDHAM SHIELD***

“B” GRADE CLUB TEAM & INDIVIDUAL COMPETITION

#### ***THE HEINE CUP***

“C” GRADE CLUB TEAM COMPETITION

### **3.1 COMPOSITE TEAMS FOR THE SUNSMART, PRIDAM AND HEINE COMPETITIONS**

Any riders who have not fitted into a club team as stated above, are eligible to be placed into a composite team. Where a club cannot field a team, riders must indicate on their entry form whether or not they wish to be placed in a composite team. Composite teams will be drawn by the organisers and posted at least 30 minutes prior to the start of competition. This competition will be run separately from the club team’s competition and are not eligible to win the Sunsmart Cup, Pridham Shield or Heine Cups.

### **4.0 ASSOCIATION CUP**

For the most successful club at the State Gymkhana.

Points are taken from the top 6 riders from each club and added together. (If clubs have less than 6 riders then all riders count.)

Point Scoring:	1 <sup>st</sup>	6 points	2 <sup>nd</sup>	5 points	3 <sup>rd</sup>	4 points
	4 <sup>th</sup>	3 points	5 <sup>th</sup>	2 points	6 <sup>th</sup>	1 point

Points for pairs classes are allocated half to each rider. For example, in a pairs class the pair receiving 1<sup>st</sup> place will be given 3 points each. The club with the most points wins the cup.

## **OTHER MISCELLANEOUS RULES**

This page will list the rules that we often get queries about, in regard to NOT Permitted items, just because it isn't listed does not necessarily mean it permitted.

### **1 EQUIPMENT – Not Permitted**

Caveletti are not allowed at any pony club activity

### **2 ACTIVITIES**

Old English Plate (Bouncing Ponies) not permitted at either pony club rallies or competitions

### **3 HORSE & PONY WELFARE OR CARE**

3.1 The feet should be cleaned out, oiled (not painted black) and show signs of regular care, whether shod or unshod.

3.2 Whiskers must not be trimmed or removed

# **PONY RIDES AS A FUND RAISER**

Pony Club's may run Pony Rides as a fund raiser under the following conditions.

1. Each horse must have two attendants and be no higher than 14 hands. The leader must correctly lead the horse, walking at the horse's shoulder. The other attendant is to walk alongside the rider, on the same side of the horse as the leader, in case there is a problem, or the rider becomes unbalanced – this attendant must be a minimum of 16 years of age.
2. Stirrups must not be used. This avoids the requirement for boots and avoids the risk of the rider's foot becoming caught in the stirrup.
3. Riders must wear a helmet. Disposable head covers should be used to minimise risk of transmitting head lice.
4. The activity must appear in the club minutes including the venue, start and finish times, and name of adult member in charge of the activity.
5. Mounting blocks or similar should be used to minimise possible injury to persons helping riders mount.

## Check list to be completed following a fall of rider.

Any **yes** responses and the rider will need to be checked by a doctor before continuing with activity.  
Clearance to Ride to be signed by the doctor if cleared of concussion by the treating doctor.

Name \_\_\_\_\_

Club \_\_\_\_\_

Date \_\_\_\_\_

<b>Signs/symptoms</b>	Yes tick	No tick	Yes tick	No tick	Yes tick	No tick	<b>Comments</b>
To be checked x3 with intervals of 15 minutes.							
<b>Concussion should be suspected if one or more of the following visible clues, signs, symptoms or errors in memory questions are present:</b>							
<b>1. Visible clues of suspected concussion</b>							
Loss of consciousness or responsiveness							
Lying motionless on ground / Slow to get up							
Unsteady on feet / Balance problems or falling over / Inco-ordination							
Grabbing / Clutching of head							
Dazed, blank or vacant look							
Confused / Not aware of plays or events							
<b>Presence of any one or more of the following signs &amp; symptoms may suggest a concussion:</b>							
<b>2. Signs and symptoms of suspected concussion</b>							
• “Pressure in head”							
• Loss of consciousness							
• Headache							
• Seizure or convulsion							
• Dizziness							
• Confusion							
• Drowsiness							
• Blurred vision							
• Nausea or vomiting							
• Sensitivity to light							
• Difficulty remembering							
• Difficulty concentrating							
• Balance problems							
• Irritability							
<b>Failure to answer any of these questions correctly may suggest a concussion.</b>							
<b>3. Memory function</b>							
“What venue are we at today?”							
“Which horse are you riding today?”							
“Which club are you a member of?”							

Name of First Aider \_\_\_\_\_

Signature: \_\_\_\_\_

Print Doctors Name: .....

I declare the above named rider is medically fit to ride a horse. Signature .....

## **Check list to be completed following a fall of rider.**

Any **yes** responses and the rider will need to be checked by a doctor before continuing with activity. Clearance to Ride to be signed by the doctor if cleared of concussion by the treating doctor.

**Any athlete with a suspected concussion should be IMMEDIATELY REMOVED FROM PLAY, and should not be returned to activity until they are assessed medically.**

**Athletes with a suspected concussion should not be left alone and should not drive a motor vehicle.**

It is recommended that, in all cases of suspected concussion, the player be referred to a medical professional for diagnosis and guidance as well for return to play decisions, even if the symptoms resolve.

### **RED FLAGS**

**If ANY of the following are reported then the player should be safely and immediately removed from the field.**

**If no qualified medical professional is available, consider transporting by ambulance for urgent medical assessment:**

- Athlete complains of neck pain
- Deteriorating conscious state
- Increasing confusion or irritability
- Severe or increasing headache
- Repeated vomiting
- Unusual behaviour change
- Seizure or convulsion
- Double vision
- Weakness or tingling / burning in arms or legs