

PONY CLUB ASSOCIATION of SOUTH AUSTRALIA



**PONY CLUB
SOUTH AUSTRALIA**

INFORMATION AND RULES 2025_{v2}

AIMS AND OBJECTIVES OF PONY CLUB

To encourage all people to ride and to learn to enjoy all kinds of sports connected with horses and riding.

To provide instruction in riding and horsemanship and to instil in members the proper welfare & care of their animals.

To promote the highest ideals of sportsmanship, citizenship and loyalty, thereby cultivating strength of character and self discipline in the members.

WEBSITE

Throughout this rulebook we refer to the PCASA Website. The address is:

www.ponyclub.asn.au

[Face Book: Pony Club SA Community](#)

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PART G1 ADMINISTRATION

1.1 AFFILIATION FEE

A subscription fee to the Association is determined by the PCASA Executive as recommended by the treasurer at the January Executive Council meeting for one year from 1st July to 30th June. Affiliation fees must be paid to the State office by 31st August each year.

New riding members joining between 1st April and 30th June pay a reduced affiliation fee (as set by the Executive Council), the insurance fee and the travel levy, within two weeks of joining. All new and renewing memberships must be paid with credit/debit card via the JustGo Database.

State riding members who are not members of a Pony Club must pay an annual affiliation fee as set down by the Executive Council via JustGo Database.

1.2 LEVY

A levy per Pony Club[®] member as determined by the PCASA Executive from time to time shall be payable within three calendar months.

1.3 ANNUAL RETURNS

All Pony Clubs affiliated with the PCASA must submit an Annual Strength Return on the official form provided, to the Association. At the conclusion of the financial year a report of the year's activities, which may be the President's Report to the Club's Annual General Meeting, shall be sent to state office. Returns and reports must be submitted by 30th July. All Instructors and volunteers must also be listed.

1.4 VOTING AGE

For all meetings, except Club meetings, the voting age shall be 18 years and over.

1.5 CONSTITUTION

All PCASA affiliated Pony Clubs/Zones shall have a constitution in the terms of the standard Pony Club[®] Constitution as supplied by the Association or such constitution that has been approved by the Executive Council.

1.6 BY-LAWS

1.6.1 CLUB

A Club may decide upon any by-laws to suit local conditions, providing such by-laws do not contravene any direct policies of the Association.

1.6.2 ASSOCIATION

Any amendment to Association by-laws shall become effective immediately.

1.7 PRESS RELEASE

Press releases concerning Association policy or rules and regulations, are not to be made unless approval is first sought from the Executive Council or the State President as applicable.

1.8 RULE CHANGES

All changes to PCASA Rules made by the Rules Advisory Committee will come into effect on the 1st day of January in the following year. All changes to PCASA Rules made by resolutions passed at the Annual General Meeting will come into effect immediately.

The full PCASA Executive is responsible for reviewing and setting qualifying criteria for all State Championship Events.

1.9 ANNUAL GENERAL MEETINGS

1.9.1 PONY CLUB[®] YEAR

The PCASA year is from 1st July to 30th June. Clubs must hold their Annual General Meeting **before** the end of July. Zones must hold their Annual General Meeting **before** the end of August. The Association holds its Annual General Meeting in the month of October each year. Clubs are advised to set membership fees prior to 1st ~~June~~ May and change JustGo accordingly.

1.9.2 ELECTION OF OFFICERS

When elections for the positions of State President or Vice Presidents are required, nomination forms will be sent to all clubs at least 56 days prior to the Annual General Meeting. Nominations must be received not less than twenty-eight days before the date fixed for the Annual General Meeting.

If more than one nomination for a position is received ballot papers will be circulated to all clubs at least 28 days prior to the date of the AGM. Ballot papers when voted upon by each club must be sealed in the envelope supplied, the back of which must be signed (across the seal) by the club secretary or president and returned to the association office no later than seven days before the AGM. The envelopes containing ballots will be opened at the AGM with votes being counted and results advised.

1.9.3 AGENDA FOR AGM

The Association AGM Agenda will be sent to all affiliated clubs at least 21 days prior to the meeting. Affiliated Clubs may send two 2 voting delegates to the AGM. To be eligible to vote delegates must be 18 years of age or older, financial members of their respective clubs, and must have their names submitted in writing to the PCASA Head Office at least 7 days prior to AGM.

Apologies from Clubs not attending the AGM will only be accepted if the PCASA Head Office is notified in writing no less than seven days prior to the AGM. Clubs may nominate Proxy Delegates from another club to represent them in the event that they are unable to send a delegate from their club to the AGM in writing, signed by that Club's Secretary, if lodged with the PCASA Secretary prior to the commencement of the AGM. Refer PCASA Constitution for further information. Proxy delegates must be a financial member of a PCASA registered club.

1.10 THE PCASA EXECUTIVE COUNCIL

The PCASA Executive Council consists of the President, 2 Vice Presidents, State Treasurer and appointed Zone Delegates and 2 Independent Directors. (Each Zone may appoint 1 Delegate)
The positions of President, Vice Presidents and Independent Directors are determined at the AGM.

1.10.1 TERMS OF OFFICE

The President, Vice Presidents each hold office for a period of two years. The terms of the two Vice Presidents are staggered by 12 months so that one Vice President Position becomes vacant each year. Independent Directors hold office for a period of one year.

Years (AGM – AGM)	PCASA President
2018 -	Ms Ann Olsen
1999 - 2018	Mr Greg Bailey
1991 - 1999	Mr Brian Conway
1989-1990	Mr Alex Horne
1985 -	Mr Malcolm Carter
	Mr Don Nichol
1963 – 1964	Mr J Walsh
1960	Mr John Riddock Rymill

1.11 THE CHIEF INSTRUCTORS PANEL

The Chief Instructors Panel reports to the PCASA Executive Council on all Instructional matters.

1. The functions of the Chief Instructors Panel are to ensure uniformity and coordination of instruction throughout the Association, to oversee proficiency assessments and coach education and assessments, to make decisions regarding applications for exemptions to the rules pertaining to riding equipment, and to report on its activities and decisions to the Executive Council.
2. The CIP shall comprise of personnel who are either
 - a) appointed by the CIP as additional member(s)
 - b) nominated as Zone representative.
 - c) the Training co-ordinator
3. The CIP shall meet at least four times a year.
4. The Chairman and Vice Chairman of the CIP shall be appointed each year at the first CIP meeting after the State AGM.
5. The Training Coordinator shall be appointed two year term at the first State Executive meeting after the State AGM in even numbered years on recommendation from CIP.
6. Zone Coordinators shall be appointed for a two year term at the CIP meeting following the appointment of the Training Co-Ordinator
7. The CIP shall review annually the performance of its members.

1.11.1 STATE TRAINING PANEL

State Training Panel is made up of 7 level-one coaches appointed by the Executive Council (for a term of two years).

1. Manage the training of Regional Presenters through either delivering the training or arranging the delivery of training by another with the assistance of the Training Coordinator.
2. Facilitate the accreditation of official course presenters to the standard required by the NCAS with the assistance of the Training Coordinator and report to the chair of CIP and State President out comes.
3. Conduct an annual NCAS update clinic for all coaches/Instructors with assistance from the Training Coordinator to help with the flyers, program, venue etc.
4. Conduct clinics for the NCAS Level 1 riding components.
5. Chair or deputy chair to attend Executive meetings.
6. Assist with compiling resource packs for clubs

1.12 THE RULES ADVISORY COMMITTEE

The Rules Advisory Committee reports to the PCASA Executive Council on all matters related to Rules. The RAC aims to work towards the simplification of our rules to make them more user friendly.

1. The functions of the Rules Advisory Committee are to research and consider proposed changes to competition rules, to seek feedback from Members, to make decisions regarding competition rules and to report on its activities and decisions to the Executive Council.
2. The RAC shall comprise of personnel who are either
 - a) nominated as Zone representative
 - b) two additional persons may be co-opted by the RAC
 - c) the Training co-ordinator (not mandatory)
3. Investigate and assess suggested rule changes from the membership.
4. Review schedules for all State Championships before circulation.
5. The RAC shall meet at least four times a year.
6. The Chairman and Vice Chairman of the RAC shall be appointed each year at the first RAC meeting after the State AGM.
7. The RAC shall review annually the performance of its members.

1.13 STATE SECRETARY

The Association will appoint a person to be employed as State Secretary to the Association. The State Secretary will report directly to the State President. The State Secretary will conduct all office administration, receive and bank all monies, receive and transmit correspondence, compile membership lists, compile meeting agendas, handle all insurance correspondence and other duties as laid down by the Executive Council. The appointed person and hours of employment to be subject to the approval of the Executive Council.

1.14 OFFICIAL VISITS

A member of the Executive Council or other officials appointed by that body may visit any Club at any time during the year, and an official will be appointed to visit any Club on request from the Club at that time. Travelling expenses will be considered on presentation of relevant documentation.

1.15 TRAVELLING EXPENSES

The person appointed by the PCASA Inc., to present Instructional clinics, examine proficiency certificates and TD Pony Club® events, to be reimbursed (thirty) 30 cents per kilometre (or fuel), accommodation and meal allowance, reviewed annually.

1.16 GENERAL ENQUIRIES

All enquiries from clubs or members are to be made in the first instance through their Club Secretary. All correspondence to the PCASA Head Office must first be tabled via Club and then Zone levels. *The intention is not to hinder people with queries, rather to allow resolution at the lowest level possible.*

1.17 COMPLAINTS

Complaints may follow the same procedure as for enquiries, or they may lodge the complaint online via the PCA or PCASA complaints link - https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/PCANIFPolicy_ComplaintsDisputesandDisciplinePolicy_2023_12_01_SIA_APPROVED.pdf The Complaints Officer will undertake investigation of matters brought to their attention in a confidential manner and report back to the Executive Council. *Members and Clubs are urged to be aware that standard legal convention will apply to all correspondence and that steps will be taken to protect the integrity of the PCASA and its members.* Incidents of Bullying/Harrassment must be reported to PCA via the complaints form on the PCA webpage.

1.18 INSURANCE

The insurance will be as per the current policy adopted by PCA from time to time and is compulsory for all affiliated Clubs and their members.

Notification of new members must be made at the end of each calendar month to the Association (This is done via JustGo report)

A monthly report is mandatory even if no new members joined in that month.

1.19 DISCLAIMER OF LIABILITY

The following disclaimer must be printed on all schedules and programmes.

"Neither the organising committee of any event to which these rules apply, nor the Pony Club Association of South Australia Inc. accepts any liability for any accident, damage, injury or illness to horses, owners, riders, grounds, spectators or any other persons."

1.20 SAFETY OFFICER

Each club/zone must appoint a safety officer for each activity/event, who must be present at nominated activity/event. The duties of the safety officer can be found on Page 10 - 12. (1.20.2)

1.20.1 FIRST AID REQUIREMENTS

(added as a link to page item can be found not to actual document due as the documents are often updated)

Medical Requirements - <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

First Aid Kits - <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/PCA-First-Aid.pdf>

1.20.2 CHECKLIST – CONTROL OF INJURY & PROPERTY DAMAGE HAZARDS

1. General condition of the grounds

Are the grounds in good order? Level (no serious potholes)
 Dry (no wet or boggy patches)?
 Trimmed (no long grass, overhanging bushes, dangerous trees)?
 Clean (no junk or waste present)?
 Are the grounds clear of any dangerous or obscure objects?
 (e.g. wire, broken glass etc. Inspection required)

Yes	No	N/A

2. Are car parking arrangements marked out and adequate?

Passenger cars and horse floats?
 Have marshals been organised to control vehicle traffic?
 Are parking allotments sufficiently separated from spectator areas, footpaths and horses to avoid congestion and accidents?
 Have the traffic marshals been instructed on their authority, speed limit, special parking permits etc.?

Yes	No	N/A

3. Is pedestrian access safe?

Access to/from the car park?
 Are ground conditions okay? (Level, dry and free from tripping hazards, also independent from the main vehicle traffic flows)?
 Is sign posting adequate (including "danger" warning)?
 Are pedestrian areas safe for all classes of persons expected to attend the event (very young, very old, disabled)?
 Safe and secure holding or tie up provision provided for horses?

Yes	No	N/A

4. Mechanical Services

Note: The following questions apply to mobile electric power generators, broadcasting booths and temporary offices etc. (where applicable).

Have electric power cables, hoses etc. been buried, or arranged overhead (no tripping hazards on the ground)?
 Is mechanical equipment in safe condition (guards in place etc.)?

Yes	No	N/A

5. First Aid and Medical Emergency

Is there a first aid kit on hand?
 Is it adequately stocked?
 Are the phone numbers of medical and emergency personnel on hand and a telephone readily available?
 Do you have a designated first aid officer with a first aid certificate?
 Does it comply with PCA Minimum Medical Requirements?

Yes	No	N/A

6. Stands and Temporary Structures

- Are structures in good repair, stable and safe to occupy?
- Are the approaches, ramps, steps etc., firm, clean and non-slip?
- Are handrails provided?
- Have hazards recognised from previous events been corrected (loose boards, slippery floors, inadequate guard rails etc.)?
- Is there any loose iron or other projections liable to injure, or cause damage to a motor car or other property?
- Are all star-droppers capped - when star droppers are used they must be capped.

Yes	No	N/A

7. Animal Access and Control

- Are arrangements for hitching, grooming, feeding etc., safe for riders and for spectators? (Note: In a crowd a loose animal towing broken hitching timber can be lethal to itself and to bystanders. The club is responsible to check the condition of fixtures)
- Has provision been made to ensure loose stock is not in the vicinity of riding areas?
- Is drainage adequate to prevent mud patches forming in pedestrian areas?
- Are there strict rules that dogs must be on a leash at all times at Pony Club® fixtures?

Yes	No	N/A

8. Children

- When small children attend fixtures is there any water (drowning hazards) which should be fenced?
- Are there notices posted at dams?
- Are there rules in place to say children must be under supervision of an adult?

Yes	No	N/A

9. Fixtures for use in events

- Have jumps been inspected for safe approach and landing areas and been built to a standard conforming to international standards of safety for course design?
- Is timber in good repair no broken or splintered rails)?
- Do rails fit cups in such way as not to jam?
- Are cups of standard design and undamaged? (Not too deep or too tight to be an illegal design.
- Have barrels, drums etc. all been inspected to repair damage or sharp edges?
- Are loading races of adequate design and in good repair?
- Are all fixtures painted for good visibility?

Yes	No	N/A

10. Horses

- Have known kicking animals been identified and rostered to work clear of other horses?
- Are yards/stables in good repair with no sharp obstacles, nails, loose iron etc?

Yes	No	N/A

11. Personal Protection

- Is a mature official responsible for checking correct hats, boots and other gear necessary, prior to the commencement of any competition or practice?

Yes	No	N/A

12. Emergency Procedures

- Do you have a safety officer?
- Do you have emergency evacuation plan (if required)?
- Do you have a map of emergency evacuation plan on public display?

Yes	No	N/A

13. Camping

- Has adequate space been allocated for campsites/portable yards?
If campfires are permitted is the area clear of all flammable materials?
Has a council permit been obtained to have campfires?

Yes	No	N/A

LOSS PREVENTION AND CONTROL is primarily concerned with pre loss consideration – not post loss “patching up”.

Loss Prevention and Control is as the name states – it seeks to identify and evaluate risks before they become losses.

Members of the Committee have the responsibility to protect and manage the Club properly. As such, it is necessary for them to carry out the ongoing role of risk identification and evaluation and prevent personal injury and suffering before the damage or injury occurs.

1.21 CLUBS

1.21.1 Club Starting and Winding up

Starting up a Club

- Call a meeting of all people interested in forming a Pony Club®. Place advertising in any way possible. Local community, local feed shops etc.
- Contact the PCASA to organise a Pony Club® representative from within the local zone to attend the meeting who explain rules, rally procedures, insurance etc. and to answer any queries.
- Once a decision has been made to form a Pony Club®, elect the relevant officials. The President, Vice President, Secretary, Treasurer and a further three committee members.
- Select venue and a couple of options for uniform. All uniforms within the zone need to be different.
- Apply to your Zone with a suggested uniform. Once approved by the Zone, the Zone would put the application forward to the State body.
- Once the application has been approved by the State, a package containing a rule book, syllabus. Annual Strength Return information, affiliation fee structure, Event/Dressage/Games packs and any other relevant information will be forwarded.
- Set own membership fees, appoint chief instructor/rally coordinator, decide on rally days. Source equipment. Open bank accounts.
- Nominate zone delegates.
- All new clubs will be on probation for 12 months and will be visited by a Pony Club® Official.

CLUB START UP (Check List)

- PC Structure
- Constitution
- Rules
- Insurance
- Zone Affiliation
- State Affiliation
- Strength Returns
- Rally Procedures
- Instructors
- Syllabus and Proficiency Certificates
- Gear equipment/ gear check/ safety
- Qualifications/Attendance/Attendance card applications
- Required involvement at Zone level.
- Resources in Office/ Book lists
- Any other suggestion

Winding up a Club

- the zone must be notified in the first instance prior to any decisions been made
- Call a Special General meeting of **all** current members, including life members. The decision has to be a MAJORITY decision.
- All equipment needs to be donated to another club/non-profit organisation. Please note that any equipment purchased through a grant cannot be sold and has to be donated.
- If grounds are owned by the club then legal advice must be sought.
- All services need to be disconnected and all outstanding debts paid.
- Any remaining funds need to be donated to another club or non-profit organisation; otherwise the funds become the property of the zone.
- Notify the zone and state that the club is winding up.

- Minute books, financial details, cheque books, bank statements etc. need to be sent to State Office
- A COPY OF THE MINUTES CONTAINING ALL DETAILS OF CLUB WINDING UP MUST BE FORWARDED TO STATE OFFICE along with the list of members attending
- NO INDIVIDUAL OR COMMITTEE CAN PROFIT FROM THE CLOSURE OF A CLUB.
- Consumer affairs dept: Part 5 Division 1 of the act for further information.
- INCORPORATIONS ACT 1985 refers.

1.21.2 CLUB CHANGE OF NAME

Pony Clubs **MUST** have approval from the PCASA Executive Council **before** changing the name of their Pony Club.

1.21.3 CLUB OTHER AFFILIATIONS

If Pony Clubs wish to seek affiliation with another organisation, they **MUST** have approval from the PCASA Executive Council **before** doing so.

1.21.4 ZONE OR CLUB MERGER

- Criteria and method of process to be determined.

1.22 LIFE MEMBERSHIPS

Life Memberships can be awarded for long and outstanding service to the Pony Club® Movement on the following basis:

- a) Club Life Membership is awarded at Club level.
- b) Zone Life Membership is awarded by the Zone Committee for service at that level.
- c) Association Life Membership is awarded only by the Executive Council for outstanding service to the Pony Club® Movement.

Life members do not need to pay the portion of membership fees imposed by the awarding body, eg club life members do not pay the club portion of fees but would pay the zone/state/national portion.

The PCASA will supply relevant badges carrying the name of the awarding body for presentation.

PCASA Life members are:

	Mr Brian James Pridham ASM(Dec)
	Miss Margaret Shepherd (now Mrs Oliver)
1978	Miss Doris Crowley (Dec)
1979	Mrs Alwyn Dolling
1980	Mr Robert Beattie (Dec.), Mrs Bobbie Beattie (Dec), Mrs Roma McKinnon (Dec.)
1981	Mrs Eileen Kennedy (Dec.)
1983	Mr Bill Atkinson (Dec.), Mr Don Nicholls (Dec.)
1988	Miss Jean Bailey BEM (Dec.)
1993	Mr Greg Bailey ASM
1998	Mrs Claire Olsen, Mr Brian Conway.ASM.
2001	Mr Jacob van Dissel. ASM
2004	Mrs Alison Turnbull (Dec.)
2008	Mrs Diana Keach OAM. ASM. Mr Graham Parham OAM (Dec.)
2010	Ms Ann Olsen ASM. Mrs Christine Bailey ASM
2013	Mrs Phyllis Joan Lucas(Dec). Mrs Jacqui Arnold
2015	Mrs Sue Young
2018	Mrs Diana Birmingham
2024	Mrs Lynn Hamilton, Mrs Margaret De Greef

1.23 AWARD OF MERIT

The PCASA Award of Merit is awarded only by the Executive Council for outstanding service to the Pony Club® Movement.

PCASA Award of Merit recipients are:

1987	Mr Brian Pridham ASM (Dec.)
1988	Mr John Samuel-White
1990	Mrs Erica Russell (Dec.)
1992	Mrs Iris Stephenson OAM (Dec.)
1995	Mr Jim Patterson (Dec.)
1996	Mr Bob Hennig, Mr Max French
1998	Mr Colin Bell (Dec.)
2001	Miss Susan Haese ASM, Miss Ann Olsen, (ASM) Mr Jim Toole (Dec), Mrs Alison Turnbull
2004	Mr Peter Heath
2005	Mrs Christine Bailey. ASM
2007	Mrs Phyllis Joan Lucas(Dec)
2010	Mr Bradley French
2013	Mrs Diana Birmingham.
2019	Mrs Sue Young, Mrs Judith Brown
2021	Mrs Debbie Cook, Mrs Karen Charles, Mrs Kylie Weltman
2022	Mrs Lynn Hamilton, Mrs Margaret De Greef
2024	Mrs Carol Neller

1.24 JIM TOOLE MEMORIAL AWARD

PCASA Jim Toole award recipients are

2005	Mrs Angela Grant
2006	Mr James Cope
2007	Miss Ann Olsen
2008	Mrs Phyllis Joan Lucas(Dec)
2009	Mr Graham Sobey and Mr Greg Bailey
2010	Mr James (Jim) Thompson
2011	Mrs Diana Birmingham
2012	Mrs Elizabeth Moreton and Mrs Jenny Adams
2013	Mrs Claire Olsen
2014	Mrs Elizabeth Wigney and Mrs Tessa Fairweather
2015	Mrs Karen Charles
2016	Not awarded
2017	Mrs Anne Hollick
2018	Mr Tim Moreton
2019	Mrs Kylie Weltman
2020	Mrs Sue Young
2021	Mr Richard Grimson
2022	Mrs Margaret De Greef
2024	Mrs Rebecca Struck

Members may only receive this award once

PART G2 – POLICY STATEMENTS

The following policies can be found on the PCASA website

Abuse of Horse or Pony
Alcohol Policy
Anti-Doping Policy
Child Safety Code of Conduct **
Codes of Behaviour
Codes of Conduct
Concussion Policy
Database Policy
Disciplinary Matters – A Guideline
Emergency Procedures Policy
Fall of Rider Protocol
General Club Safety Code of Practice
Grievance Policy
Horse Welfare Policy
Hot Weather/Extreme Policy
Instruction Policy
Led Riders Policy
Lunging Policy
Member Protection Policy
Privacy Policy
Reporting Policy – Child Safety Concerns
Sun Smart Policy
Smoke-Free Policy

** The Working with Children Check is a Government enforced requirement that applies to anyone who works or volunteers with children (under the age of 18)/ The WWCC reviews the background of any person who works or volunteers with children in sport clubs, schools, child care centres, community groups, Churches and other organisations.

It is not acceptable to sight clearance email, the verification must be done online (as per Child Safe Guarding Policy South Australian Addendum)

ALL INCIDENTS MUST BE REPORTED ONLINE THROUGH THE PCA ONLINE PORTAL <https://form.jotform.com/PonyClubAust/pca-incident-reporting-system>

(Incident Reporting)

PCASA RIDER DEVELOPMENT PROGRAM.

PCA NATIONAL CHAMPIONSHIPS INFORMATION.

Can be found on PCASA webpage

PART G2A - DATABASE

PROCESSING OF MEMBERSHIPS IN THE JUSTGO DATABASE - www.pca.justgo.com

All memberships must be initiated via JustGo Database.

NEW MEMBERS will submit request to join club via database.

RENEWING MEMBERS - Existing members will process their membership renewal via the JustGo database – if for any reason a member cannot process their renewal and the club takes payment from the member, the club **MUST** process the renewal **IMMEDIATELY** and in the presence of the renewing member.

Payment must be made at time of processing membership.

RALLY PARTICIPATION is not membership but must be processed in the database. Rider to select 'South Australia Direct' as club to join.

DAY PARTICIPATION is not membership and must not be processed in the database.

INTERCLUB TRANSFERS must not be processed in the database until they have been approved by PCASA.

PART G3 MEMBERSHIP

3.1 MEMBERS

3.1.1 AGES OF MEMBERS

Age of members will be determined as of the 1st of January of each year.

A rider is between 3 years and 80 years, anyone 81yrs or older will need an exemption for extended liability cover but there will be no accident cover and they ride at their own risk.

3.1.2 JUNIOR MEMBER (green card)

A Junior Member is a riding member who has not reached the age of 17 years.

3.1.3 SENIOR MEMBER (green card)

A Senior Member is a riding member who has reached the age of 17 years but has not reached the age of 26 years.

3.1.4 ADULT MEMBER (yellow card)

A riding member who has reached the age of 26 years who wishes to join or remain with the Club, will be known as an Adult Member and may take part in any Pony Club® Competition where there is a class for their age group.

3.1.5 NON RIDING MEMBER (Social)

A non-riding club member being a person who wishes to be a member to assist in the running of a club. – To include person/s responsible for Led & Junior riders (who are not a riding member)

3.1.6 ELIGIBILITY OF COMPETITOR

Competitor means qualified mount and rider.

3.1.7 STATE AFFILIATION ADULT (orange and or white card)

State affiliated riders (orange card) can compete in any competition where an Open class is provided, must have a graded card for each discipline. For further information, refer to “Event Rules” PART O7 pg. 64.

3.1.8 WORKING WITH CHILDREN CHECKS

All volunteers over the age of 14yrs MUST have a working with children check before attending PC activities,(by law) and if they refuse need to be removed from contact with children immediately and if a coach their certificate is cancelled. Reported to PCASA for action.

All members over the age of 14yrs are also encouraged to have a working with children check.

It is not acceptable to sight clearance email, the verification must be done online (as per Child Safe Guarding Policy South Australian Addendum)

3.1.9 RALLY PARTICIPATION

All riders must pay as below

- Riders need to sign up via JustGo using the South Australia Direct Club. DO NOT USE THE CLUB THEY ARE ATTENDING. All Rally Participation applications will be processed by PCASA JustGo Admin. NEW Members will need to request to be added to South Australia Direct as part of their application for rally participation. Members who have previously been members of PCASA will need to log in and request transfer from their previous club to South Australia Direct. If unable to do either of these steps, contact PCASA Database management.
- The charges via JustGo are \$16-50 plus charges as at 1/1/24 (subject to change) plus \$5.50 payable to club been attended.

- Rally Participation – to be used no more than 3 times, as long as they have not been a financial rider member for at least 2 years.
- Rally participation fee for taking part in these rallies is not deducted from membership if they join. There must be 2 years in-between the last (3rd) Rally Participation date and the next time they use this. Social members may use this type of participation providing they have not been a riding member for at least 2yr.
- Rally participation members will not be eligible for qualifications as these are only applicable to full members.

3.2 REGISTER

Each Club shall keep a register of all members (including Committee, Instructors, Volunteers etc.) which must show name, address and for riding members, the date of birth. The Register must be available for inspection at any time by a visiting Official. Clubs must keep a complete attendance roll for all rallies.

3.3 BEHAVIOUR

All Pony Club® members shall at all times behave in a manner befitting the Pony Club® Movement. In the event of a complaint being made either in the member's conduct or cruelty to their mount, the member's Club or Zone Committee shall handle the said complaint.

Misconduct at a Pony Club® competition shall be handled by the Disputes Committee for that competition. If further action is necessary a report is to be made to Head Office for the consideration of the Executive Council.

HORSE WELFARE

The Disputes Committee may disqualify a competitor upon receiving a report from any official of the organising body, at any stage of the competition, for the following reasons:

- a) Dangerous riding
- b) If, in their opinion, the horse is lame, sick, exhausted or dangerously out of control, and/or by direction of the Veterinary Surgeon;
- c) For the misuse of whip or spur, or other ill treatment of the horse; or
- d) For conduct unbecoming a Pony Club® member including bad language, bad sportsmanship, etc.

3.4 UNIFORM

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

The uniform of a Pony Club® consists of a shirt (long or short sleeve with collar), tie and V-neck jumper in Club colours, jodhpurs and regulation riding boots. Moleskins/Breeches are permitted. An approved helmet must be worn at all times. Uniform must be worn for all Pony Club® competitions and official functions. Jumpers may have club emblems on them provided permission is sought from the PCASA. Summer dress shirt and tie. Mounted Games polo shirt, club/zone approved.

Club colours must be approved by the PCASA Executive. Similarly, any changes to existing colours must have approval. (Once approved registered official club/zone colours may be worn in any discipline)

Body protectors are mandatory for jumping any fixed obstacles and may be worn either under or over uniform. Refer to PCA National Gear Rules & associated addendums for required specifications.

State Championships whenever possible a zone uniform to be worn. Jodhpur colour as per club/zone approved uniform.

Show Jumping: For show jumping events, full Pony Club® uniform must be worn when walking the course.

Team of Two On The Flat: Full Pony Club® uniform. Refer to presentation guidelines.

For the Cross Country phase of One Day Events, Club approved sporting tops (i.e. Rugby shirts) or T shirts in a club's official registered colours (any design) may be worn. Hat silks may be worn. (club to approve the top, design does not have to be registered with PCASA) ** Official Registered colours are those in the club's jumper, shirt, tie & jodhpurs which are worn for competition**

3.4.1 STATE UNIFORMS

For Interstate/National competition, members of state teams shall wear the following uniform:

Riding Uniform:

Navy Blue Jodhpurs, White Shirt, State Tie, Red Jumper with State Flag Emblem (sewn on left side) – Mtd Games riders uniform advised prior to competition.
Long or short boots depending on requirements.

Walking out uniform: To be advised prior to the competition.

Informal Dress: State Rugby top with jeans.

3.4.2 RIDING BOOTS

As per current PCA National Gear Rules

3.4.3 HELMETS

As per current PCA National Gear Rules

All Helmets must have a Pony Club® helmet tag.

Helmet tags are compulsory from 1st January 2021 including EA riders.

BEWARE: Borrowing or purchasing a second hand helmet may not fulfil the above new ruling.

Helmet cameras are NOT allowed in any Pony Club® activity.

3.4.4 SASHES

In the case of two Pony Clubs with the same or similar colours competing against each other, the Club whose colours have been registered for the least time should wear a distinguishing sash. A Sash **must** be 75 mm in width and worn diagonally over the **right** shoulder and extend to the base of the jumper.

3.4.5 HAIR

Secured as per current PCA National Gear Rules

3.4.6 JEWELLERY

As per current PCA National Gear Rules

NOTE: Asthma medication must not be taken away from riders.

3.5 ATTENDANCE/PERFORMANCE CARDS

EACH COMBINATION is required to have an attendance card. The Secretary of the Club must apply for a card for each combination within three months of attending their first rally. The Club Secretary issues an application form for attendance cards, as soon as the rider is assessed and graded, and signs the form confirming the rider's financial status. The Secretary fills in the form and gets it signed by the Club Chief Instructor/Zone Chief Instructor who will grade the combination for eventing, show jumping and dressage where applicable. Cards will be processed within a two week time frame. Cards **will not** be processed urgently, and all application must be to state office & card registrar.

Combinations who participate in mounted games only, or where the rider is too young to compete, need not be graded for eventing, show jumping, or dressage Refer to G4 - 4.9 pg. 28. Non-graded cards can be green or yellow and are for those riders who do not wish to be graded and only want to compete in mounted games or want a card for attendance recording.

The Club Secretary then sends the form to the state office & registrar who will allocate a number, issues a card and records the information on computer. Green cards are for those riders up to the age of 26 years and Yellow cards are for those riders 26 years & over. Green & Yellow cards may be graded for eventing, show jumping & dressage or may be ungraded for use as proof of financial status & rally attendance.

When issued, cards will show the rider details including name, address, date of birth and club, and horse details including name and description. The current grading and number of points carried by the combination will also be shown. The Registrar returns the card to the Club Secretary to be signed by the Secretary, President and Treasurer as required by the Association rules. This card must be produced on request.

At the beginning of each financial year, the **financial status** of riders must be confirmed when subscriptions are paid. This section of the card must be signed by the Secretary or Treasurer. Clubs may be sent an annual return to remove non-financial members, and to remove horses no longer connected with particular members, if possible attach relevant cards.

Attendances at rallies must be signed by the Club President **or** the Club Secretary **or** designated Roll or Card Secretary. In the latter case, this must be noted at the bottom of the card ("Secretary's Signature" should be replaced with "Card Secretary's Signature".) Attendances may only be signed by the above card signatories.

Riders do not need every rally attendance recorded on the performance card, but rather enough to show they are qualified.

3.5.1 REPLACEMENT CARDS

All requests for **replacement cards** must come from the Club Secretary. When a card is full, the Club Secretary sends the card to the registrar with a note of any address update. The new card will be returned to the Club Secretary. **Lost cards** are replaced using the information stored on the computer together with the club's attendance records.

3.5.2 TRANSFERS OF CARDS

Refer to 3.7 (7) & (8)

3.5.3 COMPETITION

All performances carrying grading points must be marked on these cards. Attendance/Performance Cards must be presented by the competitor to the organising body prior to the commencement of all Pony Club® competitions and held for the duration of competition. Organisers of events are encouraged to provide classes for Pony Club® riders under 17yrs & Pony Club® riders 17yrs and over. Cards will be checked on receipt for qualifications, grades and financial status. Cards will be returned on completion of the competition. They will be endorsed for all place-getters and upgraded where appropriate by the organising body's Secretary. Riders **MUST** have a card before applying on an entry form for an event. Entry form to carry do you have a current performance card for this horse Y/N if yes add card number.

NO PONY CLUB® CARD, NO RIDE AT ANY ORGANISED PONY CLUB® EVENT/FUNCTION.

Any rider who does not produce a current Attendance / Performance Card will not be permitted to compete.

3.5.4 INTERSTATE CARDS

Interstate attendance/performance cards with appropriate qualifications for the home state will be accepted for South Australian competitions.

3.5.5 RIDING DOWN

In dressage, show jumping or eventing a combination may ride in a lower grade if they are not capable of competing in their carded grade. Organisers must be notified with entry & the rider will have “RD” after their name on the draw. They will start with a 10pt handicap for each grade they ride down (e.g. card gr3 and enter gr4 = 10 penalty pts, card gr2 and enter gr4 = 20 penalty pts)

ATTENDANCE/PERFORMANCE CARDS – (From 11- 2023 one card will cover all graded disciplines)

Green Card Riders under 26yrs	Light Green Card Riders under 26yrs	Yellow Card Riders 26yrs & over	Cream Card Riders 26yrs & over	Orange Card Riders 26yrs & over
For qualifications & All Graded Disciplines	For qualifications NON Graded	For qualifications & All Graded Disciplines	For qualifications NON Graded	PCASA State Members All Graded Disciplines
				

If an EA rider joins PCASA they will be issued a white performance card.

BLUE DRESSAGE CARDS –combinations who currently have blue dressage cards can continue to use them until either of their cards need replacing, when this happens send both cards in with new application and a combined card will be issued.

3.6 ATTENDANCE QUALIFICATIONS/RALLIES

All competitors in Pony Club® competitions must be qualified except state adult riders. To obtain a qualification the combination must obtain a minimum of 1hrs instruction per rally,

For all competitions and Achievement Certificates riders need 2 home qualifications, both of the qualifications must be obtained in the 12 months preceding the event.

Home qualifications are those that a combination gains at rallies held by the club of which they are a member.

Members shall belong to one Club only, but when absent from their Home Club for an appreciable time and by an appreciable distance, for example through employment or studies, they may apply to become honorary members of another Club and compete in that Club's competitions. They may, with the written approval of their home club, compete at Zone inter-club events at which their home club would not normally be present. *This will apply to interstate members temporarily resident in South Australia.*

A rider may obtain qualifications on two horses at a rally, provided at least one hour's instruction is obtained on each horse.

No more than two qualifications per combination will be obtained in any five day period and no more than one qualification per combination can be obtained per day.

Rallies must be conducted by persons authorised by the Committee of the club concerned at a venue approved by the committee and must be open to all members of the club. *(If the venue is not the club's **home ground**, the landowner may require an Insurance "Certificate of Currency". Forms are available from the PCASA office.)*

3.6.1 HELPER QUALIFICATIONS (THESE ARE HOME QUALIFICATIONS)

Helper qualifications - Riding members who are **asked** by their club committee to assist in the running of a rally, event or club function (which prevents them from riding on that day if riding is an option) may receive a qualification on a designated mount. The rider must have already received two mounted qualifications on that mount.

3.6.2 INSTRUCTION QUALIFICATIONS (THESE ARE HOME QUALIFICATIONS)

Eligible riders may obtain any or all of their required qualifications by instructing at a Pony Club® rally after an initial two mounted qualifications (in order that the combination may be graded). To be eligible to obtain qualifications by instructing, a rider must be aged 15yrs & over. They must have been invited by the club to instruct, *and*

- (a) Hold a proficiency certificate above "C" level or
- (b) Hold a current "D" Instructor certificate (but will have to be 17 to hold this).

3.6.3 DESIGNATED FIRST AIDER (THESE ARE HOME QUALIFICATIONS)

Eligible riders may obtain any or all of their required qualifications by holding the position of designated First Aider for a specified home rally after the initial two mounted qualifications (in order that the combination be graded).

3.6.4 LOSS OF HORSE

In the unfortunate event of the death of a qualified Pony Club® member's regular Pony Club® mount, or if a rider loses the use of their qualified regular Pony Club® mount through reasons beyond their control, one qualification shall be transferred to the new combination upon application to the zone and written notification to the PCASA. One home qualification must be obtained before this qualification is added to the attendance card.

3.7 INTER CLUB TRANSFERS

All Transfers within the state must follow this procedure:

- (1) When a rider transfers from one club to another, the transfer procedure is mandatory unless the member has been non-financial for a minimum period of twelve months.

For the purpose of transfer of any riding member or coach from club to club, all clubs involved in a transfer shall be regarded as if they are fully financial with the Pony Club Association of South Australia.

When transferring for any reason other than change of abode for rider or horse, the rider will be ineligible for team competition at State Championships for 6 months. (referred to as a suspension)

- (2) All transfers must be applied for on Official PCASA forms which are available from Club Secretaries as well as from the Secretary of the Pony Club Association. It is the responsibility of the rider (or parent) to obtain these forms and fill them in.
- (3) Once the forms have been completed by the rider, they are lodged with the receiving (new) club.
- (4) Once approved by the receiving (new) club, the forms are lodged with the surrendering (old) club.
- (5) Once approved by the surrendering (old) club, the forms are lodged with the zone. If the two clubs concerned are not members of the same zone, the forms must be lodged with the surrendering (old) zone.
- (6) Once approved by the zone, the forms are lodged with the PCASA Office.
- (7) Once approved by the PCASA Executive the transfer becomes effective. An Application for a new Attendance/Performance Card must be submitted to the PCASA Office with the old card attached by the new Club. Clubs must not process the online transfer approved by PCASA. Riders are advised to keep a photocopy of their old card, as evidence of financial status, until their new card arrives. The date which the suspension will apply (if applicable) will be from the date the transfer is approved by PCASA
- (8)
 - (1) Members who transfer from one Club to another, regardless of suspension being waived or not, take note of the following- that rider who were members of their previous club for a period of 2 years or more are allowed to take 2 qualifications forward onto their transferred card. To be able to carry forward 2 qualifications onto their transferred card the member must have a minimum of 8 qualifications at their previous club in the preceding 18 months.
 - (2) Members who do not meet the above criteria may take 1 qualification onto their transferred card.
- (9) Coaches must also submit a transfer application form when transferring between clubs.

3.7.1 SUSPENSION (In this rule suspension means ineligible)

A member, while under six months suspension on transfer may not compete in a club team at a State Championship (referred to as suspension). Any rider who transfers for a second time within 12 months may be suspended by the PCASA (each case to be adjudicated on merit).

3.7.2 INTERSTATE TRANSFERS

For interstate transfers, a letter from the President of the surrendering club will be mandatory if interstate qualifications are to be recognised. The letter must state the name of the rider, their financial status, the registered names of their horses and the two most recent rally attendances for each horse. Once this letter is received, two qualifications for each horse may be transferred to the rider's new card.



PART G4 MOUNTS

4.1 REGULAR PONY CLUB® MOUNTS

A regular Pony Club® Mount is a horse or pony which has been ridden by one member actively engaged in at least two working rallies of their affiliated Club during the 12mths immediately preceding the competitions concerned. Riders when they are Show Jumping or Eventing training at Pony Club® can only jump at or one grade above, the level the combination is graded at.

4.2 MEMBERS SHARING A HORSE

Two members sharing one horse at rallies may ride that horse in different events, provided that each member qualifies with the horse on two occasions. Where two riders are bona-fide sharing a horse, each may obtain a qualification on that horse at one rally (provided each receives at least one hour's instruction to qualify).

Each horse may only be ridden in a discipline by one rider on the day (for example, at a gymkhana, one rider may ride the horse in show jumping and another may ride in novelty events).

4.3 AGE OF HORSES

The minimum age of horses competing in Eventing, Jumping and Mounted Games is four years. If there's any horse younger than three years then the rider applies in writing to the Clubs Chief Instructor that they are allowed to attend

4.4 DANGEROUS MOUNTS, STALLIONS AND RIGS

Dangerous mounts, stallions and rigs are **not** permitted at any Pony Club® activity.

4.5 GEARCHHECKING

Horses and riders must be gear checked at all rallies and competitions, including all phases of One Day Events. It is not the responsibility of the Gear Inspector to eliminate any member but to ensure that safety and fit of equipment is upheld at all times. Saddle clearance and boots in stirrups must be checked whilst the rider is mounted. All else may be checked mounted or dismounted.

Any member or Official of the day **must** report any incorrectly equipped competitor during competition to the ~~Disputes Committee~~ Technical Delegate (or Club/Zone President if no TD present on the day). Pony Clubs must ensure that their riders are correctly equipped for competition or risk elimination from the competition. (At Rallies the gear checker should be qualified, at competitions they must be a PCA qualified gearchecker)

4.6 MOUNTS IN COMPETITIONS

Competitors must ride their qualified Pony Club® mounts. Once on the grounds on the day of competition, horses may only be ridden by their competing rider.

4.6.1 HORS CONCOURS

Riders accepted to enter a competition to ride Hors Concours need not have qualifications for that mount but must produce an attendance/performance card showing financial status for that combination. **Riders 17 years and under** need to have two qualifications as an event graded combinations to ride H/C at ODE's.

4.7 MOUNTS FOR CERTIFICATE TESTING

Combinations need two working rallies.

4.8 DOWNGRADING OF AN EXISTING COMBINATION

1. Application in writing for one grade lower is to be made to the member's club committee for approval. See pt4 below
2. Application in writing for two grades lower to be approved at club level as above and presented to the relevant zone for approval See pt4 below
3. Applications for more than two grades to be considered as per above but forwarded to the executive council for approval.
4. All down grading of a combination will incur basic points for that grade plus one win.

Downgrade to	6 or F	5 or E	4 or D	3 or C	2 or B
Basis Points	0 stars	1 pt	6 pts	21 pts	41 pts
Points for a win	3 stars	3 pts	4 pts	6 pts	7 pts
Total Pts to be put on downgraded card	3 stars	4 pts	10 pts	27 pts	48 pts

To alter the card

Cross the grade and points and on the next available line write the date, down grade, grade, points plus one win for that grade, total points and sign. See example

Eventing ~~Grade 5~~
Card Starts From 20/09/2018
Starting Points ~~4~~

EVENTING RECORD

DATE	EVENT	GRADE	PLACE	POINTS	TOTAL	EVENT SEC
1-6-22	Down Grade	6	-	3*	3*	<i>[Signature]</i>

Show Jumping ~~E Grade~~
Card Starts From 20/09/2018
Starting Points ~~4~~

SHOWJUMPING RECORD

DATE	COMPETITION	GRADE	PLACE	POINTS	TOTAL	SIGNED
1-6-22	Down Grade	F	-	3*	3*	<i>[Signature]</i>

4.9 GRADING OF A NEW COMBINATION

All new combinations must be assessed by the Club chief Instructor. Where there is no Chief Instructor at the members club then the club committee may then invite a chief Instructor from another club, the Zone Chief Instructor or a current Pony Club® Level 1 Instructor to assess the new combination. (This includes non-jumping combinations)

NON-GRADED combinations may only jump when under direct instruction by a qualified coach/instructor

If a rider has completed an event at a higher grade and they apply for a grade 5 or 6 card for a new mount, three points (Gr5) or three stars (Gr6) will automatically be put on that card, except under exceptional circumstances approved by the PCASA CIP and Executive Council.

Where a club does not have a qualified Chief Instructor riders may be graded at any club within their zone with zone approval. Once graded a combination can only compete at graded level and/or one above – unless competing HC or riding down.

Up grading of a combination can be done by Event Secretary (if due to allocated event points exceeding current grade), Chief Instructor or Zone Chief Instructor with relevant points for that grade or as a result of being pointed out into higher grade. Card to be endorsed accordingly, with initials of who upgraded.

4.9.1 DRESSAGE GRADING

PCASA Walk trot test – Is not a pointed test, as it is below Prep – no need for a dressage card.

Prep Tests include – EA Prep Tests and Pony Club® grade 4 & 5 Dressage tests and require graded card

4.9.2 PERFORMANCE CARD GRADING CHECKLIST – see Appendix A at rear of rule book.

4.10 SUBSTITUTE HORSE OR RIDER

Competition organisers are required to accept any substitute combination that is correctly qualified for that competition provided that the following substitution rules are met. In the extreme case of inability to obtain a veterinary or doctors' certificate, a declaration signed by the team manager and one other Club or zone official stating all circumstances and requesting a substitution will be considered by the event organising committee.

Where a member is unable to ride his/her mount through reasons other than veterinary or illness, application should be made to the PCASA Committee or Organising committee if at extreme short notice, for the decision on the substitution.

If the rider is unable to ride then the nominated reserve rider may be substituted on either the original mount or the reserve riders own qualified mount.

4.11 DOPING

It is forbidden, under penalty of elimination, to administer any stimulant, pain killer or sedative to a horse, or to cause one to be administered in any way whatsoever, with the object of influencing the horse's performance before or during a competition. The PCASA reserve the right to conduct swabs of any horse at random at any event or competition run under its rules. (PCA National rules apply).

4.12 FALLS/INCIDENTS

All Falls and/or incidents must be reported through the PCA online incident reporting portal.

<https://form.jotform.com/PonyClubAust/pca-incident-reporting-system>

PART G5 COMPETITION

5.1 RULES

All Pony Club® competitions shall be run under the applicable rules published by the PCASA.

In the event of a situation in Pony Club® competitions not being covered by a Pony Club® rule, the Pony Club® Technical Delegates may refer to EA or FEI for help in making a ruling on the issue

Mounted Games will use PCASA rules for State competition and International Mounted Games Rules for all National and International competition.

A competition is deemed to commence from the time the competitor enters the grounds at the venue on the day of the competition.

Riders who do not present to an arena or start, when called twice, to commence their competition, will be given a 5 minute warning and if at the end of that time, do not attend, they will be eliminated from the competition.

In the absence of National competition rules being available, national competitions hosted by the PCASA will be conducted under South Australian rules.

5.2 PONY CLUB® TECHNICAL DELEGATE

A Pony Club® Technical Delegate will be appointed by an official on behalf of the Executive Council, from the list of persons approved, to officiate at all Pony Club® ODE's and State Championships. They will be for the duration of the event. Zones & Clubs holding any competition that involves cross country obstacles must apply for a PC Technical Delegate for that event.

PCASA Technical Delegates will not alter, improvise or construct rules which do not come under PCASA, EA or FEI rules. Pony Club® Technical Delegates may refer to EA or FEI for help in making a ruling on a matter that is not covered in the PCASA rule book for the current year.

The Technical Delegates will be regarded as the **safety officer** for all competitions unless a special appointee is named.

All Pony Club® Technical Delegates must submit a written report to PCASA within fourteen days of each event at which they officiate.

Where an event involves a cross country course a Printed Copy of the course map must be available for the Technical Delegate.

DUTIES OF A PONY CLUB® TECHNICAL DELEGATE (Required for any event that utilises cross country jumps)

1. To inspect the courses and arenas, before they are shown to the riders, and to satisfy themselves that the technical details are in accordance with the Rules.
2. To satisfy their self that the course is fair.
3. They have the authority to instruct the Organising Committee and the Course Designer to make any alterations to the arena or to the course, or to any technical detail associated with the conduct of the competition that they consider necessary.
4. PC Technical Delegate has the authority to remove any horse/pony that is out of control at any stage of the cross country course.

5. PC Technical Delegate must notify the rider of their three month suspension on the day for failing to leave the course once eliminated, due to fall of horse/rider or 3 refusals at one jump and notify the PCASA president immediately (PCASA office to notify all parties in writing within 48 hours)
6. To help the organisers in the conduct of the competition and endeavour to resolve problems wherever possible.
7. To advise the Disputes Committee and Appeals Committee (as the case may be) in relation to any dispute - particularly as to any rules which apply. The Pony Club® Technical Delegate must not interfere in the decision-making process of the Disputes Committee and must not attempt to unduly influence its decision making.

5.3 PROTESTS

The protest must be lodged in writing to the event secretary (not the disputes committee) accompanied by the fee of \$50 (can be reviewed by the executive). Disputes on behalf of members of a team should be signed and lodged by the Team Manager. Individual Associate and Senior Members may lodge their own disputes. Individual Junior Members must be accompanied by a parent or responsible adult. Riders under the age of 18 years must be accompanied by a parent, or the adult who is responsible for the child on the day.

All protests must be lodged within thirty minutes of results in early phases, or ten minutes after final results. In the case of protests against the qualifications of competitors or horses, a protest must be lodged within 30 minutes of the posting of the dressage scores for that class. The thirty minute time limitation for the lodgement of protests does not apply to computing errors, however all protests must be lodged within ten minutes of the posting of final results.

Protests are considered by the Disputes Committee. The fee is forfeited unless the protest is upheld.

5.4 STATE TRAINING SQUADS

Any rider may apply to join a State Training Squad by completing the relevant State Squad Application form. The application must be endorsed by the rider's club and/or zone.

5.4.1 Forms on PCASA web site

5.5 STATE TEAM SELECTION

Riders wishing to be selected in a State Team please refer to National selection criteria which will be on PCASA webpage.

PART G6 SADDLERY AND ACCESSORIES

As per current PCA National Gear Rules

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

It is mandatory when a member is mounted to have a bridle bitted or bitless on the horse/pony.

6.1 EXEMPTIONS

As per current PCA National Gear Rules.

<https://form.jotform.com/PonyClubAust/GearExemptionForm>

6.2 GEAR CHECKERS PLEASE NOTE:

Bearing in mind the safety of the rider and the legal liability, the gear checker should not under any circumstances, alter or adjust any gear or equipment. The gear checker should request that the competitor make the necessary adjustment and that they report back when those adjustments have been carried out.

Should there be any dispute regarding gear, refer the matter to the technical delegate or chief steward/judge of the appropriate section.

The final responsibility especially for rider attire & saddlery rest with the rider.

PART G7 INTERNATIONAL COMPETITION

7.1 INTER-PACIFIC PONY CLUB EXCHANGE

The Inter-Pacific Pony Club® Exchange is a competition for teams from countries in the Pacific area (for example, Australia, New Zealand, Canada, Japan etc.) The Exchange is held in odd-numbered years with the venue moving from country to country. Each team consists of four associate riders. Australia chooses its representatives on a roster system. Each State can nominate a representative if it is their turn in the roster.

Nominations, lodged through Zone Committees, are accepted at the Executive Council Meeting in the year prior to the exchange.

To qualify for Inter-Pacific, a rider must:

1. be between 17 years and 25 years of age.
2. hold their "B" certificate prior to their nomination.
3. have competed in grade 2 or higher eventing.
4. have competed in "A" grade or higher show jumping.
5. display above-average involvement in Pony Club® work.
6. have a good general knowledge (particularly of their own country and the host country).
7. have an ability to mix easily with their peers and adults.

A BRIEF HISTORY OF THE INTER-PACIFIC EXCHANGE

In 1960, Victoria invited Members of a Canadian Pony Club to visit Australia. They also invited Pony Club® Members from the other Australian States to come to Victoria to meet the visitors. This rally proved to be such a success that Australia decided to repeat the exercise again in 1961, inviting Canada, U.S.A. and New Zealand to compete.

This meeting was held in Victoria on the Mornington Peninsula. At this rally the first Inter-Pacific Council was formed. The Exchange would take place every two years with each country hosting the rally in turn. The next Pacific country invited to join the exchange was Japan.

In 1965 England, although not a Pacific country, was invited to send a team to take part, as it is the founding country of Pony Clubs. Since then, the Far East has joined the Exchange. The Far East team is made up of Pony Club® Members from Hong Kong, Singapore, Philippines and Thailand.

The host country supplies all horses for the competitions, and these are drawn for by all countries competing. The events are a One Day Event in which the teams are scrambled, and Show Jumping, where the countries compete against each other for the International Show Jumping Cup. South Australian Representatives have been:

Year	Rider	Club	Host Country
2011	No representative from SA		New Zealand
2010	No Representative from SA	Same team as picked for 2009	Hong Kong
2009	No representative from SA	Postponed due to swine flu	Hong Kong
2007	No representative from SA		Australia
2005	No South Australian representative.		Canada
2003	Carly Brown	Onkaparinga	Australia (Victoria)
2001	Eliza Waye	Goolwa & District	New Zealand
1999	Michelle Butler	Mt Gambier & District	USA
1997	Melanie Ambroz	Goolwa & District	China (Hong Kong & Shanghai)
1995	SA chose not to send a representative		Japan

1993	Bettina Stark	Goolwa & District	Canada
1991	Melissa Jarmen	Westwind Woodville	Australia (Vic, NSW & QLD)
1989	Carla Wienecke	Golden Spur	New Zealand
1987	Nicholas Rowlandson	Mt Gambier & District	Far East (Hong Kong & Philippines)
1985	Tracey Whellams	Goolwa & District	Britain
1983	Scott Keach	South Park	Japan
1981	Jason Gardham	Mount Lofty	Canada
1979	Jim Roberts	Golden Spur	Australia (Perth)
1977	Gillian Jarrett	Mount Lofty	New Zealand
1975	Rodney Angel	Naracoorte Hunt	USA
1973	Maxine Cooper	Emu	Japan
1971	Trevor Edwards	Cleve	Canada
1969	Gwenda Watson	Naracoorte Hunt	Australia
1967	Peter Heagney	Marion	New Zealand
1965	Margaret Shepherd	Golden Spur	USA
1963	Colleen Moore	Naracoorte	Canada
1961	Two SA Teams Competed Team 1 - Graham Cornell, Sandra Harvey, Erica Dale, R Rankin Team 2 - P Harvey, M Rosenthal, F Hamilton, Dianna Hamilton		Australia (Melbourne)

7.2 INTERNATIONAL MOUNTED GAMES COMPETITION

This competition is restricted to Great Britain, United States of America, Canada and Australia. Australia was first invited to enter a team in 1988.

The competition is held annually and is hosted by the participating countries in rotation. Where possible, the visits and mounted games competitions are held during the month of July and are restricted to a three week duration including travelling time. A series of scrambled matches with mixed teams made up from members of each country is held prior to the International Mounted Games competition.

The prime objects of this competition are the meeting, exchange of views and better understanding between Pony Club® members from the participating nations, and to broaden the scope of the Pony Club® Movement.

Each country is represented by one team of five riders. The Australian team is made up of 5 riders, selected at the PCA selection day, hosted by one of the States/Territory. Attending the selection day would be two riders and 1 selector nominate from each Association. A Pony Club® member can only represent their country once in this competition.

An acceptable code of behaviour is expected throughout the visit and any training days held beforehand. The taking of alcohol, non-prescription drugs or smoking is not permitted.

It is expected that nominees will make themselves available to attend training days as and when they are organised. A Selection Panel will be appointed at the October Executive Council meeting to assess the applicants and select the successful nominee.

To qualify for International Mounted Games, a rider must:

1. be under 16 years of age on the 1st of January in the year of competition (recommended age 15).
2. hold their “C” certificate prior to their nomination.
3. have a mature outlook.
4. be confident and capable riders, be physically fit and agile. A participant in Club/Zone activities
5. have had experience in Mounted Games competitions.
6. have a sound knowledge of Mounted Games rules.
7. have the ability to cheerfully participate in all activities planned either by the hosting nation, their chaperone or coach.
8. must possess enthusiasm for team activities, good sportsmanship and have the desire and knowledge to be good ambassadors for Australia.

Year	Rider	Club	Host Country
2023	No representative from SA		Australia (NSW)
2020	Tahlia Burdett	Strathalbyn	Australia(WA)cancelled due to Covid 19
2019	No representative from SA		USA
2018	No representative from SA		UK
2017	Lucy Blenkiron	Barossa Valley	Canada
2015	Caitlin Lloyd	Fleurieu	USA
2014	Sahara Warren	Black Hill	U/K
2013	Amelia Young	Black Hill	Canada
2010	Jamie Kah	Mt Pleasant	UK
2009	Bradley Ward	Mountain	Canada
2007	Jeremy Connelly	The Gums	USA
2006	No representative from SA		
2005	Kelly Adams	Mountain	Australia (South Australia)
2004	Daniel Adams	Mountain	USA
2003	James Young	Black Hill	Canada
2001	Regina Amey	Burra	USA
2000	Sarah Buckley	Mountain	Canada
1999	Robert Baylis	Barossa Valley	Australia (New South Wales)
1997	Jacqui Sandland	Mt Lofty	England
1996	Jessica Roesler	Barossa Valley	Canada
1994	Nicky French	Torrens Valley	Australia (Western Australia)
1993	Christopher Havelberg	Flinders Ranges	England
1992	Emily Eberhard	The Gums	USA
1990	Bill Miels	Golden Spur	England
1989	Lachlan Wake	Keith	USA
1988	Mardi Lucas	Beachport	Canada

7.3 INTERNATIONAL QUIZ COMPETITION

To be eligible for selection into this competition a rider must

1. Be aged 16yrs - 25yrs at 1st of Jan in year of competition.
2. Not have attended a previous International Quiz Exchange (those who have competed in virtual exchanges are eligible to apply)
3. Must hold a minimum of C* level certificate prior to departure
4. Must be endorsed by State Pony Club

Year	Rider	Club	Host Country
2022	Bethany Cook	Jupiter Creek	Virtual
2021	Bethany Cook	Jupiter Creek	Virtual

7.4 INTER-PACIFIC AND INTERNATIONAL TRAVEL FUND

The Pony Club Association has put in place a system (the Travel Fund) which should enable any chosen rider to afford to go to either the Inter-pacific Exchange or the International Mounted Games Competition. Each rider contributes \$4.40 Inc. GST every year.

Costs associated with participating in the Inter-pacific Exchange and International Mounted Games Competition are as follows:

Any rider selected to represent PCASA at any International and/or Inter-pacific competition, is to notify PCASA office when travel costs are received from PCA.

PCA will send all paper work directly to the rider, and PCASA will pay directly to the PCA the full amount of any international airfare cost as soon as notification is received from the rider to our office.

All internal airfare, camp costs (if any) uniform, and overseas insurance fees are to be the responsibility of the rider and if possible the rider's club and zone.

Should the PCASA receive from the PCA a subsidy from any sports grants the PCASA may refund part of the uniform costs.

The rider will be obliged to send to the PCASA office a detailed account of all costs involved as soon as possible on return.

PART G8 GENERAL (Awards)

8.1 SERVICE AWARDS

The two SERVICE AWARDS are awarded at State Level to a Member, Associate, Senior or Adult member of an affiliated Pony Club who has given constant practical service and assistance in his/her club. Each club may nominate three members per class in any year.

As this is considered to be the highest honour for service, only **exceptional** Member, Associate, Senior or Adult members should be recommended. Riding ability and team participation is irrelevant.

This award is only made once to each person.

A Pony Club® member must have been a member of his or her Pony Club® for at least three years to be nominated for this award.

If the nominee has been a member of another Club affiliated with the PCASA Inc, the name of the Club, the length of the membership and the reason for the termination of that membership must be stated on the nomination form. A recommendation from the previous Club **must** be enclosed with the nomination.

There are two classes. (Members Under 26 yrs. And Members 26 yrs & over.)
Nominees ages as on the 1st of January in the year in which they are nominated.

Clubs should use the questionnaire as a guide, when selecting a nominee for the SERVICE AWARD. THREE NOMINATIONS PER CLUB per class per year.

All nomination forms **must** be signed by Club and Zone Officials **before** they are forwarded to the PCASA office by the end of ~~June~~ August each year.

The awards should be received in person in appropriate dress at the venue nominated by the PCASA Executive.

Nomination forms are available from the PCASA office with Strength Returns.

8.1.1 JIM TOOLE MEMORIAL AWARD

This award was donated by the Hon Caroline Schaefer MLC and is awarded to the Pony Club® Member who has shown outstanding dedication to both their Club and Zone.

The Jim Toole Memorial award will be presented bi-annually in even numbered years. (eg 2026, 2028).

Each club can nominate a candidate to their zone who then select the best candidate they feel worthy of the award

Zone to then forward the resume with a covering letter from the candidate's club and zone to state office by 15th October.

Nominees are not to be informed or advised prior to the presentation.

All resumes will be forwarded to State Office.

Only one candidate from each zone is eligible for nomination and all candidates are expected to attend the Gala Dinner where the winner will be announced. To be awarded only once per member.

8.2 ARM BADGES

STATE ASSOCIATION

The association will issue Arm Badges annually.

- * To competitors in the State Championship ODE.
- * To each competitor in State Championship.
- * To each competitor in the State Gymkhana.

Special occasion badges may be struck at the discretion of the Executive for example Royal Visit Parade.

These badges are worn on the **left** sleeve of the Pony Club® jumper.

State issued Service Award badges are also worn on the **left** sleeve.

Helper badges will be issued by the PCASA to riders who have actively assisted with a State Function.
(worn on left sleeve)

ZONE

Zone badges/strips may be issued by the Zones for attendance at Zone functions. The strips will be 8 cm long, white tape with red printing. The master tape wording is to be approved by the Executive. Each year an extra tape with the year and venue of the function will be produced. These badges/strips are worn on the **right** sleeve of the Pony Club® jumper.

ACHIEVEMENT PATCHES

Refer to Instruction Section Part I5

PCA COMMERATIVE BADGES

To be attached to saddle blankets only



INSTRUCTION POLICY & INFORMATION

PART I 1 GENERAL

1.1 INSTRUCTOR QUALIFICATIONS

Clubs should wherever possible have at least one **current** qualified Pony Club® or EA instructor, present at each rally. Whoever instructs at a Pony Club® rally must adhere to the rules, policies, PCA syllabus of Instruction, ethics of PCASA and PCA.

Clubs **MUST** have a rally supervisor. This person can be appointed either before the rally or on the day. Their role is to make sure that the rally is conducted in a safe and orderly manner. A safety check list and a rule book will be made available. Supervisors are encouraged to have their level 1 or Preliminary Level.

PCA medical guidelines

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

If an instructor is likely to ride a horse at a rally they **must** be a riding member. If an instructor is not a riding member they **may not** mount a horse at any point. (EA coaches need to provide proof of EA membership)

1.2 AUTHORITY OF INSTRUCTORS

Any direction given to any person in attendance, by a qualified instructor at a rally must be adhered to.

1.3 DUTIES OF A CLUB CHIEF INSTRUCTOR / INSTRUCTION COORDINATOR

It is recommended that all clubs have either a Chief Instructor (who must be qualified) or an Instruction Coordinator. The guidelines for a club Chief Instructor / Instruction Coordinator are:

1. to arrange the Coaching program for rallies, schools and camps
2. to keep the committee regularly informed on their activities
3. to regularly assess progress and grading of riders (Club Chief Instructor)
4. to see that all necessary facilities and properties are made available for the program planned for each rally, or advise the rally organiser (committee member) of requirements
5. to appoint the coaches for each Rally and discuss with them in advance the standard and subject to be taught from the Syllabus of the Australian Pony Club® Council
6. to convene coaches' meetings where required and see that all relevant information is circulated
7. to encourage attendance by coaches and potential coaches at all courses and conferences which are made available
8. to appoint people with specialist knowledge from outside the club to give instruction in special subjects
9. to encourage coaches, potential coaches and parents within the club by means of individual help and encouragement
10. to organise and chair panels for team selection and arrange the training of club teams
11. to advise on the preparation, training and nomination of riders for proficiency tests
12. to attend Zone Coaching Panel meeting.

1.4 DUTIES OF A ZONE CHIEF INSTRUCTOR

This person is answerable to the Zone committee.

The guidelines of a zone chief instructor are:

1. to give support to Club Chief Instructors
2. attend Chief Instructors Meetings or arrange for another delegate to attend
3. have the authority to intervene/assist when:
 - a. problems arise in clubs which are considered dangerous or unsafe.
 - b. when the syllabus and Pony Club® coaching principles are not being adhered to.
 - c. Grading Club combination when requested by Club

Zones are encouraged to appoint a deputy chief Instructor as well.

1.5 DUTIES OF A ZONE COORDINATOR

This person is answerable to the Training co-ordinator and the Chief Instructors Panel in the first instance then State Executive.

The guidelines of a Zone coordinator are:

1. organise within their region (including venue, format, riders, catering) the following:
 - a. "C" certificate testing
 - b. Preliminary Courses
 - c. General Coaching Clinics
 - d. "K" and "C" schools for riders
 - e. Course building and officials' clinics
2. to assist the Training co-ordinator

1.6 DUTIES OF A REGIONAL PRESENTER

This person is answerable to the Training co-ordinator and the Chief Instructors Panel in the first instance then State Executive.

The guidelines of a regional Presenter are:

1. Present Preliminary **coach** courses
2. Present update clinics for "D" Pony Club® Instructors
3. Mentors for Preliminary Coaches.
4. Liaise with Zone Coordinators
5. Assist the Training co-ordinator
6. Attend an annual presenter's forum.

1.7 DUTIES OF TRAINING CO-ORDINATOR

1. Arrange for the conduct of proficiency certificates above "C" level to the standards' as described in the PCA Syllabus of instruction including quality assurance of the whole examination process. Have computer skills and keep records of proficiency and Instructor testing. Attend CIP meetings and give a written bi-monthly report. Assist CIP setting budget KPI's for the year from the state strategic plan and grants.
2. Arrange for the conduct of NCAS Pony Club® Level 1 training and assessment to be delivered in accordance with the standards as required by the NCAS work books.
3. Liaise with zone coordinators for the conduct of the NCAS Preliminary coach to be delivered in accordance with the standards as required by the NCAS work books.
4. In consultation with the State Training committee, CIP and State Executive, appoint suitably qualified Instructors for clinics.
5. Prepare reports on training activities as required by the State President for grant applications.
6. Organise selection panels for State Coaches (NCAS) assessments ensuring transparency in all decision making.
7. Perform other duties as required by the State President and /or State Executive and State Training Committee.

1.8 STATE COMPLAINTS OFFICER

A Complaints Officer is a person appointed to deal with complaints. People wishing to lodge a complaint would be directed to this person. A Complaints Officer is authorised to investigate and act on complaints without consulting the Executive Council, although they will report back to the Executive Council about the incident, any actions they've taken and the results.

Role of a complaints officer.

1. All complaints are directed to them after the club and zone have tried to resolve the complaint.
2. They speak to both parties, make notes and gather information i.e. conduct an investigation.
3. The complaints officer then tries to resolve the matter with the use of consultation and mediation
4. If the matter cannot be resolved then the matter is taken to the Executive Council.

The complaints officer presents their investigation, what they did to try and resolve it, the Executive Council then determines what happens next.

PART I 2 NATIONAL COACHING ACCREDITATION SCHEME (NCAS)

2.1 FOUNDATION COACH BECOMING A FOUNDATION COACH

Pony Club Australia has introduced the PCANCAS Foundation Coach as the first step in the PCA Coaching system. It is an introductory coaching course for parents, volunteers and members who want to start their coaching journey.

WHO CAN BECOME A FOUNDATION COACH?

The prerequisites to become a Foundation Coach are:

- Be a current member of Pony Club Australia
- Be 16 years or over to commence
- Hold, or be willing to obtain, a current Working with Children certificate for your state

The Gear Checker Accreditation is a compulsory pre-requisite to become a **PCANCAS Foundation coach**

(1) STEPS TO FOLLOW TO BECOME A FOUNDATION COACH

Order the PCA Foundation Coach Manual by logging into your JustGo member profile. Click on the “Events, Courses & Shop” tab at the top of the page, then scroll down to find the Pony Club Australia Shop. An email with the Foundation Coach workbook will also be sent to you.

(2) Find a current PCANCAS Level 1 Coach who can assess you in your state.

TIP: Check with Chief Instructor, Zone Chief Instructor or State Office if you need a contact

(3) Work with a Level 1 Coach Mentor/Assessor to log 10 hours of mentored coaching.

(4) Book in with your Level 1 Coach to complete the Foundation Coach written assessment. You will also need to upload your Working with Children check and mentored coaching hours log.

(5) Book in a time with your Level 1 Coach assessor to complete your practical assessment.

(6) Once approved, your JustGo profile will be updated with the credential (under the rosette icon online) and an email automatically sent. Your club, zone and state will also be able to see the credential under your JustGo profile. Congratulations!

Level 1 Assessors to be approved by the CIP.

2.2 PRELIMINARY COACH COURSES

Preliminary Coach Courses are run in various zones during the year. Information flyers about this course and application forms are available from the PCASA website (look under “Training”), or from the State office.

If you are interested in doing this course, please submit an application form which will put you on the mailing list.

Trainee coaches have two years from time of purchase of Preliminary work book to complete course including assessment.

2.3 NCAS LEVEL 1 COURSES

NCAS Level 1 courses are run during the year. Information flyers about this course and application forms are available from the PCASA website (look under “Training”), or from the Training co-ordinator. Applicants must have already completed the “Preliminary Coaching to Pony Club® course” or have recognised prior learning. If you are interested in doing this course, please submit an application form which will put you on the mailing list.

Trainee coaches have two years from time of purchase of Level 1 work book to complete course including assessment.

2.3.1 ASSESSMENT

Candidates who do not complete the assessment phase will be invited to participate in another Level 1 ‘part 2’ clinic and attend at least one more practical teaching day prior to re-assessment.

2.4 MENTORS

1. Have NCAS Pony Club® level 1 or Pony Club® C instructors certificate.
2. Have good knowledge of Preliminary coach manuals.
3. Be available to spend necessary time with coaches.
4. Have the ability to foster and encourage members through Preliminary coaching to assessment.
5. This role is purely voluntary, and no payments will be made but re-imbursement will be considered with correct paperwork.
6. Recommended that they be able if required to mentor a trainee coach over the phone.

2.5 NCAS UPDATING

Coaches need to attend an approved update once every 4 years and show evidence of how they achieved their update points. (form available from PCASA).

PART I 3 STATE INSTRUCTOR CERTIFICATES, AND THEIR ASSESSMENT

3.1 STATE INSTRUCTOR CERTIFICATES

Pony Club® Instructors are graded under the old system prescribed by the PCA, from “D” (the lowest) to “A” (the highest).

3.1.1 “D” INSTRUCTOR CERTIFICATE

All current “D” Instructors must attend an update clinic at least once every four years to remain current. See 3.2 for more info

3.1.2 “C” INSTRUCTOR CERTIFICATE

All current “C” Instructors must attend an update clinic at least once every four years to remain current. See 3.2 for more info

3.2 UPDATING EXISTING INSTRUCTOR CERTIFICATES

Instructors who hold these certificates may continue to **update** them and remain “current” by attending a PCASA instructor school in every four year period. D and C Instructors will be required to obtain 12 points by attending recognised Pony Club® activities. Records are kept on Instructor Cards and points will be recorded by Training Co-ordinator every 4 years. If your instructor certificate has lapsed and you wish to continue, you will need to complete a Preliminary Coach course. Instructors/coaches must be financial members to retain their accreditation.

3.3 UPDATING EXISTING INSTRUCTOR CARDS

Each Instructor Card has an expiry date. When an Instructor’s Card has expired, it will be re-issued by the card register once the update sheet has been filled in and sent in to the TC.

Any problems or questions should be referred to the Training co-ordinator.

3.4 REPLACING LOST/FULL INSTRUCTOR CARDS

Replacement Instructor Cards are available from the PCASA office. Please fill in an application form for an Instructor Card. Tick the “Existing Qualification – card only required” box. Write next to the box “please replace lost card”

3.5 RECOMMENDED READING

All Instructors should be familiar with the handbooks used by the Pony Club®. Handbooks currently used are as follows:

- Australian Pony Club Council Manual of Instruction
- Australian Pony Club Council Syllabus of Instruction
- Horsemastership for the Australian Rider
- Pony Club Manuals No. 1, 2, 3
- New Zealand Coaches Resource Manual
- PCASA Rules, Policy and Information

These and other useful reference manuals are available from the PCASA office. The “Preliminary Coach” and the NCAS Level 1 courses have their own reading lists.

PART I 4 PROFICIENCY CERTIFICATES, AND THEIR EXAMINATION

(Can be found on PCASA Web page)

The current Australian Pony Club® Syllabus of Instruction lays down standards and conditions for testing rider proficiency. The levels, from lowest to highest are E, D, D Star, C, K, C Star, B & A. Other proficiency certificates exist. K Star extends K by completion of more K options and is further subdivided according to the number of options presented. It is recommended that all candidates either possess or have access to a current syllabus.

4.1 PROCEDURES FOR “E”, “D” AND “D STAR” CERTIFICATES

The candidate purchases a workbook from JustGo. E, D & D Star Proficiency certificates may be examined by **any** instructor who holds at least a current D Instructor Certificate, including one from the same club, however it is strongly recommended that parents do not assess their own children. Clubs are requested to use the “technical criteria” documents for “E”, “D” and “D Star” testing so the candidates become familiar with the style of testing prior to their “C” test. It is recommended that clubs obtain sufficient supplies of E, D & D Star badges or stars to be available for the Examiner’s to present to successful candidates on the day of testing. D and D star may not be tested at the same time. Examiner to fill in and sign form to be sent in to the state office. Certificates will then be sent to the club.

4.2 PROCEDURES FOR “C” CERTIFICATES

D star Proficiency certificate is now a pre-requisite prior to sitting for C cert

The candidate purchases a workbook from JustGo. When candidate has completed workbook and is ready for written assessment, they send completed application form to Training Coordinator. (please use the current year’s form) Application forms and fees should be posted direct to Training Coordinator with a courtesy copy to the Zone. Make sure you have selected “C” with jumping **or** “C” without jumping according to the wishes of the candidate and the club chief instructor and that the candidate/parent has read the application form carefully before **signing it**. Clubs must ensure that they send nominations to the PCASA a **minimum** of four weeks prior to the date they would like testing to occur. Then Written paper will be organised either online or hard copy.

Please note that riders wishing to be selected for state teams refer to National selection criteria on PCASA webpage.

1. Candidates to send in nominations plus fee to Training Coordinator, (at least 4 weeks prior to when they require practical assessment to take place).
2. On receipt of application, Training Coordinator to send copies of applications to zone coordinator. Zone coordinator forms group of candidates and organise an examiner/s. Once this is done notification to be sent to Training Coordinator at least six weeks prior (where possible) to the proposed date of the test.
3. Written paper will need to be completed online or in hard copy and sent to examiner to be marked prior to practical test.
4. Training Coordinator will send to examiner:
Notification of testing
Technical criteria’s
Badges
Re-imbursement form
Stamped self-addressed envelope
C master sheet

Candidates may change from “C” certificate with jumping to “C” certificate without jumping at any time, however if a candidate wishes to change from “C” certificate without jumping to “C” certificate with jumping, 14 days’ notice must be given in writing to the zone coordinator who informs the examiner.

Workbooks

Candidates to purchase “C” workbook from JustGo they then complete the workbook at rallies after topics have been taught. When completed and candidate is ready, they then are sent to the examiner direct or through club/zone coordinator.

DAY OF TESTING

1. A club official must introduce the candidates to the examiner.
2. It is the responsibility of the host club to ensure that all necessary equipment is set up for the examiner.
 - Flat work area** - 20 x 40 arena with letters and corner markers. Please do not use rope or rails in the corners as riders will be riding outside the markers.
 - Show jumping equipment** – at least six fences of various types. Must include at least two spreads (width greater than or equal to height), and a combination of two strides. There should be someone available to alter equipment to examiners specifications.
3. **Refreshments** – As testing will take most of the day, it is important that lunch is provided both for the candidates and for the examiner. Drinks should be available at other times as needed.
4. **Timing** – Groups of four candidates will take approximately five hours. Smaller groups may take slightly less time. This is a rough guide only. Candidates should be aware that testing will take most of the day, and pressure must not be put on examiners to finish earlier.
5. **Results** – Results from all testing will be provided by the end of day of the test. Results may be given to the group as a whole, or individually depending on the preference of the examiner.
6. **Horses** - All horses used for certificate testing must be qualified. Candidates may ride any qualified horse(s) of their choosing on the day of the assessment, however all horses must be clean and tidy. The onus is on the candidate to bring a suitable horse to complete the assessment.
7. **Substitution of horse** – Exceptional circumstances, or with the provision of a vet certificate, a suitable qualified Pony Club® mount may be substituted
8. **Onlookers including club officials, parents and other club members** – Onlookers must keep their distance from the examination as examiners need sufficient space to work privately with candidates and other examiners. Parents must not approach the examiners – any approach must be made through the independent steward – see later in this section. Any accompanying adults must sign the testing agreement form.
9. At the completion of the examination, candidates will be given a feedback sheet canvassing their satisfaction with the process prior to the results being given.

AFTER TESTING

The examiner will return in the self-address envelope, the completed results sheet for each candidate to Training Coordinator within 7 days of the date of testing. The Training co-ordinator will register the results and present the report to the CIP. The Training co-ordinator will send certificates to the examiner for signing. The examiner will forward these to the relevant clubs.

SUPPLEMENTARY TESTING

See current syllabus of instruction or See syllabus of instruction 2019 updated Dec 2020

APPEAL

If the candidate feels they have a genuine reason to be unhappy with the conduct of the assessment, they have 14 days to appeal. Any complaints must be addressed to the preparer of the candidates. If the preparer of candidates feels that an appeal is necessary, the appeal must be in writing, and sent direct to the State Office, marked attention Chief Instructors Panel.

COMPETENCY BASED ASSESSMENT – An explanation

Under the Technical Criteria, the candidate must be deemed to be competent in each **item** of the syllabus (rather than each section). The reason for this is that the examiner is signing a certificate at the end of testing to say that the candidate is competent to do everything in the syllabus for that certificate. Examiners must not sign these certificates unless the candidate is indeed competent.

Some people have misunderstood this and assumed that this means the candidate is required to be “perfect”. There is a considerable difference between “competent” and “perfect”. To explain this in a non-horse way - Consider doing a driver’s license test. In a driving test, the candidate is required to be competent in each item. They will not pass if they cannot do “reverse parallel parking” – it does not matter how good they are at the rest of the skills – they must be competent in all skills.

In this example, “competent” would be to reverse parallel park the car between the two sticks, and the candidate would probably be given at least two attempts to achieve this and would have to finish no more than a certain distance from the kerb. If the candidate was required to be “perfect”, they would have to achieve this on the first attempt, finish exactly half way between the two sticks, and finish an exact distance from the kerb.

If a candidate has trouble with a skill on the day of testing, they will be given two attempts at each skill on the day. If unsuccessful they will need to sit a supplementary testing.

4.3 PROCEDURES FOR CERTIFICATES ABOVE “C” LEVEL

The candidate purchases a workbook from JustGo. Once the candidate is **ready** to be tested, an application form is completed (please use the current year’s form) for each candidate by the club and submitted with the appropriate fee to the State CIP via the zone which must endorse the application. All applications **must** be accompanied by the candidate’s workbook and the required fee. Make sure you have selected the correct certificate according to the wishes of the candidate and the club chief instructor. Please ensure that the candidate/parent has read the application form carefully before signing it.

Candidates wishing to sit for their “B” certificate or higher must have a preliminary assessment at least six months prior to the proposed date of assessment. This is to give the candidate assistance in their preparation.

Candidates wishing to sit for their “B” certificate with a view to selection for Interpacific must ensure that they apply for testing well before the closing date of nominations as pressure must not be put on examiners to assess and pass candidates with this in mind.

The application is then forwarded to the Training co-ordinator, who registers the nomination. Where possible the Training co-ordinator will form groups of candidates and appoint examiners from the list. Candidates may need to travel for testing. The appointed examiner(s) **must** be of the appropriate level and be **from a different club** to any of the candidates being examined by them.

The Training co-ordinator will liaise with the club(s) and examiners regarding venue, date and time of testing. Once all details have been finalised, the Training co-ordinator will notify all parties in writing.

Work book/Work Sheet

All candidates must complete a work book/work sheets. Answers to questions may be typed up and presented in a ring folder with photos instead of writing in the book (as long as all the questions are answered). Any queries contact Training Coordinator.

DAY OF TESTING

1. A club official must introduce the candidates to the examiner.
2. It is the responsibility of the host club to ensure that all necessary equipment is available for the examiner.
Flat work area - 20 x 60m arena with letters. Please check with the appointed examiner as to their exact requirements.
Show jumping equipment – where jumping is part of the test, adequate equipment must be available and sufficient people available to alter equipment to examiners specifications.
3. **Refreshments** – As testing will take most of the day, it is important that lunch is provided both for the candidates and for the examiner. Drinks should be available at other times as needed.
4. **Timing** – Candidates should be aware that testing will take most of the day, and pressure must not be put on examiners to finish earlier.
5. **Results** – Results from all testing will be provided by the end of day of the test. Results may be given to the group as a whole, or individually depending on the preference of the examiner.
6. **Horses** - All horses used for certificate testing must be qualified. Candidates may ride any Qualified horse(s) of their choosing on the day of the assessment, however all horses must be clean and tidy. The onus is on the candidate to bring a suitable horse to complete the assessment.
Substitution of horse – Exceptional circumstances, or with the provision of a vet certificate, a suitable qualified Pony Club® mount may be substituted
7. **Onlookers including club officials, parents and other club members** – Onlookers must keep their distance from the examination as examiners need sufficient space to work privately with candidates and other examiners. Parents must not approach the examiners – any approach must be made through the independent steward – see later in this section. Any accompanying adults must sign the testing agreement form.
8. At the completion of the examination, candidates will be given a feedback sheet canvassing their satisfaction with the process prior to the results being given.
9. The examiners appoint a chairman from among themselves to act as a spokesman and formulate the reports.

CHANGING OF CHOICES

Candidates may change from “B” certificate to “B” certificate restricted jumping at any time, however if a candidate wishes to change from “B” certificate restricted jumping to “B” certificate, 14 days notice must be given in writing to the Training Co-ordinator.

AFTER TESTING

The examiner will forward all reports to the Training co-ordinator, within 14 days of the date of testing. Training co-ordinator will register the results and present the report to the CIP. The Training co-ordinator will send typed certificates to the examiner for signing. The examiner will forward these to the relevant clubs and candidates.

SUPPLEMENTARY TESTING

See current syllabus of instruction or See syllabus of instruction 2019 updated Dec 2020.

APPEAL

If the candidate feels they have a genuine reason to be unhappy with the conduct of the assessment, they have 14 days to appeal. Any complaints must be addressed to the preparer of the candidates. If the preparer of candidates feels that an appeal is necessary, the appeal must be in writing, and sent to the State Office, marked attention Chief Instructors Panel.

4.4 INDEPENDENT STEWARD

For each certificate testing at “C” level and above, the relevant zone(s) will provide an independent person to act as a steward. This person should not be connected to either candidates or examiners. The role of the independent steward is:

1. To be a “go between” for interested parties and examiners.
2. Make sure everyone signs agreement form.
3. Check cards for qualified mounts on the day
4. Ensure Examiners have refreshments throughout the day
5. Ensure organisers have equipment appropriate for the activities of the day in place.
6. To be in attendance for the duration of the testing.

4.5 NUMBERS OF CANDIDATES AND EXAMINERS FOR CERTIFICATE TESTING

<i>Level</i>	<i>Max. no. of Candidates</i>	<i>Number of Examiners required</i>
E		1 “D” Instructor, Foundation/Preliminary Coach or above
“D”		1 “D” Instructor, Foundation/Preliminary Coach or above
“D Star”		1 “D” Instructor, Foundation/Preliminary Coach or above
“C”	4 per day	1 “C” Examiner plus, if possible, 1 trainee “C” Examiner.
“K”	4 per day	2 “K” Examiners plus where possible 1 to 3 trainee “K” examiners to assist with testing some familiar sections.
“C Star”	2 per day	2 K Examiners or above.
“B”	2 per day	2 “B” Examiners, plus if possible 1 trainee “B” or “K” examiner to assist with testing some familiar sections. If 2 nd B examiner is not available 2 K examiners may be used instead.
“A”	1 per day	3 Examiners including 1 interstate examiner.

4.6 PLACEMENT OF BADGES

Proficiency badges are to be sewn on the left breast of the Pony Club® jumper as illustrated.

Zone on the right arm sleeve

State on the left arm sleeve



4.7 PROFICIENCY CERTIFICATE EXAMINERS

EXAMINERS FOR C PROFICIENCY CERTIFICATES AND ABOVE

To be eligible to examine candidates for C Proficiency certificates and above, instructors are either nominated in writing by their club through their zone to the State CIP or are approached directly by the CIP. Examiners must have the examiners component of TAA certificate III and either NCAS Pony Club® Level 1 instructors certificate or the PCASA instructors certificate to the level they wish to examine.

For consideration to be eligible to examine at a particular level, prospective examiners must have already been approved to examine at the level immediately below. For example, only existing C examiners will be considered for approval as K examiners.

Prospective Examiners must have actively participated as a trainee examiner on two occasions at the level being considered, followed by an examination, although this may be waived by unanimous decision of the State CIP.

The State CIP will then consider and approve, or otherwise, the instructor as an examiner at that level.

4.7.1 DRESS CODE

The formality of dress of the examiner should be similar to that of the candidate. This gives examiners the scope to dress comfortably yet at the same time portray a professional image. It is acceptable for any examiner who chooses to do so to wear Pony Club® uniform if they have it.

4.8 SYLLABUS ADDITIONAL INFORMATION

This section contains PCASA Approved additions to the syllabus.

“C” Certificate:

A non-jumping “C” certificate is available for those riders who do not wish to jump but are wishing to be selected in state teams for dressage or mounted games. This is denoted on the certificate as “Restricted – Non Jumping” and highlighted by a black binding around the badge.

“B” Certificate:

Candidates for “B” certificate must have a “pre-assessment” approximately 6 months prior to their actual assessment.

PART I 5 ACHIEVEMENT PATCHES

Helmets conforming to current PCA National Gear Rules must be worn at all times when mounted and must be correctly adjusted and fitted.

Achievement patches technical criteria can be found on PCASA web page

Achievement Patches are awarded at club level and are worn on the **right** sleeve of the Pony Club® jumper.

Each rider may be awarded each patch **only once**.

When a club does not have qualified instructors or instructors are unable to assess riders for achievement patches, a suitable experienced person in that field can assess riders.

BAREBACK RIDING

See technical criteria document on the PCASA Web page.

CAMPDRAFTING

See technical criteria document on the PCASA Web page.

CARE OF SADDLERY

See technical criteria document on the PCASA Web page.

CLIPPING

See technical criteria document on the PCASA Web page.
Minimum age for this achievement patch is 13 years.

DISTANCE RIDE (K Proficiency certificate)

See technical criteria document on the PCASA Web page.

FIRST AID

The rider must obtain a Senior First Aid certificate to obtain this Achievement Patch.

GROOMING

See technical criteria document on the PCASA Web page.

HORSE ARCHERY

Level 1 – Level 2 – Level 3

See technical criteria on PCASA web page

HUNTING

See technical criteria document on the PCASA Web page.

LUNGING

See technical criteria document on the PCASA Web page.

MUSICAL RIDE

See technical criteria document on the PCASA Web page.

ORIENTEERING

To be left to the discretion of a Club which has orienteering as a regular Pony Club® activity.

POLOCROSSE

See technical criteria document on the PCASA Web page.

SERVICE TO CLUBS

See technical criteria document on the PCASA Web page.

SHOW GROOMING

See technical criteria document on the PCASA Web page.

TEAM RIDE

See technical criteria document on the PCASA Web page.

TENTPEGGING

See technical criteria document on the PCASA Web page.

TRAIL RIDING

See technical criteria document on the PCASA Web page.

VAULTING

See technical criteria document on the PCASA Web page.

RIDING AND ROAD SAFETY

This is the first patch done with simulated course
Technical criteria on PCASA web page.

ROAD SAFETY

Technical criteria being written up

EVENTING RULES

PART 01 GENERAL

All events that involve cross country fences require a Pony Club® Technical Delegate to be appointed.

Organisers please refer to the PCASA ODE pack for appropriate Technical Delegate rider levy.

A horse/pony competing in an event which involves a Cross Country phase cannot compete in any addition event which involves extra jumping on the same day as the cross country phase.

Cross Country Training Days – see Miscellaneous section at rear of rule book.

OBJECTS

The competition provides the Pony Club® competitor with a test requiring courage, determination and all-round riding ability on the part of the rider and systematic training of the horse. Its object is to encourage a higher standard of riding throughout the Pony Club® movement, to stimulate among future generations a greater interest in riding as a sport and recreation.

1.1 THE COMPETITION

The competition is comprised of three phases, each of which must be completed by the competitor.

Test 1: Dressage

Test 2: Cross Country

Test 3: Show Jumping

1.2 ORDER OF TESTS

The dressage phase must always be held first. The timetable should be a provisional until entries are received then the final timetable be posted on the web. The order of the Cross Country and Show Jumping phases is optional but must be clearly stated in the schedule and the programme, except for State Championship ODE when cross country should be before Show Jumping .

The programme must provide for competitors to have an interval of thirty minutes between completion of one phase and the start of the next. When Show Jumping takes place after Cross Country, competitors must be allowed an interval of forty minutes between the phases. In exceptional circumstances, the Pony Club® Technical Delegate may authorise a reasonable reduction in these minimum levels.

When the Show Jumping phase is held before the Cross-Country phase, a rider eliminated in Show Jumping may, at the discretion of the Organising Committee, still complete the Cross Country phase.

1.3 DRESS/UNIFORM

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

1.3.1 HAIR

Competitors with long hair must wear hair nets or plaits so that back numbers are not obscured.

1.3.2 WATCHES

Normal Wrist Watches & Eventing Watches are permitted in all grades.

1.3.3 MEDICAL INFORMATION

Wearing medical information is compulsory for the Cross-country phase. (Applies to any PCASA event that involves Cross Country obstacles). Information may be worn either in an armband correctly in place on the arm OR in a clear plastic attachment sewn onto the bottom of their body number holder (front and back). All relevant details must be completed and be updated by the competitor on a regular basis.

1.4 SADDLERY

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

1.5 COMPETITOR NUMBERS

Each combination is issued with a number for easy identification. Rider must wear their number in front and on their backs whilst competing in cross country. They may use a bridle number for dressage and show jumping instead of body number. All Pony Club® and Adult riders must supply a plastic body number casing. These are available from the saddleries.

1.6 SCORING

The same horse and rider combination must complete all three phases mounted. The final score is reached by adding together all the penalty points incurred in the different tests.

1.6.1 IN THE EVENT OF A TIE

In the case of a tie, the winner is the combination with the best Cross-Country score (total of jumping and time penalties). If there is still a tie, the combination is the one whose cross-country time is closest to optimum time. Finally, if there is still equality, the winner is the combination with the best dressage score. This principle also applies to minor tied place getters.

1.7 PARTICIPATION

All mounts and riders (*combinations*) must be qualified. *Details of qualification requirements are contained in PCASA General Rules. Part G3 3.6 pages 24*

A competitor may ride a maximum of two horses in each grade. A third horse may be ridden HC at the discretion of the organisers. For PCASA rules, HC combinations will not ride unless a card is produced. See part 4.6.1 page 27

Riders may ride at carded grade or one grade higher – if a rider wishes to ride lower than graded then they are ‘Riding Down’ – see rule 3.5.5 page 23 - and must either accept appropriate penalty points or ride HC, organisers must notify scorers of applicable points to be added to score of combinations who ride down.

1.8 ENTRIES

Entry requirements for events are decided by the organising body and should be stated on the event schedule. Where an entry form is provided by the organiser it should be used if possible. Photocopies of the performance / attendance card **MUST** be sent with entries.

1.9 ORDERS

Riders and owners of competing horses and their helpers must, under penalty of elimination, obey an order or direction given to them by any responsible official and they must, in particular, be careful not to do anything liable to upset or hinder the progress of the competition.

1.10 RIDING IN ARENAS ETC.

With the exception of arenas marked “practice arena”, competitors may not, under penalty of elimination, ride on, over or near any part of the Cross Country courses, nor enter any dressage or jumping arenas, except when actually competing.

Once on the ground, horses may only be ridden by their competing riders.

1.10a WARM UP / PRACTICE FENCES

Due to horse welfare issues, excessive jumping of practice fences is not allowed, it is highly recommended that each practice fence be jumped no more than twice. It is recommended that event organisers have a marshal to monitor this activity.

1.11 CRUELTY, BAD CONDUCT ETC.

The Disputes Committee may disqualify a competitor upon receiving a report from any official of the organising body, at any stage of the competition, for the following reasons:

- a) Dangerous riding
- b) if, in their opinion, the horse is lame, sick, exhausted or dangerously out of control, and/or by direction of the Veterinary Surgeon;
- c) For the misuse of whip or spur, or other ill treatment of the horse; or
- d) For conduct unbecoming a Pony Club® member including bad language, bad sportsmanship, etc.

1.12 UNFITNESS OF HORSES

If at any time during the competition, the horse is lame, sick or exhausted, it may be eliminated on the authority of the Pony Club® Technical Delegate.

1.13 DESTRUCTION OF SEVERELY INJURED HORSES

If a horse is so severely injured that, on humanitarian grounds, it ought to be destroyed, the following procedures will apply:

- a) if the owner or their authorised representative is present, their agreement will first be obtained by the official Veterinary Surgeon; or
- b) if the owner or their authorised representative is not available, the Pony Club® Technical Delegate, acting on the advice of the official Veterinary Surgeon, may order the destruction of the horse.

Arrangements should be made for the removal and disposal of horses, which die or are injured during the competition, as quickly as possible.

1.14 PROTESTS

Refer General Rules – Competition Part G5 5.3 page 31

PART 02 ORGANISATION

2.1 JUDGES

The judges for each test in the competition are appointed by the organiser.

2.1.1 DRESSAGE

There should be two judges for each class or section.

2.1.2 CROSS COUNTRY

There must be a chief Cross Country judge, who may be the organiser, to supervise the jump judges, the timekeepers and the scorers. Jump Judges have the authority to stop any horse/pony, they believe is out of control, time held MUST be recorded. The P.C. Technical Delegate must be consulted before the rider continues. The final decision if the horse/pony continues or is eliminated is that of the Pony Club® Technical Delegate. Cross Country Course should be closed 2 weeks prior to event.

2.1.3 SHOWJUMPING

There must be one judge, appointed by the organising body.

2.2 OFFICIALS

The PCASA will, on notification, appoint a Pony Club® Technical Delegate for that event. All other officials are appointed by the organiser. Any competition that incorporates Cross Country obstacles will require a PC Technical Delegate.

2.3 MEDICAL refer to current PCA requirements

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

2.4 VETERINARY refer to current PCA requirements

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

2.5 RESULTS

Results of all Pony Club® and Adult classes must be forwarded to the State Office within 14 days following the event, together with the relevant fees.

2.6 OBLIGATIONS

Pony Clubs which run EA Pre novice classes are required to run a Pony Club® grade 1 classes regardless of the number of entries received.

PART 03 DRESSAGE

3.1 RULES

The dressage test is judged in accordance with the rules laid down in the Dressage section Part D1 page 79 of this book.

3.2 TESTS

The dressage tests to be used for each grade are determined each year at the Annual General Meeting of the Pony Club Association of South Australia Inc.

3.3 PENALTIES

Refer to current dressage tests.

3.4 SCORING PRINCIPLE

The good marks from 0 to 10 awarded by each judge to a competitor for each numbered movement of the Dressage Test are added to the collective marks, and any points for error(s) of course or test are deducted. Judges may allocate ½ marks.

For each judge the percentage of maximum possible good marks obtainable is then calculated. This is done by dividing the total good marks of the judge (minus any error of course or test) by the maximum possible good marks obtainable and then multiplying by 100 and rounding the result to three decimal places. This value is shown as the individual mark for that judge.

Average percentage for the competitor is obtained by adding together the percentage for each judge and dividing by the number of judges always rounding the result to two decimal digits.

In order to convert average percentage into penalty points, this must be subtracted from 100 and multiplied by 1, with the resultant figure rounded to two decimal places. The result is the score in penalty points for the test.

3.5 MARKING SHEETS

The judges' marking sheets must be given to competitors when the dressage penalties for all competitors in their class have been calculated.

3.6 DRESSAGE ARENAS

Dressage arenas are to be constructed as described on the test sheet. As a general rule, Grade 1, 2 and 3 will be conducted in arenas measuring 60 m x 20 m.

Refer to PCASA Dressage rules for construction of arenas. Part D1-1.5.1 page 80

Gate-keepers should be provided for all Pony Club® and Adult competitions.

Where possible, the gate should be closed for dressage tests. If the gate is closed for one rider in the class, it must be closed for all in that class.

Closing of dressage arena gates to be done by a person authorised by the committee.
Unauthorised closing of the dressage arena gate may result in the rider been Eliminated due to outside assistance.

PART 04 CROSS-COUNTRY

4.1 COURSE

The course will be in accordance with the following guidelines:

Distance between last jump and finish flags to be not less than 30m and not more than 75m.

No competitor/competitive horse may have practiced on any of the obstacles to be used in the competition for 2 weeks before the competition.

The course should be signed off as complying with the following dimensions by the course builder, prior to the technical delegate inspection.

Where an event involves a cross country course a Printed Copy of the course map must be available for the Technical Delegate

Grade	Height	Jumping Efforts		Length		Spread		Spread Only	Drop Fences	
		Min	Max	Min	Max	Top	Base		One at:	Rest at:
1	1.05	20	25	2000	3400	1.20	1.80	2.20	1.60	1.20
2	0.95	15	25	2000	3400	1.10	1.80	2.20	1.40	1.10
3	0.80	15	25	2000	3400	1.05	1.50	1.50	1.10	0.90
4	0.65	15	25	1600	3400	0.80	1.20	1.00	0.80	0.75
5	0.50	15	20	1600	3400	0.60	0.90	0.60	0.60	0.55
6	0.35	13	15	1000	2800	0.35	0.45	N/A	0.45	0.35

Maximum depth of “coffin” type obstacles not allowed in Grade 6, in grades 4 and 5 shall be limited to 20 cm. Grade 5 may be required to ride through water as an obstacle but not be asked to jump or drop into water. The water obstacle may be flagged at the entry or the exit at the discretion of the course designer. Gr6 cannot be made to go through water it may be flagged but they must have alternative route

4.2 DIMENSIONS

It is RECOMMENDED that in grades 4, 5 & 6 in a combination you have a spread before a straight.

As stated above. Brush fences, bull finches, etc. may exceed the maximum height only provided that the solid part of the obstacle, below which a horse cannot pass through with impunity, does not exceed the maximum height. In the case of brush fences only, the overall height will not exceed the regulation maximum by more than 15 cm.

4.3 SPEED

The Time Allowed and Minimum Time for completing the course is calculated at the following speeds (in metres per minute). The time limit is always twice the Time Allowed.

Grade	Speed used to calculate TIME ALLOWED	Speed used to calculate MINIMUM TIME	TIME LIMIT
1	500	550	twice the Time Allowed
2	450	500	twice the Time Allowed
3	400	450	twice the Time Allowed
4	350	400	twice the Time Allowed
5	285	350	twice the Time Allowed
6	220	285	twice the Time Allowed

Exceeding the Time Allowed incurs 0.4 penalties for every commenced second, up to the Time Limit.

Exceeding the Time Limit incurs elimination. Completing the course in less than the minimum time incurs 2 penalties for every commenced second.

The organisers will appoint a steward to observe the finish and report to the Pony Club® Technical Delegate. The Pony Club® Technical Delegate will determine if a rider should be penalised for blatantly wasting time in the latter stages of the course in order to compensate for excessive speed in the earlier parts of the course.

Blatantly wasting time in later stages of the course is defined as but not limited to the following, doing circles, loops, zigzags, and/or a reduction in speed by more than one pace.

Penalty for riders in Grades 6,5,4 will be additional 60 penalties added to score, riders Grades 3,2,1 will be Eliminated.

4.4 PENALTIES

The following penalties apply:

First refusal, run out, circle of horse at obstacle	20 penalties.
Second refusal, run out, circle of horse at the same obstacle	40 penalties.
Third refusal, run out, circle of horse at the same obstacle	Elimination
Fall of rider on the cross country (including warm up)	Elimination.
Fall of horse	Elimination
Error of course not rectified	Elimination.

Errors of course include:

- a) Omission of obstacle or boundary flag,
- b) Retaking an obstacle already jumped (except where part of a combination),
- c) Jumping obstacle in the wrong order.

For every commenced second over the Time Allowed	0.4 penalty.
Speeding penalties (per second under minimum time)	2 penalties.
Exceeding Time Limit -	Elimination.
Fifth refusal on course -	Elimination

Unauthorized assistance (EA rule 540 and 540.1) may incur Elimination.

A rider can be eliminated for having a horse/pony out of control

Any rider who has a fall in cross country/showjumping is eliminated and must leave the course leading the horse if able.

Any rider failing to comply will result in suspension of 3 month. To be advised of the suspension by the PC Technical Delegate on the day. The TD is required to notify the PCASA president immediately and PCASA office to advise all parties by letter within 48 hours.

4.5 CLASS INDICATORS

For the convenience of competitors when they are inspecting the course, colored indicators are used to mark the obstacles for different classes.

Black numbers on:	Grade 1: Pink	Grade 2: Red	Grade 3: White
	Grade 4: Green	Grade 5: Blue	Grade 6: Orange

The use of these colors should be adopted for all other events. Where more than one class rides over the same course, every obstacle must be defined with an appropriate class indicator at each end, one of which must be marked with the obstacle number for that class. *Recommended minimum size of numbers and backing: Number 150 mm high by 20mm thick on a 200mm by 250 mm base.*

ODE Class indicators & Show Jump numbers are to be placed on the right side of each obstacle.

4.6 METHOD OF STARTING

In order to simplify the task of the starter for the Cross Country, an enclosure five by five metres **may** be built with an open front through which horses will start and a gap in one or both sides through which the horse may enter.

The rider must start from within the enclosure and is at liberty to move around and through the enclosure as they please. An attendant may lead the Horse into the enclosure and may hold the Horse until the signal to start is given. A “starter’s box” is optional for Pony Club® events.

Riders at the start of Cross Country must be under the control of the starter and may not deliberately start until instructed to do so, under penalty of elimination at the discretion of the Ground Jury. The Horse does not have to stand absolutely immobile, but they must not get any advantage from a flying start

Each Rider should be given reasonable warning before the time he/she is due to start, but it is the rider’s responsibility to ensure that they are ready to start at the correct time.

Horses must be prevented from leaving the start while medical personnel are treating injured riders unless there is no likelihood of danger to the personnel involved or to other riders. Organising committees must ensure that procedures are established prior to the event for the stopping and starting of horses from the Start box. All decisions for stopping and starting must be made by the Cross country coordinator or Pony Club® Technical Delegate and arrangements must be made for efficient communications between them and the start officials.

4.7 DEFINITION OF FAULTS

The FEI has brought in new rules related to refusals. The PCASA has decided as an interim measure to remain with the old rule until clarification of the new rules is available. The old rule states: A horse is considered to have refused if it stops in front of the obstacle to be jumped. A stop, followed immediately by a standing jump, is not penalised. The horse may step sideways but if the horse steps back even a single pace, voluntarily or not, or if the halt is prolonged, this constitutes a refusal.

4.7.1 INCIDENTS

All incidents/falls must be reported online through the PCA online portal

<https://form.jotform.com/PonyClubAust/pca-incident-reporting-system>

(Incident Reporting)

4.8 ELIMINATED RIDERS

Any rider eliminated on the cross-country phase due to:

Fall of horse or rider any grade

OR

Third refusal at an obstacle in any grades

must leave the course at a walk.

PART 05 SHOWJUMPING

5.1 RULES

The jumping phase consists of one round of the course judged under the rules of the FEI Table A except were modified below. There is no jump off.

5.2 COURSE

A combination **MUST** be a minimum of 2 strides for grades 4, 5 & 6.

The distance between cross rails **MUST** be the width of a rail at the cross.

It is **RECOMMENDED** that in grades 4 ,5 & 6 in a combination you have a spread before a straight.

The course will be simple and straightforward, with easy intervals between the obstacles and will be laid out over a distance of not more than 500 metres.

Red and white boundary flags mark the start and finish.

The course will be available for inspection at least half an hour before the start of the test at which time the plan of the course showing the time allowed must be posted.

Before the commencement of each Class a break of 10 minutes minimum should be allowed for competitors to walk the course.

There will be between 9 and 12 numbered obstacles, 50% of which shall be at maximum height and at least four of which shall be spread (not applicable to Gr 6), as solid and imposing in appearance as available materials allow. At least one, but no more than two, double or treble shall be included. No obstacle will exceed the following dimensions (in metres):

GRADE	HEIGHT	SPEED	SPREAD AT TOP	SPREAD AT BASE	SPREAD ONLY
1	1.05	325	1.20	1.50	2.70
2	0.95	325	1.00	1.40	2.20
3	0.80	300	0.90	1.20	1.80
4	0.65	300	0.80	1.20	1.50
5	0.50	275	0.60	0.90	1.20
6	0.35	250	0.35	0.45	N/A

The Time Allowed for completing the course is calculated using the speeds above. The Time Limit is twice the Time Allowed.

5.3 PENALTIES

Reducing the height or width of an obstacle, touching boundary mark of water or feet in water or in the ditch - 4 penalties.

First disobedience (refusal) in whole test - 4 penalties.

Second disobedience (refusal) in whole test - 8 penalties.

Third disobedience (refusal) in whole test - Elimination.

Crossing of tracks (this is counted as refusal) - 4 penalties

Fall of horse - Elimination.

Fall of rider (including warm up) - Elimination.

Error of course not rectified - Elimination.

Errors of course are: Omission of an obstacle; Retaking an obstacle already jumped; or Jumping obstacle in the wrong order.

For every commenced second over Time Allowed - 1 penalty.

Exceeding Time Limit - Elimination.

PART 06 GRADING

Refer to PCASA General Rules under "Attendance Cards" Part G3 3.5 page 22

6.1 POINTS TO BE ADDED/CREDITED

GRADE	PLACE					
	1st	2nd	3rd	4th	5th	6th
1	18	15	12	9	6	3
2	7	6	5	4	3	2
3	6	5	4	3	2	1
4	4	3	2	1		
5	3	2	1			
6	3 stars	2 stars	1 star	If riding down give points as per Gr5		

Internal Club events are not to be used for grading. Open and Zone Pony Club® events only are graded.

Exceptions to the allocation of points.

No grading points shall be awarded to any combination which incurs more than forty Cross Country jumping penalties. If there are less than 6 competitors in a class, placing points need not be accepted. If there are 6 to 10 competitors in a class, riders must accept placing points for 1st to 3rd places only. In Grade 5 & 6 points need not be accepted if less than 10 competitors in a class.

6.2 GRADINGS

Combinations are graded as follows:

- Grade 1 – Combinations which have been awarded a total of at least 61 points at official Pony Club® Horse Trials.
- Grade 2 - Combinations which have been awarded a total of at least 41 points and not more than 60 points-at official Pony Club® Horse Trials.
- Grade 3 - Combinations which have been awarded a total of at least 21 points and not more than 40 points at official Pony Club® Horse Trials.
- Grade 4 - Combinations which have been awarded a total of at least 6 and not more than 20 points at official Pony Club® Horse Trials.
- Grade 5 - Combinations which have been awarded a total of 1 point and not more than 5 points.
- Grade 6 - Combinations with less than 6 stars (once they reach 6* they are upgraded to Gr5 with 1 point)

Grade 5 & 6 events are events for combinations jumping 50cm or less. Once a Gr6 combination has six stars they must move to grade 5 with 1 point, likewise a Gr5 combination with more than 5 pts must move to grade 4. Once a combination is pointed out of a grade they must move to the higher grade or continue to ride at the lower grade either HC or with handicap (riding down) points.

If a rider has completed an event at a higher grade and they apply for a grade 5 or 6 card for a new mount, three points (Gr5) or three stars (Gr6) will automatically be put on that card, except under exceptional circumstances approved by the PCASA CIP and Executive Council. These rules apply to PCASA adult affiliated grade 5 also.

A combination may compete at their graded height &/or 1grade higher than what is on their card, but if they are placed at the higher grade, they are awarded the points relevant to the higher grade. Grades 6/F and 5/E may try one grade higher but if they are placed, they are graded that grade with applicable starting points.

6.2.1 DOWNGRADING

Refer to General Rules under "Mounts". Part G4 4.8 page 28

PART 07

OPEN CLASSES FOR STATE AFFILIATED ADULT & EA RIDERS

7.1 ADULT AFFILIATION

Riders competing in non EA affiliated adult ODE's conducted by South Australian Pony Clubs for those riders who are not members of a Pony Club®, and pay an annual affiliation fee to the state office. Event organisers must provide a class for PCASA adult affiliated riders, (orange and white cards) & EA riders (they must not compete with club members) – These classes to be known as OPEN (height of class) e.g., Open 50cm **These classes are for EA & PCASA State members ONLY**

7.2 ELIGIBILITY

Riders: PCASA riders must be 26 years or over.

Financial members of PCASA or EA

Horses: Organisers may, at their discretion, accept or reject entries in keeping with the spirit for which these competitions are designed.

7.3 CARDS

Riders must present either a

-orange Adult State Card or

-white EA member who has joined PCASA

(orange & white cards available through the PCASA office).

EA members must sign waiver & provide proof of financial status.

Applications to State office. Forms on web page.

7.4 GRADES/CREDITING OF POINTS

The classes of competition are:

Open 50cm, Open 65cm, Open 80cm, Open 95cm, Open 105cm.

These grades are equivalent to Pony Club® Grades in every way except were detailed below.

Points are credited for wins and places as per Pony Club® classes.

If event open to EA riders (unofficial under PCASA rules) then they ride in the above classes as well, but they must sign a waiver & pay applicable waiver fee before riding.

7.5 RULES

The Open classes are run under PCASA Rules for One Day Events except for qualifications and Dress, for which EA or Pony Club® rules apply. All riders must wear approved helmet, and body numbers in all phases and an approved body protector must be worn cross country as per PCA gear rules. All adult riders must have a gear check prior to each phase of the competition. This is an insurance requirement. Open riders ride a dressage test selected by the event organisers from the list approved at the PCASA AGM.

Summer dress: Jackets are not required. Sleeves must cover the shoulders and upper arms.

7.6 GRADING OF HORSES

Grading is as per Pony Club® rules.

7.7 SCHEDULES

All schedules must request membership and performance card details and all event organisers/secretaries must check membership and cards are current. Entry forms **must** request a “card number”. No Pony Club® /EA Card – No Ride. **Plus, all entry forms SHOULD show PIC number.**

7.8 ODE LEVIES & WAIVER FEES

None PCASA riders must pay the Technical Delegate levy of \$16.50 PLUS the waiver fee of \$16.50 in addition to any entry fee.

PCASA riders pay the Technical Delegate Levy of \$6.60 in addition to any entry fee.
Levy is per combination per class.

(\$ amounts correct as of 1/1/2025 but subject to change).

PART 08 COMBINED TRAINING COMPETITION

A Combined Training Competition is a Combined Test Competition, which is described by PCASA as a competition comprising two of the three phases of a One Day Event, the show jumping and dressage phase.

The same horse and rider must complete both phases. Elimination from one phase results in elimination from the whole competition.

The heights for the jumping phase will be as per the One Day Event grades and rules.
The dressage test to be ridden will be as per the One Day Event rules.

A maximum of two grades can be ridden as per the PCASA rule book. (Grade plus one higher grade)

The jumping test consists of one round of the set course.

SCORING

The total score is reached by adding together penalty marks incurred in each phase.
The winner is the competitor with the lowest total penalty marks.

Dressage scoring and penalties - (refer Part 03 3.4 page 56)

Dressage scoring as per PCASA One Day Event Rules and specifics of dressage test being ridden

Showjumping scoring and penalties:

- | | |
|--|-------------|
| -First refusal: | 4 penalties |
| -Second refusal | 8 penalties |
| -Third refusal: | elimination |
| - Crossing of tracks (this is counted as refusal)- | 4 penalties |
| - Knocking down an obstacle: | 4 penalties |
| - Fall of rider: | Elimination |
| - Fall of horse: | Elimination |
| - Error of course: | Elimination |
-
- For every second or commenced period of a second in excess of time allowed: 1 penalty
 - Exceeding the time limit (which is twice the time allowed): Elimination

IN THE EVENT OF A TIE

Should equal placing be achieved, placings are separated by applying the steps listed below in sequence until separation is achieved.

- Showjumping penalties (total of errors and time penalty, if any)
- Showjumping time closest (above or below) to the time allowed
- Best percentage score in the dressage test
- The higher dressage test collective marks total
- If these marks are equal, the placing remains tied."

PART 09 3 PHASE ARENA EVENTING

Competition comprises a dressage test & a two part jumping test

Dressage tests & scoring of those tests as per normal eventing resulting in a penalty score.

Jumping heights & speeds as per chart below

Scores worked out to a penalty bases using the point bases below

Show Jumping

-First refusal:	4 penalties
-Second refusal	8 penalties
-Third refusal:	elimination
-Knocking down an obstacle:	4 penalties
-Fall of rider/rider:	Elimination

Cross country To follow immediately on from Show jumping, penalties below

1 st Refusal at XC obstacle	20 Faults
2nd refusal at same XC obstacle	40 Faults
3rd refusal at same XC obstacle:	Elimination
5 th refusal over the XC course:	Elimination
Horse or Rider Fall:	Elimination

Time is taken for both show jumping & cross country, added together to give total time

Time Penalties 1 pen per sec or part of, either under or over opt time

Distance & number of jumps allowed is the total distance/number of both Show Jumping & Cross Country (for example if 10 jumps in Show Jumping then a maximum of 15 jumps would be allowed in Cross Country phase.)

Dress – dressage as per PCASA rules for eventing dressage, jumping as per PCASA rules for cross country.

No eventing points are awarded from this competition

Refer to PCASA eventing rules for anything not covered on this page.

Grade	Height maximum	Jumping Efforts		Total length jumping phase		Spread (maximum)		Speed (optimum)	Drop Fences	
		Min	Max	Min	Max	Top	Base		One at:	Rest at:
1	1.05	15	25	1200	2500	1.15	1.80	325	1.60	1.20
2	0.95	15	25	1200	2500	1.05	1.80	325	1.40	1.10
3	0.80	15	25	1200	2500	0.90	1.50	300	1.10	0.90
4	0.65	15	25	1200	2500	0.75	1.20	300	0.80	0.75
5	0.50	15	25	1200	2500	0.60	0.90	275	0.60	0.55
6	0.35	13	15	1200	2500	0.35	0.45	250	0.45	0.35

PART 10 SUPER CROSS

General Conditions

Comprises cross country and show jumping with no dressage phase.
All eventing rules apply with the exception of following.

Cross Country

Each grade has four times that are of importance:

1. Optimum Time: as per eventing.
2. Target Time Band (TTB): is between the optimum time and less 20 seconds
3. Minimum Time: is two minutes faster than the usual optimum time
4. Maximum Time: is twice the usual optimum time.

0.4 penalty points for every second or part thereof outside of the TTB will be added to the rider's score. However,

A rider finishing below the minimum time or above the maximum time will be eliminated.

EXAMPLE	Course 2000m Speed 400m/m		
Min Time	3min	Under 3 min	Elim
Target Time Band	4min 40sec	Over 3min & under 4min 40 sec	.4 per sec commenced
Optimum Time	5min	Between 4min 40sec & 5min	0
Maximum Time	10min	Over 5min & under 10min	.4 per sec commenced
		Over 10 min	Elim

In the event of a tie

- a) If the final scores after both cross country and show jumping have an equal total, the final placings will be determined on a count back in order of preference as follows:
- b) Cross country clear rounds – closest to the optimum time without time penalty
- c) Cross country with faults – the rider with the least faults and/or without two faults at a fence
- d) Cross country with equal faults but under optimum time- closest to optimum time
- e) Show jumping – clear round and no time penalties or least time penalties.
- f) After the count back, if scores remain tied, the equal placing will remain.

Place Getters in a Super Cross Competition will be award points as per those allocated under the eventing rules.

A horse/pony competing in an event which involves a Cross Country phase cannot compete in any addition event which involves extra jumping on the same day as the cross country phase.

PART 11 - RULES FOR HUNTER TRIALS

GOVERNING RULES

These Rules to be used in conjunction with the latest edition of the Pony Club® SA Eventing Rules. To the extent of any inconsistency between these Rules and the Pony Club® SA Eventing Rules, these Rules shall prevail.

Reference should be made to the Eventing Rules for any event or circumstances not covered in these Rules.

In any unforeseen or exceptional circumstances, it is the duty of the official/s responsible to make a decision in a sporting spirit and in accordance with the intention of these Rules.

As this event involves cross country fences a Technical Delegate will be required and organisers will need to pay the appropriate levy per combination

GENERAL REQUIREMENTS

1. A rider may not compete on more than two mounts at one competition each combination must have 2 qualifications on their performance card and ride at carded grade and/or one higher, a combination may ride in a grade lower than their graded height but will accept penalties outlined in rule 3.5.5 in General membership section of the PCASA rules
2. Horse and rider combinations can compete in no more than two individual classes, if offered.
3. If the full course is longer than 1500m horse/rider combinations may only compete in 1 round on the day.
4. The competition timetable must provide for each rider to have an interval of at least 30 minutes between completion of one class and the start of the next in which that rider is entered.
5. Competition will be run under optimum time – faults gained for difference between finish time & opt time, plus for errors on course as outlined in these rules

SCORING

1. Cross Country Jumping Phase

The competition will be scored on the penalties incurred throughout this phase, plus for the difference between optimum time and the riders actual finish time.

The penalties incurred for faults at the obstacles and the optimum time difference shall be added together to form the rider's score for the cross country phase.

2. Skills Phase (within cross country round)

Penalties will be incurred for failure to negotiate the skills obstacles within an allowed time or for failure to negotiate the skills obstacles correctly. More specific details of skills obstacles/time allowed, and penalties will be outlined on course maps.

3. Overall Score

The total penalties incurred by a rider over the cross country phase and skills phase are combined to give an overall score. The rider with the lowest number of total penalties shall be placed first.

4. Equality of Overall Scores

In the event of equality in overall scores, the rider closest to the optimum time/time allowed shall be placed first. This can be either over or under but if more than one rider finished with same time difference then the one should we say the who went over time will be the winner.

5. Protests

Must be lodged in accordance with eventing rules

CROSS COUNTRY COURSE SPECIFICATIONS

Grade	Height	Jumping Efforts		Length(m)		Spread		Spread Only	Drop Fences	
		Min	Max	Min	Max	Top	Base		One at:	Rest at:
1	1.05	20	25	1000	3400	1.20	1.80	2.20	1.60	1.20
2	0.95	15	25	1000	3400	1.10	1.80	2.20	1.40	1.10
3	0.80	15	25	1000	3400	1.05	1.50	1.50	1.10	0.90
4	0.65	15	25	1000	3400	0.80	1.20	1.00	0.80	0.75
5	0.50	15	20	1000	3400	0.60	0.90	0.60	0.60	0.55
6	0.35	13	15	1000	2800	0.35	0.45	N/A	0.45	0.35

If combinations are allowed to ride 2 rounds then the max course length to be 1000m and jumps to be no more than the minimum number per grade

Grade	Speed used to calculate Optimum
1	500
2	450
3	400
4	350
5	285
6	<u>220</u>

Minimum Time for all grades to be 10 seconds under the Optimum Time

CROSS COUNTRY COURSE PENALTIES

First run out, refusal or unauthorised circle at the same obstacle.	20 Penalties
Second run out, refusal or unauthorised circle at the same obstacle	20 Penalties
Third run out, refusal or unauthorised circle at the same obstacle	20 Penalties
Fourth and subsequent run outs, refusal or unauthorised circle at the same obstacle. – rider will be asked to leave the course if horse is deemed dangerous	120 Penalties
Fall of horse or rider on course all grades	Elimination
Error of course not rectified	Elimination
Omission of Obstacle or Compulsory Flag	120 Penalties
Retaking an obstacle already jumped	Elimination
Jumping an obstacle in the wrong order	120 Penalties
Jumping an obstacle in the wrong direction, including any practice jump	Elimination
Unauthorised assistance	120 Penalties
Time Penalties	
Per second or part of over from the opt time	1 Penalty
Per second or part of up to 10 seconds below opt time	1 Penalty
Per second or part of below the minimum time	10 Penalties
<i>Riders will be asked to move on if taking too long at one Jumping obstacle, but they will not be eliminated however they would incur penalties for Omission of Obstacle plus penalties for refusals</i>	

Where a rider is eliminated, he or she may not take any further part in the competition without the prior consent of the Technical Delegate. Riders eliminated for a fall or dangerous riding may not take part in any further competition

Example of Time Penalties

Optimum Time	Minimum Time	Rider 1	Rider 2
250 sec	240 sec	300 sec	200 sec

Rider 1 - Total Time Penalties 50

Over Opt time 50 sec x 1 = 50

Rider 2 – Total Time Penalties 410

Between Opt & Min Penalty – 10 sec x 1 pt. = 10

Rider was 40 sec under Min Time so 40sec x 10pt = 400

SKILLS PHASE RULES

1. Jump judges will time each rider at each skill obstacle and riders will be asked to move on if the obstacle is not completed within 60 seconds.
2. Riders who are delayed by other riders at the skills obstacles will have their time taken (at the point at which they are delayed and when they restart from that point), and the final course time will be adjusted.
3. Riders must finish the course mounted.

Skills Obstacles Specifications

1. The number and nature of the skills obstacles shall be determined at the discretion of the Course Designer and subject to the approval of the TD/Hickstead/Hunter Trial Inspector.
2. Skills obstacles may include one of the following
 - (a) a water course/jump,
 - (b) gate to open and shut,
 - (c) slip rail remove, lead through, replace and remount,
 - (d) a ramp and walk section,
 - (e) a traffic hazard and
 - (f) show jumps

or any other skill based obstacle approved by the TD. Skill obstacles construction to be of safe design and solid material.

3. Riders may incur penalties for errors at skills obstacles. Penalties for other skills obstacles not listed above are at the discretion of the Event Organiser and must be included on the course maps.
4. All skills obstacles on the course must be visible by a judge at all times.
5. All skills obstacle courses are to be approved prior to competition by the TD.

Skills Obstacles Penalties

Knocking down an obstacle	4 Penalties
Failure to attempt an obstacle, Omission of Obstacle or Compulsory Flag	120 Penalties
Fall of horse or rider on course all grades	Elimination
Failure to open and pass through the gate mounted within 60 seconds	200 Penalties
Failure to dismount, take down and pass through slip rail dismounted within 60 seconds	200 Penalties
Failure to shut gate mounted, or replace slip rail dismounted within 60 seconds allowed, when it is otherwise correctly negotiated (in both cases from the departure side of the obstacle)	50 Penalties
Receiving assistance to re mount after the slip rail - Compulsory to mount after the slip rail	60 penalties
Failure to attempt to complete negotiation of the gate or slip rail (including shutting/replacing) for 60 seconds	Elimination
If a gate or slip rail obstacle is used for skills phase then a total of 30 seconds will be added to the calculated time allowed to cater for the time required to negotiate each of the gate and slip rail obstacles (60 seconds in total)	

SHOWJUMPING RULES AND INFORMATION

The rules for Showjumping competitions will be the EA then FEI rules, with the following adjustments / additions. These rules may be downloaded from the EA and FEI websites.

PART S1 GENERAL INFORMATION

1.1 DRESS/ EQUIPMENT

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

There are no special equipment provisions for Pony Club® Show jumping.
Watches are allowed to be worn.

Note: Full uniform must be worn when walking the course.

1.2 PONY CLUB® GRADING SYSTEM

- "A" Our top combinations who are capable of competing favourably in EA 1.15m classes
(Combinations with 61+ points)
- "B" Combinations showing potential to go to the top, but horse and/or rider lacking the necessary experience to be in "A" grade.
(Combinations with 41 - 60 points)
- "C" Combinations with less ability and experience but too advanced for "D" grade.
(Combinations with 21 - 40 points)
- "D" Combinations just beginning to compete in jumping.
(Combinations with 6 - 20 points)
- "E" Combinations which have been awarded a total of 1 point and not more than 6 points. Once a combination has six points they must move to D grade with 6 points or continue in E grade H/C. If a rider has completed an event at a higher grade and they apply for a grade 5 card for a new mount, three points will automatically be put on that card. Experienced riders must either ride "E" Grade Hors Concours or compete in a higher grade.
- "F" For combinations jumping up to 45cm. Combinations with less than 6 'stars', once they have 6 stars they will be given 1 pt. and must move to 'E' grade or continue in F grade H/C

Grading was instigated to encourage combinations to keep jumping - and they should not be too concerned about winning or losing. No points are to be awarded for INTERNAL CLUB events. Initial grading is made by the Club Chief Instructor. When grading a combination, the Chief Instructor is advised to consider the maximum height a jump-off may go to.

A combination may compete at their graded height &/or 1grade higher than what is on their card, but if they are placed at the higher grade, they are awarded the points relevant to the higher grade, to be added to existing points.

Grades 6/F and 5/E may try one grade higher but if they are placed they are graded that grade with applicable starting points.

No rider may ride in a grade lower than the grade on their card, unless they are riding HC or opt to Ride Down – see General section rule 3.5.5 page 23

1.3 POINTS TO BE CREDITED

If there are less than six competitors in a class, placing points need not be accepted. If there are six to ten competitors in a class, riders must accept placing points for 1st to 3rd places only.

	Placing					
Grade	1 st	2nd	3rd	4th	5 th	6th
A	18	15	12	9	6	3
B	7	6	5	4	3	2
C	6	5	4	3	2	1
D	4	3	2	1		
E	3	2	1			
F	3 stars	2 stars	1 star			

PART S2 COMPETITION

2.0 BREAKAWAY CUPS

Breakaway Cups in competition are recommended on back rails for jumps under 1m and are compulsory for back rails on jumps 1m and above, depth of cups must not exceed 30mm, recommend if purchasing new cups to get those with maximum depth of 20mm.

2.1 WARM UP / PRACTICE FENCES

Due to horse welfare issues, excessive jumping of practice fences is not allowed, it is highly recommended that each practice fence be jumped no more than twice. It is recommended that event organisers have a marshal to monitor this activity.

2.2 PENALTIES

Refer to FEI rules. FEI rules are available on the FEI website as stated above.

Rail	4 faults	
1 st disobedience in course	4 penalties	
2 nd disobedience in course	8 penalties	(exception to FEI rules)
3 rd disobedience in course	Elimination	(exception to FEI rules)
Fall of Rider (including warm up)	Elimination	
Crossing of tracks(disobedience)	4 penalties	

An Athlete is considered to have fallen when he/she is separated from their horse in such a way as to necessitate remounting or vaulting into the saddle. With the exception of mounted games. A PCA incident report via the PCA webpage must be completed for every fall.

Time Penalties

First round of competitions	Every commenced 4 seconds - 1 penalty
Jump off rounds	Every second - 1 penalty

2.3 DEFINITION OF FAULTS

Refer to FEI rules.

2.4 HEIGHTS AND SPEEDS

Grade	First Round Max.	Final Round Max.	Max. Spread	Speed (m/min)
A	1.15 m	1.30 m	1.40 m	350
B	1.00 m	1.15 m	1.20 m	350
C	0.85 m	1.00 m	1.05 m	300
D	0.65 m	0.80 m	0.85 m	300
E	0.45 m	0.60 m	0.65 m	275
F	0.35 m	0.45 m	0.35 m	250

These are the **maximum heights and spreads** to be used in Pony Club® Jumping Competition. Lesser dimensions should be used if conditions dictate. FEI guidelines on the construction of courses should be observed.

Course builders to consider standard of riders when raising heights for second round. Final round maximum is recommended for third round.

A combination **MUST** be a minimum of 2 strides for grades E and D.

The distance between cross rails **MUST** be the width of a rail at the cross.

It is **RECOMMENDED** that in grades E, D and F in a combination you have a spread before a straight.

2.4a HEIGHT BASED EVENTS

For events such as Freshmans, & Win a Ribbon that do not use the grading system then the following are maximum heights that graded combinations may jump up

Graded Height	Maximum Jumping Height
F	60cm
E	80cm
D	100cm
C	115cm
B	130cm
A	145cm

2.4.1 CALCULATING TIME

The formula for calculating the time allowed for a class is: Time = Distance divided by Speed.
For example, for a course with distance 450 metres and speed 300 metres per minute
 $450 \text{ divided by } 300 = 1.5 \text{ minutes} \times 60 = 90 \text{ seconds}$

Distance Metres	275 per minute	300	320	330	350	400	450	500
250	55	50	47	46	43	38	34	30
260	57	52	49	48	45	39	35	32
270	59	54	51	50	47	41	36	33
280	61	56	53	51	48	42	38	34
290	64	58	55	53	50	44	39	35
300	66	60	57	55	52	45	40	36
310	68	62	59	57	54	47	42	38
320	70	64	60	59	55	48	43	39
330	72	66	62	60	57	50	44	40
340	75	68	64	62	59	51	46	41
350	77	70	66	64	60	53	47	42
360	79	72	68	66	62	54	48	44
370	81	74	69	67	64	56	50	45
380	83	76	71	69	66	57	51	46
390	85	78	73	70	67	59	52	47
400	88	80	75	73	69	60	54	48
410	90	82	77	75	71	62	55	50
420	92	84	79	76	72	63	56	51
430	94	86	81	78	74	65	58	52
440	96	88	83	80	76	66	59	53
450	99	90	84	82	78	68	60	54
460	101	92	86	84	79	69	62	56
470	103	94	88	85	81	71	63	57
480	105	96	90	87	83	72	64	58
490	107	98	92	89	84	74	66	59
500	109	100	94	91	86	75	67	60

2.5 OPTIMUM TIME CLASSES

“Nearest to optimum time above and below” classes are run for the showjumping phase of the Pony Club® horse and rider of the year and certain C, D, E & F competitions. The rider closest to the “optimum time” either above or below is the winner of the competition. The “time limit” is double the “optimum time” any riders taking longer than the “time limit” to complete the course are eliminated. As with any other showjumping competition course builders are required to post the course plan prior to the commencement of the competition and provide the riders with both times.

Grade	Optimum Time (m/min)	Time Limit (m/min)
Novice Horse & Rider of the Year	350	Double Time Allowed
Preliminary Horse & Rider of the Year	330	
C	350	
D	330	
E	320	
F	270	

Where “nearest to the optimum time above or below” classes are run the following speeds are recommended:

Grade	Speed (m/min)
C	350
D	330
E	320
F	270

2.6 INDIVIDUAL COMPETITIONS

Competitions for individuals (as distinct from team competitions) are run under PCASA rules.

2.6a NUMBER OF CLASSES/ROUNDS

Combinations may enter a maximum of 3 classes per day and no more than 2 rounds per class, a class that involves a jump off/2nd round is classified as 2 rounds.

PART S3 – DERBY COMPETITIONS

A mix of Show Jumping & Cross Country jumps, run under Optimum time

At least 50% of the efforts over natural (cross country) obstacles and to be run in one round only.

Pony Club® Technical Delegates are required – organisers therefore need to include the Technical Delegate Levy of

\$6.60 for Pony Club Riders & \$16.50 Open Rider - levy per combination per class in the entry fees.

(fees correct as of 1/1/2025 but subject to change)

First aid requirements as per the current PCA minimum medical requirements.

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

Grade	Max Jump Height	Opt Time Speed (m/min)	Minimum Time Speed (m/min)	Time Limit	Max no Jumping efforts	Min Distance	Max Distance
A/1	1.05 m	325	375	Twice Opt time	15	500	1300
B/2	0.95 m	325	375		15	500	1300
C/3	0.80 m	300	350		15	500	1300
D/4	0.65 m	300	350		15	500	1300
E/5	0.50 m	275	325		15	500	1300
F/6	0.35 m	250	300		15	500	1300

Obstacles dimensions are to be built in accordance with relevant cross country rules. (including combination spacing etc)

Penalties

To be judged as a Show Jumping Competition under Show Jumping Table A

Penalties as per the PCASA Show Jumping rules with time penalties as following

- under minimum time will get additional 4 penalties per second they are under that time,
- no time penalties if riders finish between opt time & min time,
- over opt time 1 penalty per sec

EXAMPLES of Time Penalties: Course with Opt Time of 110 sec & Minimum Time 93sec

- Rider A comes in at 115sec = 5 time penalties (5 sec too slow)
- Rider B comes in at 89sec = 20 time penalties (5 sec too fast)
- Rider C comes in at 100sec = 0 time penalties as between Min & Opt times
- Rider D comes in at 250sec = Elimination as over Twice Opt time.
-

3 refusals over the course rider is eliminated and must leave the course at a walk

Scores/Placing

Places determined by - Total least number of penalties (time & jump) in event of a tie then to closest to the optimum time (either under or over)

Combinations may jump graded height and/or one grade higher. (may jump lower than graded height by riding HC or riding down as accepting starting penalties)

No grading points to be awarded.

Dress code & Saddlery as per Cross Country (Cross Country club approved top or Full Pony Club uniform) & as per current PCA National Gear Rules - Medical Arms Bands recommended
Class Indicators as per PCASA Eventing rules

ORGANISERS INFORMATION

Only one combination on course at a time.

If the main judge cannot clearly see the whole course then the organiser will have to arrange additional judges to report back on riders progress/scores, if a rider accumulates 3 stops over the course they must be stopped and asked to leave the course.

This is primarily a Show Jumping Competition with a difference as it is run with the Cross Country Jump dimensions

In the event of a tie for first place that cannot be resolved as above it is up to the organising committee may conduct a jump off over shortened course to determine winner

DRESSAGE RULES AND INFORMATION

PART D1 GENERAL

1.1 DRESS, SADDLERY AND EQUIPMENT

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

PCASA / PCA rules regarding whips & spurs will over-ride what is listed on the dressage test

1.2 SALUTE

All riders, must take the reins in one hand when saluting, drop their right hand by their side, and bow their heads.

1.3 TESTS

Dressage tests for One Day Events, State Championship Dressage Competitions, Pony Club® Horse and Rider of the Year Competitions are selected at the PCASA Annual General Meeting.

1.3.1 CALLING OF DRESSAGE TESTS

Dressage Tests can be called only if approved by the Organising Committee or with an exemption.

1.3.2 EQUALITY OF SCORES

In case of equality of percentage for any of the first three places, the higher total of the collective mark/s, including coefficients will decide on the placings, should there still be a tie, the rider score will be the final decider.

1.4 NUMBER OF TESTS TO BE RIDDEN

No more than 2 horses per rider per level
No more than 3 tests per combination per day.

1.5 ARENA

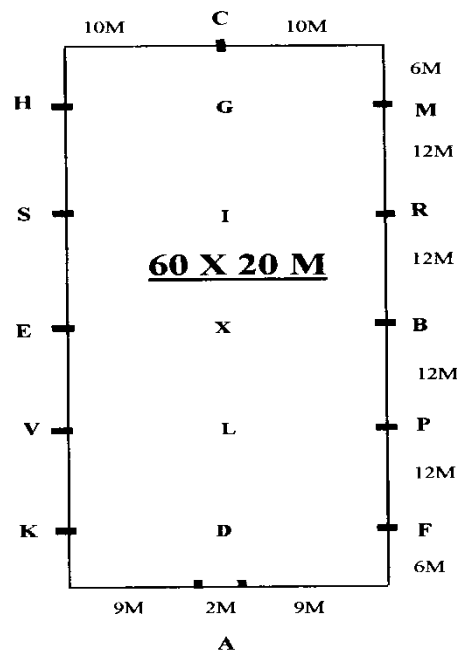
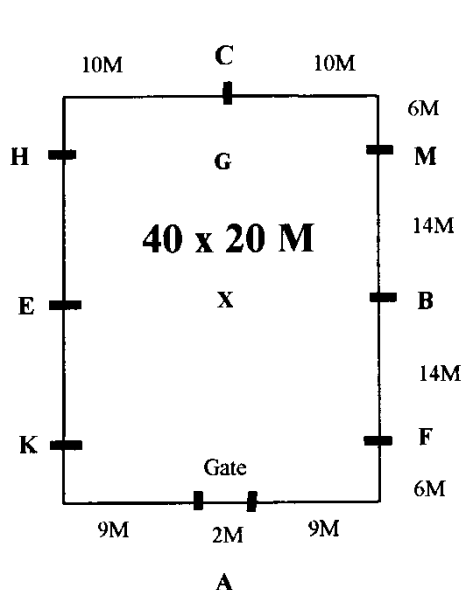
The height of dressage arena must be no less than 25 cm at the lowest point and no more than 50 cm at the highest point. Where a number of arenas are constructed adjacent to each other the minimum distance between arenas is to be 10 metres. Spectators are allowed no closer than 15 metres to an arena while a test is in progress.

Where possible, the gate should be closed for dressage tests. If the gate is closed for one rider in the class, it must be closed for all in that class.

Closing of dressage arena gates to be done by a person authorised by the committee.

Unauthorised closing of the dressage arena gate may result in the rider been Eliminated due to outside assistance.

1.5.1 ARENA PLANS



1.5.2 HOW TO SET UP A DRESSAGE ARENA

“A” should be at least 10 m from the gate.

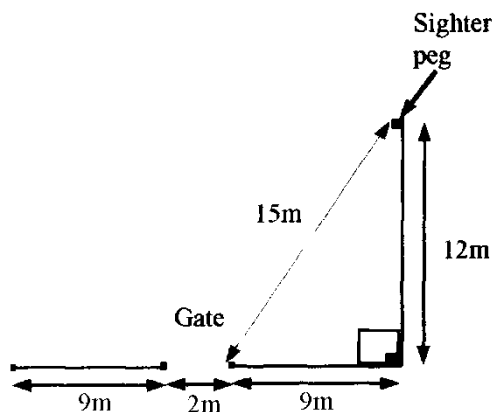
All other letters should be 50 cm from the arena.

Arenas must be at least 10 m apart.

All letters must be adjacent to a marker on the arenas.

The height of the arena must be no more than 50 cm and not less than 25 cm.

An easy way to square the arena is to use the “3-4-5” rule. Start from the right hand corner at the gate end.



RSVP are only required for Novice and above.

PART D2 GUIDELINES FOR THE RIDER AND JUDGE

These guidelines must be given to judges prior to start of event.

2.1 GRADES 4 AND 5 & PREPARATORY

At Grades 4 and 5, particularly the latter, the overall picture should be one of a relaxed, happy combination. The rider is not expected to be totally steady with hands and seat at this stage, but simply to have sufficient balance not to interfere with the horse's movement. It is important not to place too much emphasis on contact, as with a very young rider this will usually lead to resistance resulting in a shortening of the frame and a loss of forward movement. At Grade 5 incorrect diagonals and leading leg should be commented on but not severely marked. At Grade 4 mistakes in these two areas would cause a lowering of the mark.

2.2 PRELIMINARY/GRADE 3

At Preliminary/Grade 3 the rider is expected to have a sufficient degree of balance so that the hands and legs are becoming steadier. We should now be looking for a **light** but steady contact and smoother application of the aids. Again, it is important that the rider should not be shortening the frame of the pony, as so many riders are heavy with their hands in an effort to "get the pony on the bit". It is far more important to have a pony that will move freely forward into contact than one who is being pulled in at the front and inevitably resisting. By this stage we should be expecting a rider who can use the whole arena more intelligently and therefore ride with more correct bend, perform smoother transitions at the correct markers etc.

2.3 NOVICE/GRADE 2

At Novice/Grade 2 the rider should now be a more polished version of the Preliminary/Grade 3 rider. All aspects mentioned should be present; steadiness of legs and seat, firm but not restricting contact, correct bend, smooth transitions with a minimum of resistance. Overall a balanced active rider and a horse that moves freely forward into contact with bend and impulsion.

2.4 ELEMENTARY/GRADE 1

At Elementary/Grade 1 we expect a competent combination. The rider should have a deep, effective seat and sympathetic hands. The horse should move with impulsion and engagement of the hindquarters. There should be correct bend, good tempo and rhythm at all paces. They should be able to produce good lengthening of the stride at the trot and canter. At this stage it is now expected that the horse will be accepting of contact and therefore be moving freely forward from the hindquarters into the bit, with no resistance to indicate a reliance of the rider on reins and stirrups for support. Therefore, transitions should be executed with precision, the horse moving clearly and smoothly from one pace to the next. Overall the picture should be that of a partnership working in harmony.

PART D3 DRESSAGE TESTS

Dressage tests for each year are available on web page

PART D4 DRESSAGE GRADING

Grading will be done by club chief instructors. Combinations who have an EA grading will be graded that grade.

Riders will be upgraded by percentage gained not placing.

Combinations only need to accept points for one dressage test per competition, the riders may nominate on entry form which test they wish to have points for, if riders fail to nominate a specific test then the organisers may award points at their discretion.

Points	Prep	Prelim	Novice	Elem	Med	Adv.
5	70%	70%	65%	62%	60%	60%
4	65 %	65 %	62 %	60 %	58 %	58 %
3	60 %	60 %	59 %	58 %	55 %	55 %
2	55 %	55 %	56 %	56 %	52 %	52%
1	50 %	50 %	50 %	50 %	50%	50%

Levels will be preparatory (walk trot), Preliminary, Novice, Elementary, Medium and Advanced.

Combinations with 0-50 points will be preparatory (Walk and Trot)

Combinations with 51-100 points will be Preliminary

Combinations with 101-150 points will be Novice

Combinations with 151-200 points will be Elementary

Combinations with 201-250 points will be Medium

Combinations with 251 points and over will be Advanced

Cards

Secretaries at dressage events must ensure cards have points added at completion of event.

If points are gained in EA competitions riders may use them but it is not compulsory to do so.

Riders may compete in the grade they are graded and one grade above. Unless they are riding HC or opt to Ride Down – see General Section rule 3.5.5 page 23.

NOTE:

All riders who wish to ride in dressage tests Prep level & above at Pony Club® dressage events MUST have a card showing dressage grade.

PCASA Walk trot test – Is not a pointed test, as it is below Prep – no need for a dressage grading.

Prep Tests include – EA Prep Tests and Pony Club® grade 4 & 5 Dressage tests and require graded card

MOUNTED GAMES RULES

NOTE: The term “pony” is used in these rules to denote a horse or pony of any height.

PART M1 GENERAL INFORMATION

1.1 DRESS/SADDLERY

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

Dress for mounted games only is polo shirts/rugby tops.
Whips and spurs are not permitted.

1.2 INDIVIDUAL NOVELTIES (GYMKHANA)

Individual Novelties as per Novelty rules in this book (also available as separate document on PCASA website)

PART M2 TEAM GAMES

Where a matter is not covered by this book then reference is made to PCA Mounted Games Rules followed by IMGA/PPMG Rules.

2.1 GENERAL RULES FOR THE RUNNING OF TEAM GAMES

1. Games will be played in the order decided by the Chief Steward based upon the convenience of erecting and dismantling equipment.
3. If for any reason a game cannot be run, it may either be replaced by another game or be declared void at the discretion of the Chief Steward.
4. The signal to start will be the dropping of a flag. The starter may order an unruly pony to stand or be held behind the 6 metre line. The starter alone is responsible for the start to be fair. If after dropping the flag he considers the start unfair he must immediately raise the flag again and recall the riders by whistle.
5. The result of a race will be decided by the order in which the ponies' heads cross the finish line (when ridden) or the riders cross the line (when dismounted). When the ponies finish in pairs, it is the head of the second pony which counts.
6. If for any reason the Judges cannot decide one or more of the placing in a game, only the teams concerned must run the game again.
7. Points will be awarded on the basis of one in excess of the number of teams competing; for example. in a four team competition points will be 5, 4, 3 and 2. One point for elimination, 0 if disqualified.

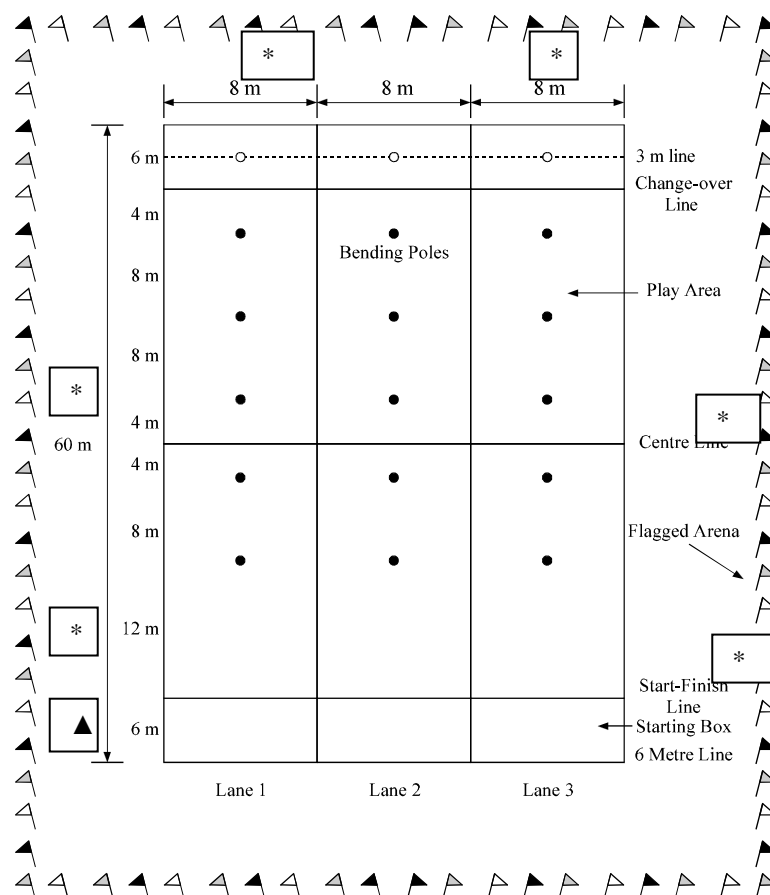
8. In the event of equality for the final placing a "Tie Breaker" game will be used to decide. This game will be selected in advance and will be one of those used in the competition. Each Team manager will select a game. These will go into a random draw from which the Chief Steward will pick the "Tie Breaker".
9. The penalty for infringement of Rules 11-23 inclusive may be elimination at the discretion of the Chief Steward.
10. A disqualified team shall receive no points. (Refer rules 23 and 24)
11. In the event of elimination for any reason, or failure to complete the game, the team will receive points for elimination. (Refer rule 7).
12. The reins must be over and not under the pony's neck when ridden. Reins may be knotted, but if knotted the buckle must be undone.
13. Except where the rules allow riders to dismount, riders must remain mounted (legs astride the saddle). Should a rider fall off they must remount immediately and continue the event from the same point they fell.
14. At a hand-over, the next rider to start is allowed to take up position in the starting box. The remainder of the team must be behind the six metre line. The rider in the starting box must go next and may not be replaced by one of the others for any reason.
15. Hand-over's or changeovers from one rider to the next must be hand to hand & take place behind the line. That is, the whole of the next outgoing rider and their pony (all four hooves) must be behind the line. Should the next rider cross the line too soon, their team will be eliminated unless they return to correct the error.
16. No rider may help another unless they are both involved in a hand-over.
17. Should a rider drop an article that they have to carry, hand over, or put into or take out of a container (or place on or take off a table, post etc.) they may dismount to pick it up. They may place it where it has to be put whilst dismounted, after which they must remount to resume the game. At a hand-over the incoming rider must pick up any dropped equipment and may hand it over dismounted. No item of equipment is to be carried in the mouth.
18. Should a rider knock over a container, table, post etc. mentioned in Rule 17, that rider must immediately set it up again and replace all the articles that should be in or on it, except the one being collected which need not be replaced.

The rider can dismount and do this by hand or remain mounted if they wish. The penalty for infringement is elimination of the team from the game. When correcting an error, dismounted riders must continue to hold the pony by the rein throughout.

19. In all games in which the riders weave round bending posts the following will apply:
 - a. The riders may leave the first post on their left or right. Thereafter they weave alternately to the left and right of successive posts.
 - b. The following faults will incur elimination of the team from an event:
 - i. Passing the wrong side of the post unless corrected.
 - ii. Failure by the rider concerned to replace a post they have knocked down.
 - iii. Breaking a post.

20. A Rider who commits an error during a game may return to correct it, even after crossing the hand-over or finishing line, provided the rider has not left the arena or the judges have not declared the game to be over. Should the rider go back, the rider may not "hand-over" or "finish" until they again cross the line after correcting the error.
21. The use of a baton, reins or other articles as a whip shall incur elimination of the team from the game.
22. If a pony runs loose away from its rider, the team may be eliminated from the game at the discretion of the Chief Steward. Leaving the arena entails elimination. No person may enter the arena to catch a loose pony. Only the line stewards of the team involved, the team or the Arena party may help and then only when the pony has left the "play area". The team may then continue with the game.
23. If any rider or their pony interferes with another team during a game, the offending team may be eliminated or, in serious cases, disqualified, at the discretion of the Chief Steward. Riders and ponies must remain in their allotted lanes, or risk elimination by the Chief Steward. Games will not be re-run when a team upsets the equipment of another team, but the offending team will be eliminated from that race.
24. Rough or dangerous riding, deliberate interference or unseemly behavior may be penalised by disqualification of the rider or the team from the game concerned, or from the whole competition, at the discretion of the Chief Steward.
25. Riders must leave the play area immediately they have finished their part in a game, but not ride down the course until all teams have completed the game.
26. Only team managers are allowed in the arena. No one else is allowed in the play area with the teams other than at the discretion of the Chief Steward.

2.2 ARENA PLAN



▲ Chief steward/starter
Judges (2)

* Line stewards place around the perimeter of the playing field.
Minimum of 6 Line Stewards required. (max. 8)
More line stewards can be added if team numbers increase.

2.3 OFFICIALS

2.3.1 CHIEF STEWARD

The Chief Steward shall ensure that the competition is conducted safely and in accordance with the laid down rules. The Chief Steward should be a person experienced in the running of Mounted Team Games. Their duties are to adjudicate on objections and decide on eliminations.

The results of each game must be announced at the completion of each game. Any queries throughout the competition must be directed to the Chief Steward by the Team managers only, prior to the start of the next game.

The Chief Steward's decision is final and binding.

2.3.2 JUDGES

A minimum of 2 judges to stand in line with the start/finish line are required. Judges will select placings of the finishing teams.

Judges must not over-rule Line Stewards.

2.3.3 LINE STEWARD * All Line Stewards to wear safety vests *

A minimum of 8 line stewards are positioned evenly across the perimeter on the penalty, start/finish line, centre and changeover line.

Any infringement of the rules not corrected must be signaled by raising a flag at the END of the race. The line steward will then bring it to the attention of the Chief steward where an outcome will be determined.

Chief Steward's decision is final.

In the case of an obstruction by any team the Line Steward of the team causing the obstruction does not signal until the end of the race. At this time the flag is raised for the attention of the Chief Steward who will then adjudicate.

Line Stewards must not call back or call instructions to any competitor

Line Stewards at the change-over line should ensure that competitors do not ride back down the arena but wait until the Chief Steward declares "all clear".

If one team's equipment is upset by another team, the nearest Line Steward of the team upset should quickly set this up again if this is possible. Close concentration is necessary throughout each race. Be sure not to be distracted by anything - even a bad upset in another lane. Ensure that only the next rider to go takes up their position on the start or change over line. The others must be behind the six metre line.

Line Stewards are not responsible for the position of the ponies at the start. If an unruly pony has to be held, the Team Manager of the team concerned will do so and must be behind the six metre line. If a pony runs loose, the Line Steward of the team concerned may endeavor to catch it after it has left the playing area.

2.4 GAMES GROUPINGS (groupings revised 1/1/2025)

Following are the six groups of Mounted Games. Each Year the two groups of games to be played at the State Championships will be ratified at the State Annual General Meeting. The second of the two groups in any year will become the first of the two groups the following year.

Group.1

Team Bending Race, Ball & Racquet Race, Hurdle Race, Pony Club Express Race, Stick Pegging Race, Quoits and Cone Race

Group.2

Rope Race, Hi Lo Race, Pony Club Pole Race (spiller), Daily Mail Race, 5 Flag Race, Bank Race

Group. 3

Tyre Race, Canadian Race, Wizard Castle Race, Mug Race, Ball & Cone Race, Ring Race.

Group.4

Sack Race, Litter Race, Ball & Bucket Race, Pyramid Race, Postman Chase Race, 3 Mug Race.

Group.5

Stepping Stones Race, Pony Club Race, Old Sock Race, 2 Flag Race, Swords Race, Balloon Bursting Race.

Group.6

Windsor Castle Race, Fishing Race, Bottle Race, Tack Shop Race, Carton Race, Litter Scoop Race

Group.7

Potato Race, Ball and Flag Race, Two Mug Race, Five Cone Race, Big Sack Race, Housewife's Scurry

These sets of games will replace the existing games of play currently in the 2012 International rule book.

UNGROUPED GAMES:

International Country Flag Race, Sharpshooters Race, Tennis Ball shuffle, Five Mug Pole Specific, Potato Picking Scramble.

2.5 GAMES, EQUIPMENT AND PLAY

Details of games, equipment needed and method of play for each will be available in the Mounted Games handbook on the PCA website

Quantities of equipment listed are for **one lane**. These are the minimum requirements and spares should be available in case of loss or breakage. All measurements are approximate, but each lane should be identical.

Part M3 INDIVIDUAL NOVELTY GAMES

Full list of Rules & How to Play these games can be found in the Novelty Book
Which can be found on with webpage under Rules & Policies
<https://www.ponyclub.asn.au/documents/rule-book>

Ball & Cone Race
Bending Race
Egg and Spoon Race
Coney Island
Extreme Barrel Racing
Flag/Can & Barrel Race
Jumping Bending Race
Keyhole Race
Lead Race
Monte Carlo
Mug Race (2 mug)
Mug Race (3 mug)
Necktie Race
Ring Tilting
Sack And Tyre Race
Sack Race
Saddle and Bareback Race
Stepping Stone Race
Stick Pegging Race
Texas Barrel Race
T Bending Race
Thread The Needle Race
Western Pole Bend

At the time of printing this rule book the following games are approved for use, however additional games may be added to the Novelty Book throughout the year so if they are in the Novelty Book you are permitted to use for events.

RIDE TO TIME

Part R1

1.1 GENERAL INFORMATION

Riding at a given pace can be assessed over a 500 metre or 1000 metre track. It is easiest for the timers if the track is circular or oval shaped, so the start and finish are at the same point or close together. The required pace should be set at the outset of the course and maintained throughout. Transitions are to be discouraged. Watches are not permitted.

If over a flat track grading not necessary BUT if jumps included – combination must be graded
Combination must have a card with minimum 2 qualifications
Assisted and non-led riders can do 250m – speed can be at discretion of the club
Dress – official , rally or cross country uniform
If doing “ride to time” at a race track a body protector will be mandatory.

You can either use an existing racecourse or mark out a track on your club grounds, using cones for markers.
Make sure you have a well mark course, so the riders are riding a 500 or 1000 metre track, this marks it easier for working out times.

Once riders become proficient you can add some jumps to help with rider’s cross-country riding.

Run under PCASA rules.

The aim is to make this an annual state championship event.

Riders can go in pairs or as individuals in training and may have up to three attempts at each pace. In competition riders go individuals. The number of attempts will depend on rider numbers.

Rider closest to time wins.

1.2 CALCULATING TIME

The formula for calculating the time allowed is $\text{Time} = \text{Distance} \div \text{speed}$, e.g. for a course with distance 500m & speed 220 m / minute- $500 \div 220 = 2.2 \text{ minutes} \times 60 = 136 \text{ secs}$

Ride To Time

Distance Metres	275 per minute	300	320	330	350	400	450	500
250	55	50	47	46	43	38	34	30
260	57	52	49	48	45	39	35	32
270	59	54	51	50	47	41	36	33
280	61	56	53	51	48	42	38	34
290	64	58	55	53	50	44	39	35
300	66	60	57	55	52	45	40	36
310	68	62	59	57	54	47	42	38
320	70	64	60	59	55	48	43	39
330	72	66	62	60	57	50	44	40
340	75	68	64	62	59	51	46	41
350	77	70	66	64	60	53	47	42
360	79	72	68	66	62	54	48	44
370	81	74	69	67	64	56	50	45
380	83	76	71	69	66	57	51	46
390	85	78	73	70	67	59	52	47
400	88	80	75	73	69	60	54	48
410	90	82	77	75	71	62	55	50
420	92	84	79	76	72	63	56	51
430	94	86	81	78	74	65	58	52
440	96	88	83	80	76	66	59	53
450	99	90	84	82	78	68	60	54
460	101	92	86	84	79	69	62	56
470	103	94	88	85	81	71	63	57
480	105	96	90	87	83	72	64	58
490	107	98	92	89	84	74	66	59
500	109	100	94	91	86	75	67	60

1.3 PCASA RIDING TO TIME RECORD SHEET

<i>Speed</i>	<i>Time required (over 500 m)</i>
220 mpm	136 seconds
300 mpm	100 seconds
350 mpm	86 seconds
400 mpm	75 seconds
450 mpm	67 seconds

Name	Speed	<i>Time taken Attempt 1 (secs)</i>	<i>Time taken Attempt 2 (secs)</i>	<i>Time taken Attempt 3 (secs)</i>	Place

STOCKMAN'S CHALLENGE

PART STO

1.0 DRESS/EQUIPMENT

As per current PCA National Gear Rules <https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

2.0 CLASSES/AGE GROUPS

Classes offered may be –

Open	(Experienced / Top level competitors)
Novice	(Won 2 Encourage, and up to 2 Novice win)
Encourage	(Up to 2 Encourage wins)

As we do not have grading/cards for this discipline it would be an honour system for the riders to enter correct class. Clubs do not have to offer all classes. Wins only count if there are 6 or more competitors in the class.

Suggested age group as listed below – it is preferred ages kept separate however Senior & Junior may be combined if very low numbers in the class.

Senior	17yrs & over
Junior	12 & under 17 years
Sub Junior	under 12 years

3.0 PHASES

Competition would be comprised of at least 3 of the following phases – each age group

- Working Pattern
- Obstacle Course
- Time Trial
- Cross Country
- Equitation

Adjustments can be made to each phase depending on the class been run - eg it would be expected that for Open classes the phases would be harder than for the Encourage.)

Working Pattern

- Similar to a hack workout or dressage test
- Preferable all patterns include:
 - Walk / trot, or walk / trot / canter
 - Halt and rein back
 - Roll backs
- Plus the Open pattern also can include:

- Hand gallop
- Haunch turns
- Flying changes
- Judged on accuracy of movements, quality. Points for presentation and partnership of horse and rider.
- Pattern to be sent out with Draw or before.

Time Trial (see PCA for examples of Stockmans Challenge courses)

- Obstacles designed to require trust and control
- Suggestion to have 10-12 obstacles.
- Riders may attempt obstacles in any order, they have a time limit to compete as many as they can.
- Scoring 10pts for every obstacle completed on first attempt, points will be deducted for every resistance. At the judge's discretion the rider must move on and obstacle marked as Not Completed. All equipment must be left as it is meant to be, e.g. a bending pole knocked over must be picked up.
- Time limit for the course (roughly 30 seconds per obstacle) – bell/whistle will sound when time limit reached, rider then needs to finish and ride through the finish flags & time recorded. No points to be given for any obstacle completed AFTER the time limit reached.

Obstacles require independent control of each part of the horse, plus riding with one hand. A variety of obstacles to test different skills.

Obstacle Course

- Can be held in an open area and include show jumping obstacles (rustic rails preferred)
- More like a horse of the year novelty or a combination of several novelties one after the other

Obstacles may include a gate, race made from poles (done forwards or in reverse, may have a bend or two in it), move object from one drum to another.

Max Heights of jumps to be either 35cm, 50cm and 65cm depending on level entered.

Against the clock.

Cross Country (PCASA Technical Delegate required. Riders must wear Body Protectors)

- Cross country jumping
- Shortened courses at Gr6/35cm, Gr5/50cm and Gr4/65cm – dimensions to be as per eventing rules for that grade.
- Focusing on natural logs and simple jumps
- Riders may jump lower than grading on the card, but they cannot jump higher than the height of 1 grade above.
- Optimum Time no faster than the speed for that height under eventing rules. Minimum time 30sec faster than Optimum time, riders going faster than minimum time will be penalized.
- Judge to retire a rider if deemed unsafe (preferable if course is visible from one central location, however if this cannot be done then sector judges must all have radios to report this issue if needed)

Working Equitation

- Obstacle course similar to Equitation Manage ability competitions
- Judged on Style

- Each level to complete the course at a set pace (eg walk, trot or canter)
- Points awarded based on how the combination perform at each obstacle. Max 10 points per obstacle.
- The following will be scores for obstacles not completed correctly - organisers may add to this list if applicable but must advertise the 'fault' list prior to the start of this phase.
 - Zero points is awarded if you do not latch the gate in the prescribed manner
 - Zero points for knocking over or dislodging Working Equitation Obstacles
 - Minus Ten points for failing to salute the judge.

4.0 SCORING

Working Pattern – will have set number of movements worth 10 pts, (judges may give ½ marks)

- Pattern to be divided into movements – riders to be allocated up to 10pts per movement
- Presentation & Partnership – 10 pts max score for each – score at judge's discretion (may have separate judge for this mark).

Time Trails max of 10pts per obstacle.

Points deducted for –

- resistance at any obstacle – minus 2 per resistance/obstacle (eg if a mount resists 3 times at one obstacle the score would be 10 – 6 =4)
- riders must not remain at any one obstacle for more than 60 seconds.
- No points to be given for any obstacle completed AFTER the time limit reached.
- Time limit for the course (roughly 30 seconds per obstacle) – bell/whistle will sound when time limit reached, rider then needs to finish and ride through the finish flags & time recorded

Obstacle Course

- Rider will start off with score equal to 10pts per obstacle (eg 12 obstacles riders start on 120pts)
- Rider will get minus 10pts for any obstacle not completed.
- Obstacle not left with equipment as it should be will result in minus 5pts per error.

Cross Country

- Jumping – Clear 10pts / 1 refusal 8pts / 2 refusals 5pts (same jump)/ 3 refusals(same jump) 0pts and move on.
- 0 points if a jump is missed, not eliminated
- Optimum Time Minimum time 30sec faster than Optimum time, riders going faster than minimum time will be penalized. Riders going quick than the minimum time will be penalized at a rate of 2pts per second to be deducted from their jumping score.

Working Equitation

Judged on how well they ride it.

Each obstacle is worth 10 points; points will be deduced for resistance. 0 points if obstacle is bypassed. Time limit is worked on approx. 30 seconds per obstacle.

Judge will award combinations points for their performance at each obstacle, they will note on the bottom of the sheet any errors eg item knocked over but the score recorded should already reflect this error.

If awarding prizes for each phase the course is timed so if any equality of scores the quickest time will decide the winner.

4.1 PHASE PLACINGS

If Prizes been given for each phase placing will be determined by the following

Working Pattern – the best score wins, if an equality exists then refer back to highest scores for Presentation & Partnership, if an equality still exists the place is a tie.

Time Trails - highest score and finishing closest to the set time.

Obstacle Course – highest score and fastest time

Cross Country - highest score and closest to the optimum time (either under or over)

Working Equitation – highest score and fastest time

4.2 OVERALL EVENT PLACINGS

Riders will get a score of 'good' points for each phase, at conclusion of event the rider with the highest points will be the winner.

4.3 EQUALITY OF SCORES

In the case of a equality of placings the winner will be determined by the quickest time for the Obstacle Course, if still an equality still exists then closest to optimum time in Cross Country (if this phase wasn't used then it would be the rider who finished the Time Trail closest to the set time)
Elimination/Retiring from a phase (other than by a fall) does not mean elimination from the event.

STATE CHAMPIONSHIPS

NOTE: It is a request from state Executive that Zones/Clubs do not hold events/functions on the same dates as the hosted State or State events/functions are being held.

If a club wishes to host a State event, they apply to their zone in writing, and the Zone applies to PCASA on behalf of the Club.

SC PART 01 GENERAL APPROVAL OF STATE SCHEDULES

Schedules for all State competitions, including all classes must be submitted to the RAC for proof-reading, it then goes to the Executive Council for approval prior to distribution. It is recommended that the schedule be submitted at least six months prior to the event to allow for necessary changes. Entries will close no more than four weeks prior to the date of the Championships.

If the Zone/Club hosting the State Event or Multiple State Events and wishes to run their own Zone/Club event on the same weekend/day there needs to be two Separate programs so that there is a distinct difference between the State Events and the Zone/Club event.(eg State Championship ODE & Zone Event(s) need separate programs, as do State Championship & State Gymkhana)

The State Office (Executive) will produce the State Championships and Gymkhana schedule-

The office has a 'macro' schedule into which all information which is to be supplied by the host zones can then be added. The schedules will be sent out by the State office to all clubs and zones.

Entries for State Events can be accepted via online entry systems, on the condition that manual (postal or email) entries will still be accepted, included in the draw, copies of cards will still be sent in for checking of grading and financial status, and that refunds will be given for genuine reasons

1.1 ENTRIES IN STATE ODE CHAMPIONSHIPS, STATE CHAMPIONSHIPS & STATE GMYKHANA

Eligibility- to ride in any State Championship or State Competition riders must be financial members of a SA Pony Club, have 2 qualifications within the 12 months preceding the event, and if competing in the State ODE Championships must have a completion at the relevant grade-see following for more information.

1.1.1 If a combination places at State Championship/Competition they will take points for that grade. See pg. 61 for eventing grading points, pg.82 for dressage points & pg.73 for Show Jumping points.

1.1.2 NO PONY CLUB® CARD, NO RIDE AT STATE CHAMPIONSHIPS.

Combinations competing at any State Championship/Competition **MUST** send copies of the performance/attendance card with the entries.

Any combination who do not produce a current Attendance / Performance Card will not be permitted to compete.

HC IS NOT ACCEPTED FOR EITHER STATE CHAMPIONSHIPS OR ANY STATE EVENT.

1.1.3 If a combination upgrades in the four months prior to the date of the State Championships ODE they will be permitted to ride at the lower grade provided they do not qualify to ride at the higher grade.

1.1.4 Entries for State ODE Championships Gr5 to Gr1 should be made direct to the event Secretary. Entry requirements for other events are decided by the organising body and should be stated on the event schedule. Where an entry form is provided by the organiser it should be used if possible. copies of the performance / attendance card **MUST** be sent with entries.

1.1.5 In team events all Pony Club® teams must be nominated by their respective Club Secretaries and Zone teams by their Zone Secretaries. All club and zone teams must consist of riders of Pony Club® age.

1.1.6 State Championships entries through your zone.

1.1.7 State Gymkhana entries through your club.

1.1.8 All riders **MUST** send in to event secretary copies of Attendance/Performance cards (including card showing dressage grading & competing in Prelim/Novice/ Elem or Medium dressage)

2.0 VETERINARY refer to current PCA medical requirements

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

When a Veterinary Surgeon is required it is on a “user pays basis”

3.0 MEDICAL refer to current PCA medical requirements

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/Minimum-Medical-Standards-for-Pony-Club-Guidelines-2023.pdf>

4.0 QUALIFICATIONS

To qualify for a State Championship ODE (gr5 – gr1) a combination must obtain 2 qualifications within the 12 months preceding the event,

ALL Grades - combination must also obtain a completion at the relevant height or higher, in a Pony Club® competition including Pony Club® Super Cross, or for grade 1 & 2 combinations must obtain a completion in a Pony Club or EA equivalent completion within the preceding 18 months. A

“completion” means **not** eliminated from competition.

Dispensations will only be considered if applied for on the appropriate form and only in exceptional circumstances.

5.0 AGE

Age of competitors is as of the 1st of January in the year of competition.

6.0 PRESENTATIONS

6.1 THE RIDER

The rider must be appropriately dressed for the presentation. Full Pony Club® uniform/jacket uniform is required. Boots **must** be worn, and spurs removed.

6.2 THE HORSE

If there is a rug to be presented to the winner, the winning horse must be led in a bridle. At the time the horse comes forward to receive its rug, there should be no other rugs on the horse. The horse should be tidy and free of sweat. If horses are led to the presentation, it is essential that the organisers specify where horses are to stand and keep them separate from spectators.

Rugs for 1st place individual SADA, HOY – Preliminary & Novice, Individual A grade Show Jumping, Gr 1 – 5 Eventing
Saddle Blankets for 1st place Team on Flat & Mounted Games.
All State Championships events – Ribbons to 3rd place

7.0 STATE PERPETUAL TROPHIES

7.1 ODE CHAMPIONSHIP TROPHIES

Grade 1, 2 & 3 Teams Trophies - Donated by Carpet court – Angie Grant & Co
PCASA State Shield – Grade One Individual
Overall Club - Donated by Enfield Pony Club

7.2 STATE CHAMPIONSHIP TROPHIES

Team on the Flat Trophy

Dressage

Team Competition

SADA Cup – Elementary

Individual - Competition

Gillian Rolton Cup – Elementary

Novice – donated by Lower North Zone

Horse & Rider of the Year

Novice Horse & Rider

Preliminary Horse & Rider

Show Jumping

Team Competition

Pharoah Cup – A Grade

Hygain Cup - B Grade

Highlander Cup – C Grade

Individual - Competition

TRSA Cup – A Grade

PCASA Cup - B Grade

Weltman Cup - C Grade

Mounted Games

Mounted Games Team Trophy (club team)

Mounted Games Team Trophy (composite team)

7.3 STATE GYMKHANA TROPHIES

Show Jumping

The SunSmart Cup - A Grade Show Jumping Team
Pridham Shield - B Grade Show Jumping Team
Heine Cup - C Grade Show Jumping Team

Most Successful Club at State Gymkhana

Association Cup –most successful club at the State Gymkhana

7.4 State Association perpetual trophies will be retained at the State Office. Trophies must be returned to the Executive Representative at the event where they are awarded.

7.5 State supplies all ribbons for both championships and gymkhana. Rugs/Saddle Blankets are presented for the State Championships by PCASA.

8.0 STATE CHAMPIONSHIPS TEAMS

8.1 Team of 2 on the Flat, Dressage, Show Jumping, Mounted Games

Team on Flat, Dressage Teams, Show Jumping Teams & Mounted Games Teams may be comprised of riders of any age.

Team on Flat to be comprised of 2 riders

Dressage team to be comprised of 4 riders – scores of all 4 riders count.

Show Jumping team to be comprised of 3 or 4 combinations – best 3 scores to count

Mounted Games to be comprised of 5 riders - if necessary 1 rider may be unmounted.

8.2 One Day Event

State Championships ODE all grades Teams may be made up of 3 or 4 club members of any age competing in the same grade who are members of the same zone.

Eventing team scores will be decided by adding the 3 highest scores per team – if 3 riders do not finish the event then the team is eliminated.

ORDER OF COMPETITION

All dressage events to be run on the first day of the State Championship, with presentations for all events completed. HOY Ease of Handling to be held on first day & HOY Show Jumping can be held either day. (it is preferred that all HOY phases be held on the first day if possible)

Combinations doing Horse & Rider of the Year must be allowed to finish all their dressage events prior to doing their Horse & Rider Show Jumping

On the second day of the State Championships the events will be in the following order; Mounted Games, Horse and Rider of the Year Show Jumping (if not held on first day), followed by the Show Jumping C, B and A. Presentation for all events to be conducted at the end of the Show Jumping

SC PART 02 DRESSAGE

DRESSAGE JUDGES

For PCASA State Championship classes EA accredited judges should be used whenever possible.

If using EA accredited judges with accreditation grade F or higher - then Prelim & Novice tests may be judged by one judge. All attempts must be made to provide EA accredited judge however if for any reason EA accredited judges cannot be provided for these tests then a minimum of two judges experienced at judging these levels must be provided for both levels.

Judges for SADA Cup, Elementary or higher shall have 2 judges with EA accreditation of grade E or higher or one judge with EA accreditation of C grade or higher

1.0 General

1.1 Gatekeepers should be provided for Pony Club® State Championships

Closing of dressage arena gates to be done by a person authorised by the committee.
Unauthorised closing of the dressage arena gate may result in the rider been Eliminated due to outside assistance.

1.2 Performance cards will be required for State Championships.

2.0 STATE COMPETITIONS – team & individual

Zones determine how their teams/individuals are selected.

Individuals will compete as per their level.

Teams refer to rule 8.0 pg. 99

Zone dressage teams must consist of four different riders, however if the zone has more than one team in each level, a rider may ride a different horse in each team

Each team comprises four combinations from one zone riding individual dressage tests. A team's score is the sum of all four individual tests. The winner is the team with the highest aggregate score. Where the competition is run in two rings, two riders from each team must compete in each ring. E.G rider's 1 & 3 in one ring and 2 & 4 in another ring.

Where the competition is run in two rings, two sets of individual prizes will be awarded.

2.1 ZONE DRESSAGE COMPETITION

The test used is selected at the PCASA Annual General Meeting.

EA accredited judges must be used for the SADA/Elementary competition see above

2.2 ZONE ELEMENTARY DRESSAGE

Zones determine how they select riders for this event, riders may be enters in Teams or as Individuals, all riders in the team competition are also in the Individual competition.

All riders must be financial, qualified and have appropriately graded card & be nominated by their zone secretary.

2.3 ZONE NOVICE & PRELIMINARY DRESSAGE

Zones determine how they select riders for this event, riders may be enters in Teams or as Individuals, all riders in the team competition are also in the Individual competition.

All riders must be financial, qualified and have appropriately graded card & be nominated by their zone secretary.

2.4 TOTAL NUMBER ENTRIES PER ZONE OVER ALL DRESSAGE LEVELS

Zone may enter a total of 35 combinations in the 4 dressage competitions listed above

2.5 NUMBER OF TESTS / HORSES

No more than 2 horses per rider in each level. No more than 3 tests per combination per day.

SC PART 03 EVENTING

1.0 JUDGES

For Interstate competitions there must be two judges for the Dressage phase and one judge for the Show Jumping phase. For State Championships/Competitions see page 90 Dressage judges. These judges must be approved by the State Executive, or such body approved by the State Executive.

2.0 GATE OPENERS

Gatekeepers should be provided for Pony Club® State ODE Championships.

Closing of dressage arena gates to be done by a person authorised by the committee.
Unauthorised closing of the dressage arena gate may result in the rider been Eliminated due to outside assistance.

3.0 NUMBERS

State ODE Championships will have a minimum of 20% of fences at maximum height.

Black numbers on:

Grade 1: Pink	Grade 2: Red	Grade 3: White
Grade 4: Green	Grade 5: Blue	

The use of these colours is compulsory for the marking of the course for the State Championship.

4.0 CLASSES

State Championship ODE will have one class for each Grade

PCASA reserve the right to combine, divide or alter classes.

~~**TROPHIES FOR ODE CHAMPIONSHIPS**~~ moved to section 7.1pg 98

SC PART 04 SHOWJUMPING

Course builders to consider standard of riders when raising heights for second round. The first round of all championship show jumping courses should be built at or near the maximum height permitted for the first round.

Club teams in Showjumping must consist of at least three riders. If the club does not have a fourth rider, one rider may ride a second horse.

Zone teams must consist of three or four different riders, however if the zone has more than one team, a rider may ride a different horse in each team.

Team Competitions run at State Championships & Gymkhana as detailed in this rule book are run under the following rules. Zone Final competitions should be run under the following rules in order to prepare riders for the State Championship competition.

1.0 STATE COMPETITIONS – Team & Individual

Zones determine how their teams/individuals are selected.

Individuals will compete as per their level.

Teams see rule 8.0 pg. 99

Club/Zone teams in Showjumping must consist of at least three riders. If the club/zone does not have a fourth rider, one rider may ride a second horse.

Team Competitions run at State Championships & Gymkhana as detailed in this rule book are run under the following rules. Zone Final competitions should be run under the following rules in order to prepare riders for the State Championship competition.

2.0 ZONE COMPETITIONS

Each Zone is entitled to enter three teams & individuals in these competitions. Zones determine how their teams/individuals are selected.

2.1.1 “A” GRADE ZONE COMPETITION

Zones determine how they select riders for this event, riders may be enters in Teams or as Individuals, all riders in the team competition are also in the Individual competition.

All riders must be financial, qualified and have appropriately graded card & be nominated by their zone secretary.

2.1.2 “B” GRADE ZONE COMPETITION

Zones determine how they select riders for this event, riders may be enters in Teams or as Individuals, all riders in the team competition are also in the Individual competition.

All riders must be financial, qualified and have appropriately graded card & be nominated by their zone secretary.

2.1.3 “C” GRADE ZONE COMPETITION

Zones determine how they select riders for this event, riders may be enters in Teams or as Individuals, all riders in the team competition are also in the Individual competition.

All riders must be financial, qualified and have appropriately graded card & be nominated by their zone secretary.

3.0 TEAMS

The A Grade, B Grade and C Grade held at the State Championships, are two round competitions.

The A Grade, B Grade and C Grade held at the State Championships, are two round competitions.

All the combinations have to take part in the second round , with the exception of those who have been eliminated or who have retired during the first round.

First round is not against the clock, but time recorded.

Second round raised and is against the clock

No Jump Off.

Team Placings will be established by adding together the best 3 scores of each team.

In event of an equality of scores the 2nd round time of these 3 combinations will be added to give a team time and the team with the fastest time will be the higher placed team.

3.1 INDIVIDUAL COMPETITIONS

A, B & C Grades competitions are also held as individual competitions in conjunction with the Teams competitions. The scores of riders who are in the team jump off count towards their individual placing.

Individual Placings will be established according to total penalties over both rounds and the fastest time in the second round.

See Page 74 for maximum heights for first, & second rounds. When the course for the second round is different from that of the first, competitors may inspect the course before the second round. The speed for both rounds must be the same.

As with all Show Jumping competitions, course maps with time allowed and the time limit must be displayed 30 minutes prior to the commencement of the competition.

These competitions are to be run same way for both individual and team competitions.

SC PART 05 TEAM OF 2 ON THE FLAT

1.0 RULES FOR COMPETITION

1.1 THE COMPETITION

A “Teams of 2 on the Flat” competition is held at the PCASA State Championships each year. At their Zone Finals, each Zone chooses two teams to represent them at the State Championships.

Teams on the flat can consist of 1 or more riding members from 1 or more clubs from the one Zone. They will compete in the Team of 2 on the Flat competition at their Zone finals and have the opportunity to compete at State Championships also in the current competition. They will enter State Championships as a Zone team and the Zone will decide if they are to ride in club or zone uniform.

Team of 2 on the flat –

Refer to rule 8.0 pg. 99 for more information on teams ages.

At State Championships a rider may only compete in one team on the flat.

Each zone can enter 2 teams.

The competition comprises of a workout to test the coordination of horses and riders as a team (drill), a score out of 10 for general presentation, and a riding score out of 10 for each rider. Each team consists of two horse and rider combinations.

Organisers must ensure that all judges are aware of the rules and guidelines for “Teams on the Flat”.

1.2 SCORING

Official score sheets must be used on all occasions. These are contained in the “PCASA Dressage Pack - Teams on the Flat”, which is available from the PCASA Office.

1.3 GEAR CHECK

The gear check is not to exceed 5 minutes per team. The purpose of this gear check is to ensure safety and conformance to the rules.

1.4 PRESENTATION

The presentation section is to be done when riders present to the side (rider) judge and will involve the judge allocating a score out of 10 for the overall appearance of the team. The score for presentation is added to the final score for movements.

Judges may award marks to one decimal place

1.5 THE TEST

Three judges are required to judge the test. The third judge is situated at the side of the arena and judges the individual riders & presentation.

TEST

The scores for each judge are added together and divided by two for an average score.

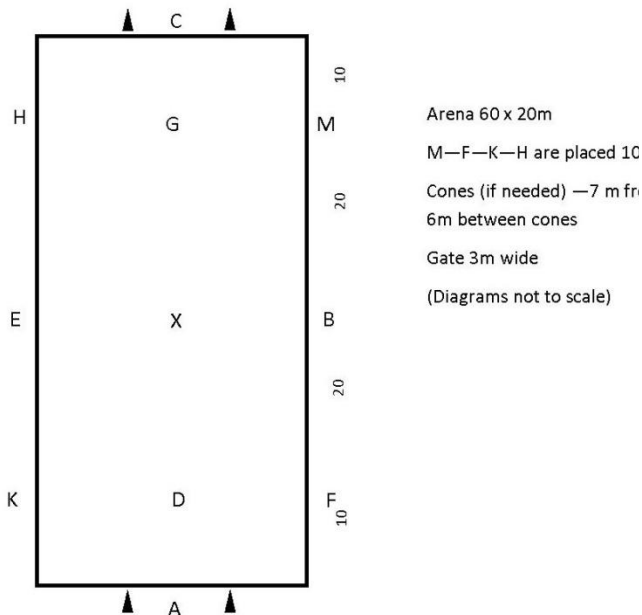
INDIVIDUAL RIDING & PRESENTATION

This is added to the final score for movements. A maximum of 10 marks per rider is given for individual riding, and 10 for team presentation.

1.6 GENERAL

Saluting shall be by taking the reins in the left hand, bowing of the head and lowering of the right hand by all riders.

1.7 ARENA PLAN



2.0 PRESENTATION GUIDELINES

Mounts - should appear healthy & well groomed.

Gear – should look to fit well with no flapping straps.

Riders – should present in full clean well fitting uniform (either club or zone)

3.0 TESTS AND RIDE PLANS

Tests and ride plans for each year are available on the web page.

SC PART 06

STATE MOUNTED GAMES TEAM COMPETITIONS

1.0 ENTRIES

1.1 In team events all Pony Club® teams must be nominated by their respective Zone Secretaries.

1.2 Teams in Mounted Games must consist of five members, at least four of whom must be mounted. A Combination may compete in either the Club Team Competition or the Zone Team Competition but not both— if a rider is in a club team and wishes to ride a different mount in a zone composite team the zone **MUST** apply to the executive council for approval, the application will only be considered if no other zone members are available to form the team

2.0 CLUB TEAM COMPETITION

Each zone is entitled to enter one team in this competition. Where possible, this will be the winning team from the Zone Finals. If there are less than seven teams entered for State Championships, a selection panel will invite additional club teams to fill those spots available. Only teams who have competed at zone finals that year may be invited, and team rules apply. There will be a maximum of one invitation per zone.

Refer to rule 8.0 pg. 99 for more information on teams ages

Each zone can enter 1 team to represent the zone as a club team.

3.0 ZONE TEAM COMPETITION

Each zone is entitled to enter one team in this competition. Teams must be made up of riders from two or more clubs.

Zones may enter a team in each competition, however if there are less than 2 teams entered in either class then classes will be combined and run as one Mounted Games class.

SC PART 07

PONY CLUB® HORSE AND RIDER OF THE YEAR

NOTE: The term “pony” is used in these rules to denote a horse or pony of any height.

GENERAL INFORMATION

1.0 Entries

Only Club or Zone chief instructors can endorse entries for Horse & Rider for Zone Elimination Finals, and only the Zone Chief Instructor to endorse entries for PCASA State Championships

1.1 DRESS/SADDLERY

As per current PCA National Gear Rules.

<https://ponyclubaustralia.com.au/wp-content/uploads/2025/02/National-Gear-Rules-JAN-2025-marked-up.pdf>

1.2 Preliminary HOY & Novice HOY

Each level is open to riders of any age

All competitions will be run under the same rules other than dressage test & show jumping – see following rules

Each Zone may nominate one combination in each-level to contest this award at the PCASA State Championships each year. All competitors must be financial & qualified.

The competition consists of three phases. Elimination from one phase means elimination from the entire competition.

The 3 disciplines of Horse & Rider must be done in following order, Dressage, Ease of Handling, Show Jumping

1.2.1 DRESSAGE PHASE

The test will be the one which has been nominated for that year. At the completion of the dressage phase, placing and points are allocated with the winner gaining the number of point's equivalent to the number of competitors in the competition and each successive placing receiving 1 less point.

1.2.2 EASE OF HANDLING

Ease of Handling Course(previously called Working Equitation) – one timed round. (Fastest time with least penalties)

1.2.3 SHOWJUMPING PHASE

A two round competition will be held with a course consisting of fences built at the heights listed on below.

The first round is closest to optimum time (both below and above up to the Time Limit) based on the speed below. Riders exceeding the Time Limit will be eliminated. Riders are placed according to how close they are to the optimum time with the least penalties and allocated points accordingly.

All non-eliminated riders must then jump the second round.

The second round will be over a shortened course (not raised) & against the clock and all competitors will be allocated placings and points similar to round one. The points from round 1 and 2 will then be added together and the combination with the highest score will be the winner and gain the maximum number of points, the second highest score one less, the third highest score two less, and so on.

1.2.4 FINAL RESULT

The overall Pony Club® Horse and Rider of the Year is the combination which gains the highest number of points by adding the points gained from each of the three phases together. If there is equality of points at the end of the competition, the winner will be decided as follows: firstly, closest to the optimum time in the first round of show jumping; secondly, fastest with least penalties in Ease of Handling; thirdly, best dressage score.

2.0 SHOW JUMPING FOR HORSE AND RIDER OF THE YEAR

The show jumping for the Horse and Rider of the Year is held over two rounds. See table below for heights and speeds.

Class	Height	Optimum Time Speed	Time Limit
Preliminary Pony Club® Horse & Rider of the Year	.85m	330 mpm	Double Optimum Time
Novice Pony Club® Horse & Rider of the Year	1m	350 mpm	Double Optimum Time

Course maps with Optimum Time speed and the Time Limit must be displayed 30 minutes prior to the commencement of the competition.

Horse and Rider of the Year

Ease of Handling

Course 1 (revised 2025)

Obstacles

- Double slalom, 9 bending poles
- Gate, 2 large traffic cones and a length of rope
- Can switch, 2 bending poles and a can (direction markers as shown)
- Figure of 8, 2x 44 gallon drums
- Reverse L & Bell ring, 4 rails in a L, bell
- Square of carpet or artificial grass 2.5m x 3m + pegs to fasten in place (direction markers as shown)

Fastest clean run

Gate & Can may be done either left or right handed, Slalom as marked, Bell must be on right. The Figure of 8 may be done either left or right turn first as long as second turn is opposite direction. Obstacles 3 & 6 riders **must** pass through 'direction markers'

Penalties

10 penalties for the following:

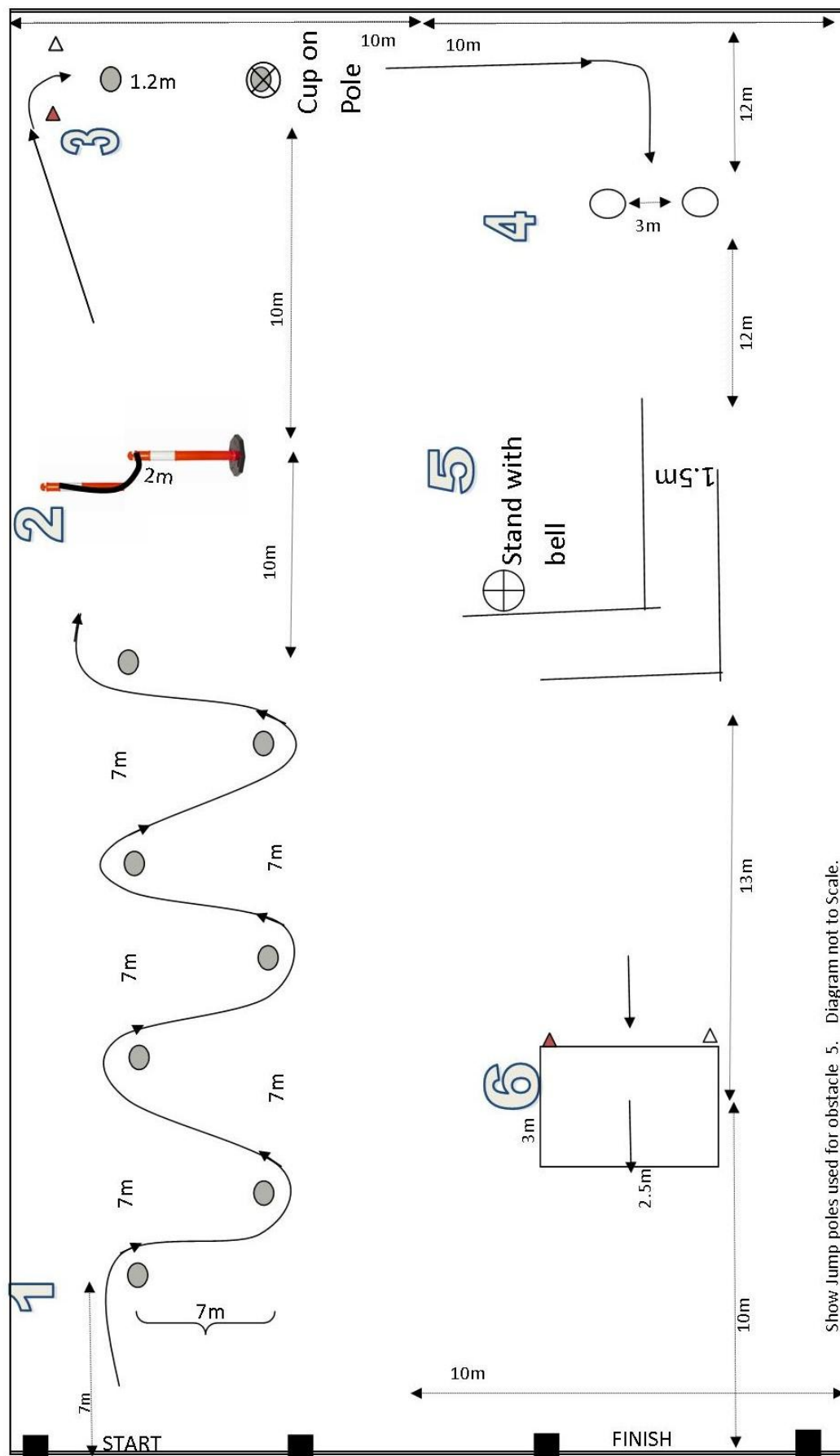
- knocking pole in such a way it needs to be repositioned or missing a pole,
- letting go of the rope,
- missing the can,
- kicking, hitting, knocking over drum(s)
- stepping out over the rail in the L (or mount knocking/kicking rail out of place in such a manner that the L is wider.)
- jumping across the mat/grass (if rider doesn't represent then it is classed as missing the obstacle.)
- not completing obstacle
- missing direction markers

Elimination

Missing an obstacle without attempting it.

Course 1 layout

1. **Double slalom:** a row 4 poles 7m apart and a row of 3 poles 7m apart and 7m between rows. Rider rides around first pole on row of 4 with right turn, then turns left around first pole in 2nd row and so on, see diagram.
2. **Gate:** 2 traffic cones 2m apart with a length of rope with a loop in each end to fit over the cones. Rider rides to gate with horse facing gate, then turns horse to be side on, opens gates, moves horse through then closes gate.
3. **Can switch:** 2 poles 1.2m apart. Rider picks can up off pole, reverse up and place can on other pole.
4. **Figure of 8** 2x 44 gallon drums place 3m apart, rider passes between drums and does a right/left hand circle around one drum, coming back between drums they do a left/right hand circle around 2nd drum
5. **Reverse L & bell** L made with 4 showjumping rails, corridor is 1.5m wide and a bell hanging from a stand on the right-hand side. Rider ride in around L, rings bell, then reverse out.
6. **Crossing the mat,** square of either carpet or artificial grass secured in a manner to allow horse to walk or trot across.



Ease of Handling course 1, (effective 1/1/2025)

Horse and Rider of the Year

Ease of Handling Course 2

Course 2 (revised 2025)

Obstacles

- Gate, 2 large traffic cones and a length of rope
- Figure of 8, 2x 44 gallon drums
- Can switch, 2 bending poles and a can
- Square of carpet or artificial grass 2.5m x 3m + pegs to fasten in place with direction markers.
- Reverse L & Bell ring, 4 rails in a L, bell
- Double slalom, 9 bending poles

Fastest clean run

Gate & Can may be done either left or right handed, Slalom as marked, Bell must be on right. The Figure of 8 may be done either left or right turn first as long as second turn is opposite direction. Obstacle 4 must be done via the direction markers.

Penalties

10 penalties for the following:

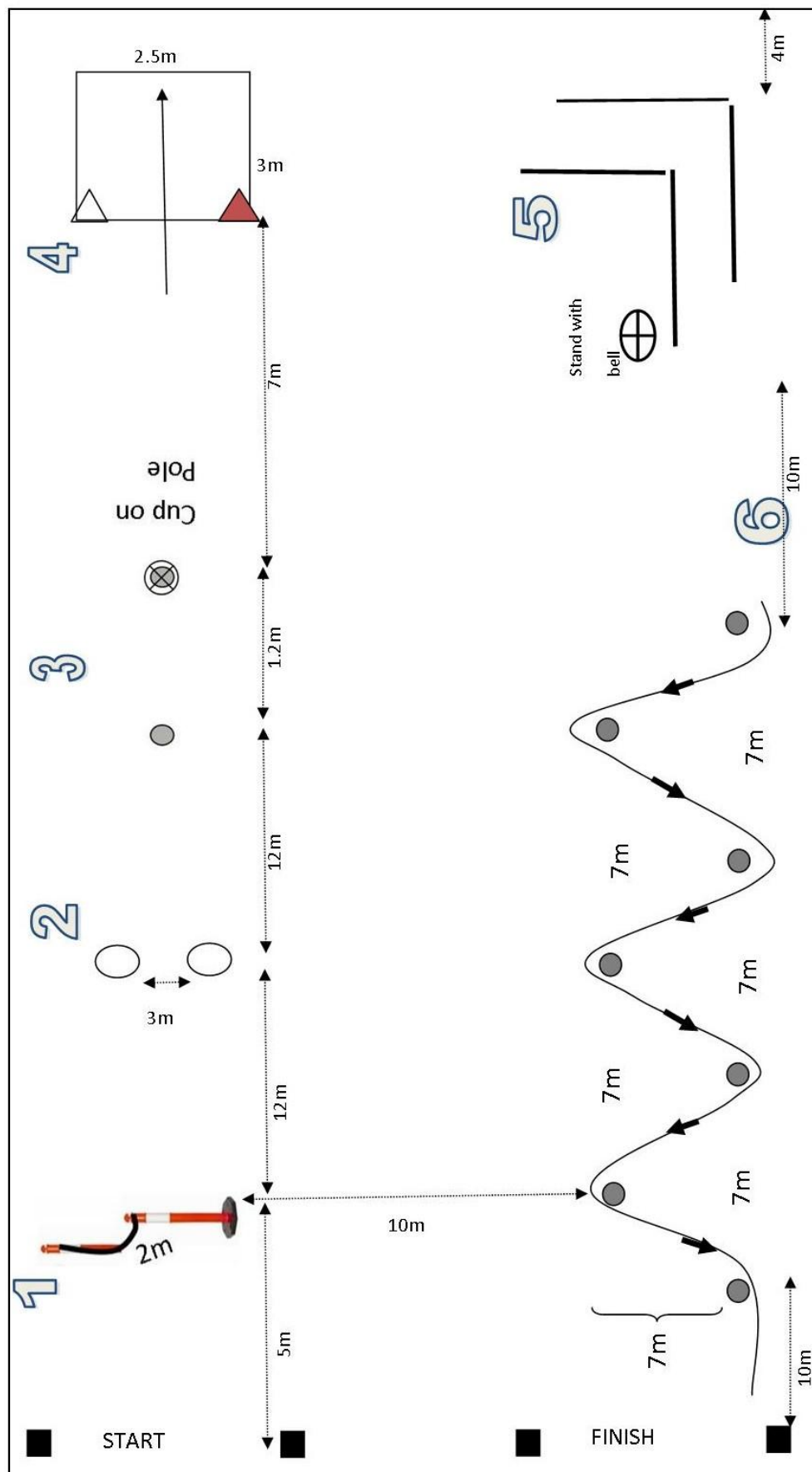
- letting go of the rope
- kicking, hitting, knocking over drum(s)
- missing the can,
- jumping across the mat/grass (if rider doesn't represent then it is classed as missing the obstacle.)
- stepping out over the rail in the L (or mount knocking/kicking rail out of place in such a manner that the L is wider.)
- knocking pole in such a way it needs to be repositioned or missing a pole,
- not completing obstacle
- missing direction markers

Elimination

Missing an obstacle without attempting it.

Course 1 layout

- 7. Gate:** 2 traffic cones 2m apart with a length of rope with a loop in each end to fit over the cones. Rider rides to gate with horse facing gate, then turns horse to be side on, opens gates, moves horse through then closes gate.
- 8. Figure of 8** 2x 44 gallon drums place 3m apart, rider passes between drums and does a right/left hand circle around one drum, coming back between drums they do a left/right hand circle around 2nd drum
- 9. Can switch:** 2 poles 1.2m apart. Rider picks can up off pole, reverse up and place can on other pole.
- 10. Crossing the mat,** square of either carpet or artificial grass secured in a manner to allow horse to walk or trot across.
- 11. Reverse L & bell** L made with 4 showjumping rails, corridor is 1.5m wide and a bell hanging from a stand on the right-hand side. Rider ride in around L, rings bell, then reverse out.
- 12. Double slalom:** a row 4 poles 7m apart and a row of 3 poles 7m apart and 7m between rows. Rider rides around first pole on row of 4 with right turn, then turns left around first pole in 2nd row and so on, see diagram.



Ease of Handling course 2, (effective 1/1/2025)

SC PART 08 STATE GYMKHANA

1.0 SHOW JUMPING - TEAM & INDIVIDUAL COMPETITION

1.1 A Grade, B Grade, and C Grade

Club Team competitions held at the **State Gymkhana** and are not championship events. An individual A, B, & C Grade competition may be run concurrently.

Members must enter individually, in accordance with the conditions stated in the official schedule. Any club may nominate teams of three or four riders, in each grade, with the best three scores to count. If a club can field a team, the club must do so before any of its riders are eligible for a composite team. Club teams must be nominated by the time stated in the official schedule.

Only club teams are eligible to win the Perpetual Cup associated with the Grade entered.

1.2 Composite Teams.

Any riders who have not fitted into a club team as stated above are eligible to be placed into a composite team. Where a club cannot field a team riders must indicate on their entry form whether or not they wish to be placed in a composite team. Composite teams will be drawn by the organizers and posted at least 30 minutes prior to the start of the competition. This competition will be run separately from the club team's competition and riders are not eligible to win any of the perpetual cups.

1.3 TEAMS COMPETITION

The A Grade, B Grade and C Grade are two round competitions.

All the combinations have to take part in the second round , with the exception of those who have been eliminated or who have retired during the first round.

First round is not against the clock, but time recorded.

Second round raised and is against the clock

No Jump Off.

Individual Placings will be established according to total penalties over both rounds and the fastest time in the second round.

Team Placings will be established by adding together the best 3 scores of each team.

In event of an equality of scores the 2nd round time of these 3 combinations will be added to give a team time and the team with the fastest time will be the higher placed team.

2.0 D, E & F GRADE INDIVIDUAL COMPETITIONS HELD AT THE STATE GYMKHANA

The D, E & F Grade competitions are held as a modified Article245.3 (AM7) or a modified Article 238.1.2 (AM3 depending on the time available and the number of competitors. If time is limited and numbers are high, it is suggested that Article245.3 (AM7) is used.

Article 245.3 (AM7) the competitor with a clear round rides the jump-off course before leaving the arena. In this modified version the rider with the least penalties and time closest to optimum time (above or below) is the winner. The competitor has 45 seconds only to go through the starting flags after the Judge sounds the bell for the jump-off. The 245.3 (AM7) jump off may include two (2) new obstacles in the course.

Article 238.1.2 (AM3) all competitors with clear rounds return to ride a raised jump off course. In this modified version the rider with the least penalties and time closest to optimum time (above or below) is the winner.

If there is a tie for first place with all tied riders on penalties (other than 0) then the course is not raised.

As in all show jumping competitions a course plan with the appropriate details and times **MUST** be posted prior to the commencement of the class.

3.0 ASSOCIATION CUP

For the most successful club at the State Gymkhana.

Points are taken from the top 4 riders from each club and added together. (If clubs have less than 4 riders then all riders count.)

Point Scoring: 1st 6 points 2nd 5 points 3rd 4 points
 4th ~~3 points~~

Points for pairs classes are allocated half to each rider. For example, in a pairs class the pair receiving 1st place will be given 3 points each. The club with the most points wins the cup.

OTHER MISCELLANEOUS RULES

This page will list the rules that we often get queries about, in regard to NOT Permitted items, just because it isn't listed does not necessarily mean it permitted.

1 EQUIPMENT – Not Permitted

Caveletti are not allowed at any Pony Club® activity

2 ACTIVITIES

Old English Plate (Bouncing Ponies) not permitted at either Pony Club® rallies or competitions

3 HORSE & PONY WELFARE OR CARE

3.1 The feet should be cleaned out, oiled (not painted black) and show signs of regular care, whether shod or unshod.

3.2 Whiskers must not be trimmed or removed

4 CROSS COUNTRY TRAINING DAYS

Cross Country Training Day Course Inspections.

Grades 1 & 2 courses, require a level 1 Instructor to inspect, lower grades can be inspected by a prelim Coach.

Courses are to be flagged with appropriate colours for each grade.

Riders MUST have a performance card – NO GRADED (EVENTING) CARD, NO RIDE, and horse MUST only be ridden by the member listed on that card.

PONY RIDES AS A FUND RAISER

Pony Club's may run Pony Rides as a fund raiser under the following conditions.

1. Each horse must have two attendants and be no higher than 14 hands. The leader must correctly lead the horse, walking at the horse's shoulder. The other attendant is to walk alongside the rider, on the same side of the horse as the leader, in case there is a problem, or the rider becomes unbalanced – this attendant must be a minimum of 16 years of age.
2. Stirrups must not be used. This avoids the requirement for boots and avoids the risk of the rider's foot becoming caught in the stirrup.
3. Riders must wear a helmet. Disposable head covers should be used to minimise risk of transmitting head lice.
4. The activity must appear in the club minutes including the venue, start and finish times, and name of adult member in charge of the activity.
5. Mounting blocks or similar should be used to minimise possible injury to persons helping riders mount.

Performance Card Grading Check List

Grading must be done by the club/zone chief Instructor. If a Chief Instructor is not available then a Level 1 Pony club coach may be invited by the club to grade combinations at a Pony Club rally where the combination being graded is working with other riders, so they can be observed working in a group.

Date: Club:

Riders Name: Age:

Horses Name: Age:

Chief Instructors name & Level.....

Non-Graded card

Led rein: Pony/horse needs to be quiet & easily controlled by handler. Handler needs to walk near rider to steady them if they lose their balance.

	Yes/No
Able to hold on using a monkey strap at walk & trot	
Steer and stop with assistance.	
Ride through cones in a pattern on both reins.	

Non-Graded card

Off the lead: Riders off the lead need to be able to control their pony/horse in a group. Be able to stop, start and turn. Canter is optional.

	Yes/No
Able to walk in arena/yard	
Able to trot in arena/yard	
Able to canter in arena/yard	
Able to trot confidently, accurately, and safely through bending poles	

When grading a combination for jumping the qualified coach doing the assessing must observe the combination doing a

minimum of 6 fences at trot and canter, the rider must be balanced and in control at all times.

Some may be jumped in both directions to reduce the number of fences needing to be built.

Grade 6/F	Grade 5/E	Grade 4/D	Grade 3/C	Grade 2/B	Grade 1/A
35cm	50cm	65cm	85cm	95cm	1.05m

	Yes/No
Be able to use a neck strap in lower grades 5&6, F&E. Recommended for all grades.	
Have control over pace and line.	
Negotiate a small course of at least 8 jumping efforts to the height of the second round (for showjumping) of the grade under consideration, in a well-controlled manner.	
For Eventing: Negotiate at least 8 jumping efforts of Cross Country type obstacles, maintaining control over line and pace, at the height of the grade under consideration. If clubs don't have CC fences, then rustic looking SJ if possible.	